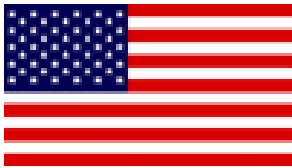


*United States of America
State of North Carolina
County of Hyde*



*Emergency Operations Plan &
Emergency Guidelines*



*Hyde County Emergency Services
Revised June 2010*

Hyde County Emergency Operations Plan
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APPROVAL

The County Manager of Hyde County, the Chairperson of the Hyde County Board of Commissioners, and the Emergency Services Director have been instructed by the Hyde County Board of Commissioners to enact this plan. Each county department and/or contractor will support the plan and work within the framework determined appropriate herein.

Bea Emmert Signature on File	6-22-04
_____ Chairperson, Hyde County Board of Commissioners	_____ Date
Don Davenport Signature on File	6-22-04
_____ County Manager, Hyde County	_____ Date
Dean Burbage Signature on File	6-22-04
_____ Emergency Management Coordinator	_____ Date

REVISIONS

The Hyde County Emergency Services Department will continuously monitor situations that occur in Hyde County, so as to determine the need for revisions. Additionally, any Public Safety Agency Head, Department Head, County Manager, or County Commissioner may make recommendations to the Hyde County Emergency Management Advisory Group for revisions.

All minor revisions approved by the EM Advisory Group will be distributed to the Hyde County Emergency Operations Plan (EOP) distribution list included in this document within fourteen days. Major revisions or new procedures will be taken before the Hyde County Board of Commissioners. The Emergency Services Director bears responsibility for these tasks.

Revisions will be listed below:

<u>No.</u>	<u>Date</u>	<u>Section & Comments</u>
1	11/30/04	Corrections & Clarifications – Pages 2, 4, 6, 8, 11, 16, 17, 19, 21, 22, 23, 24, 25, 28, 29, 30, 32, 33, 37, 39, 40, 48, 49, 73, 106, 107
2	05/05/05	Page 3A, 4, 28, 32, 87, 89, 106-111
3	07/11/06	Page 4, 22, 28, 30, 31, 33, 35, 41, 44
4	05/01/07	Pages 2, 3, 4, 15, 20, 23, 24, 34, 35, 37, 56, 67, 68, 69, 70, 107, 108, 109, 110, 113, 114, 115, 116
5	09/30/2008	complete revision and replacement of previous additions.
6	11/01/2009	complete revision and replacement of previous editions
7	06/30/2010	complete revision and replacement of previous editions

The following groups are hereby defined to assist in the development and implementation of Emergency Management functions.

Hyde County Control Group

Hyde County Board of Commissioners, Chairperson	Control Group Chair
Hyde County Board of Commissioners, Ocracoke Commissioner	Control Group 1 st Vice Chair
Hyde County Manager	Control Group 2 nd Vice Chair
Hyde County Emergency Services Director	Control Group 3 rd Vice Chair
Hyde County Sheriff	
Hyde County Health Director	

Ocracoke Deputy Control Group

Hyde County Board of Commissioners, Ocracoke Commissioner	Control Group Chair
Hyde County Emergency Services Director	Control Group 1 st Vice Chair
Hyde County Sheriff's Department, Senior Ocracoke Deputy	Control Group 2 nd Vice Chair
Ocracoke Fire Chief	Control Group 3 rd Vice Chair
Ocracoke EMS Staff Paramedics	
National Park Service, Ocracoke Senior Park Ranger	
N. C. Ferry Division, Ocracoke Office Duty Supervisors	
Tideland EMC Supervisor, Advisor	
Ocracoke Sanitary District Supervisor, Advisor	
National Park Service, Ocracoke Maintenance Supervisor, Advisor	
Ocracoke Civic & Business Association (3), Advisor-1 Representative from Lodging, Retail and Services	
Ocracoke School Principal, Advisor	

Hyde County Emergency Management Advisory Group

Hyde County Manager
Hyde County Board of Commissioners Chairperson
Hyde County Emergency Services Director
Hyde County Sheriff
Hyde County Sheriff, Senior Ocracoke Deputy
Hyde County Emergency Communications, Lead Communicator
Hyde County Fire Chief's Association Representatives (2)
Hyde County Health Director
Hyde County Public Health Preparedness Coordinator
Hyde County Public School, Superintendent
Hyde County Public School, Associate Superintendent
Ocracoke EMS Lead Paramedics
Ocracoke Fire Chief
N. C. Forest Service, Hyde County Ranger
National Park Service, Ocracoke Senior Park Ranger
N. C. Ferry Division, Ocracoke Office Duty Supervisors

This list is intended to include all possible scenarios. It is recognized that multiple functions may be occasionally assigned to the same individual.

Hyde County EOP Distribution List---85

Hyde County Manager's Office - 2
Hyde County Commissioners - 5
Hyde County Emergency Services Director - 2
Hyde County EOC – 2
Hyde County – Ocracoke EOC - 2
Hyde County Sheriff's Department – 16
Hyde County Emergency Communications - 2
Hyde County EMS - 10
Hyde County Health Department- 4
Hyde County Social Services - 2
Hyde County Tax Office - 2
Hyde County Register of Deeds - 2
Hyde County Water Department - 2
Hyde County Planner's Office - 1
Hyde County Code Enforcement Department - 2
Hyde County Fire Departments - 17
Hyde County Schools - 6
Ocracoke EMS - 3
Ocracoke Health Center - 1

Courtesy Copies---25

N. C. Emergency Management - 3
N. C. Forestry Service – Hyde County Ranger – 1
N. C. Forestry Service – District 13 Office - 1
N. C. State Highway Patrol - 2
N. C. Division of Marine Fisheries - 1
N. C. Wildlife Resources Commission - 1
N. C. Department of Transportation - Hyde Maintenance Unit - 1
N. C. Department of Transportation - Ocracoke Maintenance Unit - 1
N. C. Ferry Division – Hatteras Terminal - 1
N. C. Ferry Division – Ocracoke Terminal – 1
N. C. Ferry Division – Swan Quarter Terminal - 1
National Park Service - Ocracoke - 1
American Red Cross - 1
Dare County Emergency Management – 1
Hyde County Chamber of Commerce – 1
Ocracoke Civic & Business Association - 1
Tideland Electric Membership Corporation - 3
Engelhard Sanitary District - 1
Swan Quarter Sanitary District - 1
Ocracoke Sanitary District - 1

Hyde County Emergency Operations Plan & Emergency Guidelines

Introduction

The responsibility for Emergency Management in Hyde County is currently placed upon the Hyde County Emergency Services Department.

The Hyde County Emergency Operations Plan has been developed to provide guidance to Hyde County Government and Public Safety departments during many routine and abnormal incidents. As with any planning document, actual situations will likely occur where predefined guidelines will need to be altered or modified. The individuals in the responsible positions should exercise good judgment in any alterations that occur. Such situations will be documented and addressed in future revisions if needed.

This plan predetermines the roles and responsibilities of Hyde County Government Employees and Public Safety departments. The purpose is to reduce confusion, duplication of efforts, and free-lancing, which distract from the protection of the public in time of need. This plan will attempt to address many expected situations. By basing disaster and normal responses upon the same standards, familiarity is enhanced and hopefully, abnormal situations are better coordinated. Hyde County is obviously extremely taxed during disasters and is heavily dependent on State and Federal assistance. This plan will attempt to properly utilize all available resources. As enhancements are possible in the future, they should be added to the scope of this document. One of the primary goals of the Hyde County Emergency Services Director will be the constant review and updating of this plan.

The basic management tool of any operation dealing with emergency services is the Incident Command System. Law enforcement officers may be more familiar with the title of Critical Incident Command; however the principles are the same. A clear definition of which department is responsible for common emergencies are included. Departments of local government have been assigned goals and tasks to be undertaken during periods of emergency or disaster. No Hyde County employee, emergency services Department or other department will work contrary to the established structure.

Each department, which has been included as a part of this plan, will develop further procedures and guidelines to better define their specific needs and roles. Departments will have sufficient guidelines in place to handle single department and routine multi-jurisdictional incidents. Each department will strive to comply with all applicable statutes, regulations, and standards at all times.

Hyde County Background

Hyde County is an extremely unique geographic and demographic location. The permanent population has remained around 6,000 for many years. However, the seasonal population may easily double due to the large seasonal population that visits Ocracoke Island. Large portions of several National Wildlife Refuges and part of the Cape Hatteras National Seashore are located in Hyde County.

Major highways serving Hyde County include: US 264, NC 12, NC 94, and NC 45. Three N. C. ferry routes serve Ocracoke Island as the primary transportation access. The limited access points and exit points necessitate careful pre-planning of emergency egress and re-entry procedures. Neighboring Counties include: Dare, Tyrrell, Beaufort, and Carteret, which are all prone to the affects of the same disasters that may happen to Hyde County. Due to the remoteness of all of Hyde County, public utility access is also limited and easily affected.

These facts create many obstacles for adequate government services, including public safety and create a crucial need for interdepartmental cooperation and commitment.

The Hyde County Emergency Operations Plan recognizes that almost any type of disaster is possible within Hyde County. However, the following hazards or incidents are more likely to occur in Hyde County periodically:

- Hurricanes
- Northeasters
- Severe Thunderstorms
- Flooding
- Large Fires
- Oil and Fuel Spills
- Motor Vehicle Crashes
- Marine Vessel Fires / Accidents
- Drowning
- Farm Accidents
- Extended Loss of Electrical Power
- Loss of Telephone Service
- Loss of Sewer Services
- Lost or Disabled Persons
- Tornadoes

The following incidents may occur less frequently:

- Severe Winter Storms
- Severe Heat
- Bridges Incapacitated
- Ocracoke Island Over wash or Inlet Creation
- Ocracoke Island Isolation
- Aircraft Crashes
- Civil Disorder
- Sabotage / Terrorism
- Other Hazardous Materials Incidents
- Building Collapse
- Confined Space and Trench Emergencies

Based upon the disasters above, several basic guidelines are included to give necessary guidance to the public safety departments that must respond to the incidents, as well as to work toward preparedness, recovery and mitigation.

It is the responsibility of County government to organize and plan for the protection of life and property from the effects of an emergency or disaster. Direction and control will be managed by the Hyde County Control Group, with support provided as necessary by: Ocracoke Deputy Control Group, Hyde County Emergency Services Department, Hyde County employees, and Hyde County Public Safety volunteers and Fire Departments.

Hyde County Emergency Operations Plan
Section 1
Responsibilities of Officials
06/10

This section defines the responsibilities of each official listed in many routine and disastrous emergencies. It is intended to outline general requirements only for Emergency Operations, and may not include all required functions and roles.

County Manager

The County Manager is appointed by and reports to the Board of Commissioners. The County Manager normally supervises all functions of Hyde County Government. The County Manager is assisted by various department heads and an Executive Assistant. The County Manager generally serves as the county's Public Information Officer. The County Manager is empowered by the Board of Commissioners to ensure that the County has prepared for possible emergencies, by appointing an Emergency Services Director, supporting emergency and disaster planning, and carrying out other duties for the protection of the public as may be outlined or required by N. C. General Statutes.

Emergency Services Director

In accordance with N. C. General Statutes, the Board of Commissioners appoints the Emergency Services Director (ESD). The Emergency Services Director reports to the County Manager. The role of the Emergency Services Director is defined by NCGS 166A. The primary purpose of the Hyde County Emergency Services Director is to prepare the county for response and recovery from any predictable hazards and to initiate mitigating actions where possible. The Emergency Services Director's purpose should be accomplished by obtaining and maintaining disaster supplies, working with local, state, federal, and charitable agencies to pre-plan responses, developing cooperation between all Hyde County Public Safety and mutual aid agencies, preparing EOCs and Community Disaster Facilities for usage, obtaining and maintaining critical data needed during disasters, identifying and evaluating new and modified hazards within the county, assisting the County Manager and the Board of Commissioners in developing plans, assisting county Public Safety agencies with planning and emergency operations, planning for and maintaining county owned emergency communications systems, resolving conflicts between the Emergency Communications Center and other departments, determining a county public safety radio usage plan, applying for and managing county-wide public safety grants, identifying private resources available for emergency usage, and representing Hyde County in meetings of the Regional Local Emergency Planning Committee, State Emergency Response Teams, and other conferences and meetings as necessary. During EOC activation, the Emergency Services Director will serve as the Command Officer, coordinating needs between agencies and will report to the County Manager. During large-scale incidents, the Emergency Services Director will ensure that disaster supplies are ordered and staged properly. During lesser emergencies, the Emergency Services Director may respond as necessary or as requested to assist Public Safety departments or to coordinate needs for outside resources. The Emergency Services Director may serve as an Incident Commander or Safety Officer in incidents that involve multiple county townships or public safety departments, upon request of the command agency, but should generally serve in support roles. The Emergency Services Director should serve as the Public Information Officer for localized incidents when present. The Emergency Services Director may assist local agencies via the telephone or radio in making required notifications or determinations, when not physically present or needed on site.

The Emergency Services Director will keep in their possession at all times a means of being contacted by

the County Warning Point (Emergency Communications Center) and the Emergency Services Resource Directory. When the Emergency Communications Center (ECC) is overloaded, the Emergency Services Director should handle notification of state and mutual aid resources on its behalf. Additional resources that will be maintained by the Emergency Services Directors office for usage in emergencies include: FEMA Planning and Disaster Guides, Response Materials for Hazardous Materials and Terrorist Incidents, Fire Protection Handbook, N. C. Fire and Emergency Services Law, US DOT Guidebooks, maps, and other relevant resource materials.

The EMS Director position is now combined under the Emergency Services Director. All EMS departments report to the Emergency Services Director. The Emergency Services Director is charged with ensuring the availability of EMS units for response to medical emergencies on a continuous basis and supervising their responses. The Emergency Services Director is responsible for ensuring compliance with all applicable regulations. Hyde County EMS operates at the Paramedic level. During a non-routine emergency incident, the Emergency Services Director or designee will be available for supervision and Command purposes if needed. The Emergency Services Director will request the assistance of Law Enforcement and Fire Departments as necessary for both routine and non-routine incidents. The Emergency Services Director or designee will serve as Command during normal EMS incidents as outlined in this plan and will support other commanders during incidents under their control. The Emergency Services Director will coordinate radio system needs and also interdepartmental cooperation. EMS units will maintain their own times and records while the EMS Command should simply keep a log in the EOC.

The duties of the Hyde County Fire Marshal have been combined with Emergency Services Director. The Emergency Services Director or his designee will perform the duties listed in NCGS 153A-234, those being: 1) advising the Board of Commissioners in matters of fire-fighting and fire prevention, 2) coordinating firefighting and training within the county, 3) coordinating fire prevention activities, 4) assisting fire departments in developing their own firefighting and fire prevention capabilities, and 5) making fire prevention inspections of all regulated facilities within the county's jurisdiction. The Emergency Services Director or his designee provides the supervision and coordination of fire departments on the county's behalf. The Emergency Services Director or his designee will meet often with the Fire Chiefs and their departments to ensure that the efforts of the various departments are not duplicated unnecessarily, and that the best cooperation possible is obtained. The Emergency Services Director or his designee will assist the fire departments with the investigations of non-routine or deadly fires and assist in criminal prosecutions where warranted. The Emergency Services Director or his designee, in combination with the Sheriff is responsible for the investigation of any fire in the absence of the local Fire Chief. The Emergency Services Director or his designee will coordinate radio communications needs of the fire departments with the Emergency Services Department. The Emergency Services Director or his designee will work with the ECC with problem resolution or other issues that arise from either the center or the fire departments. The Emergency Services Director or his designee will assist individual departments with creating guidelines or other necessary planning documents as requested or necessary. The Emergency Services Director or his designee may serve in a command or safety officer role at the request of the incident commanders at any incident under their control.

Specific requirements placed upon the ESD are:

- A - Update County Public Safety Information Annually
- B - Update County Public Safety Key Personnel Annually
- C - Attend Regional Local Emergency Planning Commission Meetings
- D - Attend N. C. Emergency Management (NCEM) Training Sessions / Exercises
- E - Update County Landmarks / Coordinates as needed

- F - Update County Employees Information Annually
- G - Review Emergency Operations Plan Annually
- H - Maintain County Radio Frequency Licensing / Database
- I - Maintain County Owned Radio & 9-1-1 Equipment through adequate Service Agreements
- J - Obtain County Business Contact Database Information through the Fire Inspections Process
- K - Update Helicopter Landing Zones
- L - Coordinate with State, Regional, Federal Resources
- M - Assist Sheriff, Fire Chiefs, and others with planning & training needs
- N - Respond to major incidents
- O - Assist on other incidents as possible or requested
- P - Determine E-911 addresses
- Q – Prepare and maintain Hyde County Emergency Services Resource Directory
- R – Maintain County Road Sign System

Sheriff

The Sheriff is elected by the voters of Hyde County and is the Chief Law Enforcement Officer in the county. Normally, the Sheriff is charged with maintaining general criminal and civil law enforcement responsibilities in the county, operating a jail, and operating the Hyde County Emergency Communications Center. The Sheriff is responsible for ensuring that all applicable regulations regarding the operation of a Sheriff's Department and Emergency Communications Center are followed at all times. During an emergency incident, particularly hazardous materials or terrorist activities, the personnel of the Sheriff's Department may also be called upon to isolate hazards, perform evacuations, notify the public, provide traffic control, etc. Due to limited manpower in many common situations, the Sheriff should request the assistance of other public safety agencies, as well as state and federal law enforcement. The Sheriff or designee will serve as Command during normal law enforcement incidents as outlined in this plan and will support other commanders during incidents under their control. During a period of EOC activation, the Sheriff or his designee will supervise all aspects of law enforcement operations within Hyde County from the EOC, including extra duties such as the enforcement of any declared curfews, reentry control staffing, traffic control, extra security, etc. The Sheriff will assign personnel for EOC security and Disaster Supplies Staging security until such time as the National Guard or other units can be assigned. Additionally, during periods of EOC activation for large scale emergencies, or when the normal 9-1-1 routing is not working, the Sheriff will assign the Emergency Telecommunications Supervisor and other Dispatchers as necessary to the EOC for fielding 9-1-1 and other emergency calls. The appropriate task commander as opposed to the normal dispatch center will handle all dispatching. The Sheriff will work with the Emergency Services Director to coordinate radio system needs and also interagency cooperation.

Fire Chiefs

The Fire Chief of each department is selected in accordance with the By-Laws and Guidelines of each fire department and reports to the department's Board of Directors. The Chief also reports to the Hyde County Emergency Services Director in regards to requirements of the county or as specified in statute. The Chief of each contracted fire department is empowered by this plan, as well as multiple General Statutes, to take actions to protect the public in a variety of situations. The recognized missions of the fire service are: 1) Rescue, 2) Fire Suppression, and 3) Property Conservation. Each department currently operates at various levels to perform these goals as needed in their areas. It is important that each department operates within its level of training, and it is a primary responsibility of the Fire Chief to

ensure that this occurs. Additionally, the Chief of the department is required by Statute to investigate all fires that occur within their assigned jurisdiction and to report such findings to the State via prescribed channels. Fire departments may also provide Fire Prevention, Rescue, EMS Assistance, Traffic Control, and other related duties as necessary or requested. The Fire Chief will ensure that the department complies with all applicable statutes. The Fire Chief should ensure the department complies, where possible, with all employee safety regulations and recommendations. The Fire Chief or designee will serve as Command during normal fire incidents as outlined in this plan and will support other commanders during incidents under their control. During a period of disaster, the Chief of the departments will ensure that the fire stations are available for use by emergency responders, county employees, and disaster agencies. During periods of disaster, the Chief will ensure that a person is assigned, initially and continuously, to record all activities of the department, all emergency responses, all public requests, all call times, and other disaster related information. (This is for documentation purposes, but all information must also be recorded to ensure Federal reimbursement where applicable.) The Chief should, without instruction, begin the process of clearing roads for emergency vehicle access after a major event. The Chief will serve as a Sector Commander for their assigned fire districts, supervising all aspects of response and recovery in their assigned areas. During multiple county disasters, Ponzer Fire Department may also be given responsibility for areas generally protected by Belhaven Fire and Pungo River Fire. Fire Chiefs will report to the Emergency Services Director or his designee during EOC activations. Fire Chiefs will work with the Emergency Services Director to coordinate radio system needs and also interagency cooperation

Emergency Communications Lead Telecommunicator & Dispatchers

The Sheriff may designate a Lead Telecommunicator. The Emergency Communications Lead Telecommunicator and the dispatchers are appointed by and report to the Sheriff. The supervisor normally will ensure that procedures and staffing are in place to handle the 9-1-1 and other emergency calls at the County Warning Point. During periods of non-activity, the supervisor and other dispatchers may be assigned additional responsibilities by the Sheriff; however the primary focus will always be the coordination of emergency and non-emergency requests for public safety departments within Hyde County. The supervisor will work with the Emergency Services Director to ensure that the needs of public safety agencies are being satisfied and that the communications systems are fully functional at all times. The dispatcher will request the Emergency Services Director to handle notifications and mutual aid requests when drastically overloaded on non-routine incidents. The dispatcher will also promptly notify other dispatchers or public safety units to assist them when needed. During an EOC activation or incident where the primary 9-1-1 center is abandoned, the supervisor and / or dispatchers will notify all necessary personnel and relocate dispatch operations to the EOC. The Sheriff may staff the existing dispatch station for law enforcement coordination and uses, but 9-1-1 and other emergency lines will be answered in the EOC and dispatched by its Command Group.

Health Director

The Board of Health appoints the Health Director. For the purposes of Emergency Operations, the Health Director is responsible for supervising all aspects of the Health Department and its employees. The Health Department maintains an assigned team of personnel for bio-terrorism or other health related incidents. The Health Director can declare a public health emergency, which would be supported by the Emergency Operations Center. Additionally, the Environmental Health Specialist is generally responsible for ensuring compliance with regulations in regards to septic systems and restaurant cleanliness certifications. The Health Department will prepare information in advance to assist the public

during periods of concern, particularly well contamination, disease control, and unsanitary conditions. During EOC activation, the Health Director or their designee will report to the EOC and supervise all aspects of their department. Additionally, they will coordinate between the Hyde County EOC and the NC Division of Health & Human Services own EOC.

Social Services Director

The Social Services Board appoints the Social Services Director. For the purposes of Emergency Operations, the Social Services Director is responsible for supervising all aspects of the Social Services Department and its employees. During a State of Emergency Social Services will normally be charged with relief efforts, including shelters and distribution of disaster assistance supplies. The Social Services Director will appoint as many employees as necessary to staff the disaster supplies staging point and Disaster Support Facilities. Supplies will be distributed as equitably as possible to all Disaster Support Facilities in the affected areas. The Social Services Supervisor will determine a field supervisor for each site utilized and provide command support and logistics to each location.

Finance Director

For the purposes of Emergency Operations, the Finance Director and assistant are responsible for documenting all county and departmental related expenses under state and federal guidelines. During an EOC activation or major event, all expenses of the county must be approved by the EOC and documented by the Finance Director to ensure the availability of funds and the ability to be reimbursed where applicable, except as specified herein. The Finance Director will coordinate all requests from county government for reimbursement as well as those of the contracted fire and EMS departments. (If a contractor experiences a loss of facilities, it may have to apply separately under FEMA guidelines.) However, each department is responsible for maintaining its own individual records where necessary. The county will not be responsible for any unauthorized expenses by any contracting department. The Finance Director reports to the Emergency Services Director.

Senior Center Director

The Senior Center Director will report to the EOC for the purposes of emergency operations, as assigned or as soon as possible after an evacuation. The primary role of this Senior Center Director is to document matters for the Emergency Services Director and provide other support as assigned.

Tax Department Supervisor

The Tax Department Supervisor or their designee, for the purposes of emergency operations, will report to the EOC as assigned or as soon as possible after an evacuation. The primary role of the Tax Supervisor is to assist the Finance Officer and provide logistical support to the EOC as assigned. The Tax Supervisor reports to the Emergency Services Director.

Cooperative Extension Director

The Cooperative Extension Director or their designee will report to the EOC as assigned or as soon as possible after an evacuation. For emergency operations, the primary role of the Cooperative Extension Director is to coordinate public and other emergency transportation needs, provide for the needs of the EOC personnel, and provide other support as assigned. The Cooperative Extension Director will supervise employees of the Cooperative Extension and Soil & Water Departments in whatever role deemed necessary. In the absence of direction, employees of these departments should follow the general

guidelines listed below. The Cooperative Extension Director reports to the Emergency Services Director.

Register of Deeds

The Register of Deeds or their designee will report to the EOC as assigned or as soon as possible after an evacuation. For the purposes of Emergency operations, the Register of Deeds is responsible for logging all events in the EOC, and to provide logistical support to the EOC staff. The Register of Deeds reports to the Emergency Services Director.

Utilities Department

The Water Department and the Maintenance Department have been combined to form the Utilities Department. The Utilities Department Director or designee will report to the EOC as assigned or as soon as possible after an evacuation. For emergency operations, the primary role of the Utilities Department Director is to coordinate all issues regarding the Water Department, Maintenance Department, Telephone Services, Electrical Services, LP Gas Services, Natural Gas Services, Cable Services, and any other utility that may be involved. The Utilities Director reports to the Emergency Services Director.

All Other County Employees

It is the responsibility of every county employee to report to work (in the absence of further instructions) after emergency incidents and as soon as possible following a disaster or an evacuation. If the place of normal employment is not available for any reason, the employee will report to the nearest fire station or the Ponzer Community Center for communications with their department. They will be assigned tasks from the EOC or Disaster Support Facilities. All employees will log in and out from any location and in the absence of their own supervisor, report to the highest-ranking county employee present. The most senior member of any department present, where more than one is present, will coordinate the efforts of that department at that facility. Unassigned employees will assist in providing shelter and subsistence needs for the Disaster Support Facility. In the absence of direction, county employees will report to the assigned Sector Commander, i.e. the Fire Chief.

Superintendent of Schools

The Superintendent of Schools normally supervises the operation of the Hyde County Schools under the direction of the Hyde County Board of Education. The Hyde County School System and Hyde County Government are co-dependent upon each other for many day-to-day operations.

The Superintendent of Schools and the Hyde County Emergency Services Department will cooperate as necessary, not only to coordinate emergency incidents that may arise in public school facilities, but the emergency usage of school facilities. During a State of Emergency or disaster, the Superintendent of Schools and staff will make available to the Emergency Services Department and Hyde County the pre-determined facilities as agreed. The Hyde County School system also has other resources that may be available for usage in an emergency. The Superintendent of Schools and the school system will invoice Hyde County for the usage of facilities at the pre-determined rates or rates approved by the Federal Emergency Management Agency.

Clerk of Court

The Hyde County Clerk of Court or designee will report to the EOC as assigned or as soon as possible after an evacuation. The Clerk of Court will supervise or coordinate all activities that normally fall within

the scope of the Clerk of Court and the Magistrates. The Clerk of Court will work with the Sheriff and other law enforcement agencies as necessary. The Clerk of Court may assist other functions of the EOC as possible or desired.

Hyde County Community Development Corporation Chairman

The Chairman of the Hyde County Community Development Corporation is asked to report the Emergency Operations Center after a disaster in order to assist in the coordination of volunteer relief efforts. The Chairman will report to the Emergency Services Director as necessary.

Hyde County Chamber of Commerce

The Director/President of the Hyde County Chamber of Commerce is asked to report to the EOC after a disaster to assist the Chairman of the Hyde County CDC with coordination of volunteer relief efforts. The Director/President will report to the Chairman of the Hyde County CDC.

Ocracoke Civic & Business Association President

The President of the Ocracoke Civic & Business Association may be requested to support the Ocracoke Deputy EOC after a disaster in order to assist in the coordination of volunteer resources and other needs. The President will report to the Emergency Services Director as necessary.

Hyde County Emergency Operations Plan
Section 2
Emergency Operations Center
06/10

The Emergency Services Director will activate the Hyde County Emergency Operations Center during any State of Emergency or other large-scale emergencies as necessary. The EOC will be activated as necessary whenever the Health Director proclaims a public health emergency.

The primary EOC location for Hyde County will be the training room of the Charlie J. Cahoon Public Safety Facility. The alternate EOC location will be the Mattamuskeet School Band Room.

The County of Hyde will initiate preparations to supply emergency electrical power, temporary survival needs, alternate 9-1-1 call reception, and emergency communications at these facilities as soon as possible.

Community Disaster Support Facilities for the Hyde County Emergency Operations Center include:

- A. Engelhard Fire Station / Community Center
- B. Fairfield Fire Station
- C. Ocracoke Fire Station
- D. Ponzer Community Building
- E. Ponzer Fire Department
- F. Scranton Fire Station
- G. Swan Quarter Fire Station

During a declared State of Emergency, the following personnel are hereby assigned to the Hyde County Emergency Operations Center. The actual commander for all operations will be the Emergency Services Director or designee. The positions listed below may appoint a deputy to serve in their absence or unavailability, however the representatives present in the EOC will have their departmental control. These positions are expected to remain in the EOC until released by the Emergency Services Director:

- A. Emergency Services Director
- B. Sheriff
- C. Emergency Communications Lead Telecommunicator
- D. Health Director
- E. Social Services Director
- F. Finance Director

The Emergency Services Director may release some of the positions listed from EOC duty, once the services of their department are not needed.

Other county personnel that are assigned to the Hyde County Emergency Operations Center on a support basis:

- A. Senior Center Director
- B. Cooperative Extension Director
- C. Tax Department Supervisor
- D. Register of Deeds

- E. Maintenance Director
- F. Clerk of Court
- G. Chairman, Hyde County CDC
- H. Director/President of the Hyde county Chamber of Commerce

State and Federal departments assisting during a period of disaster will be asked to provide a representative to the EOC to provide support and coordination. Generally, these may include: Highway Patrol, DOT, Marine Fisheries, Wildlife, National Park Service, etc.

Should any of the assigned personnel have evacuated prior to a Hurricane or other pre-known threat, they will report to the EOC immediately once the danger has passed.

An alternate for each position listed as assigned to the EOC should be appointed by the position listed, but in the absence of designation, will assumed to be the next senior departmental official.

The normal operating hours of the EOC, when activated, will be 7am - 7pm or daylight hours. The Emergency Services Director may modify these hours as necessary. During the initial hours of an incident, extended emergencies, or when additional hours are needed, a back-up crew may be appointed from the departments listed to work rotating shifts.

The following resources and others shall be placed in the primary and secondary EOCs upon activation:

- A. N. C. G. S. 166A - North Carolina Emergency Management Act
- B. N. C. G. S. 162B - Continuity of Local Government
- C. N. C. G. S. 153A - Counties
- D. N. C. Fire and Emergency Services Laws Annotated
- E. Hyde County Emergency Operations Plan
- F. Hyde County Emergency Services Resource Directory

Each principal person assigned to the EOC will have a telephone provided for coordination in addition to his or her assigned county cell phones. Additionally, public safety departments will be provided with radio communications equipment to communicate with the departments they are responsible for coordinating.

The satellite phones assigned to Hyde County will be located as directed by the Emergency Services Director.

Radio capabilities for the EOC and the Community Disaster Facilities are determined by the Emergency Services Director and are specified in Appendix C.

Hyde County Emergency Operations Plan
Section 3
Deputy EOC for Ocracoke Island
06/10

By special legislation, Ocracoke Island is authorized to exercise independent direction and control of its local emergency resources, and resources secured through existing mutual aid agreements with other jurisdictions. Independent direction and control will be conducted in the absence of communications with the Hyde County EOC.

In the absence of communications with the Hyde County EOC, requests for state/federal government assistance may originate directly from the Ocracoke EOC (Emergency Services Director prior to EOC activation).

The Ocracoke EOC will be activated whenever the Hyde Co EOC is activated and additional command and control is needed on Ocracoke Island. Additionally, the Ocracoke EOC should be activated following a disaster on Ocracoke, regardless of communication with the Hyde County EOC. The Hyde County Emergency Services Director, Hyde County Commissioner, or any two members of the Ocracoke Deputy Control Group may activate the EOC for Ocracoke.

The Ocracoke EOC will update the Hyde County EOC regarding actions taken as soon as communications are reestablished.

The primary location for the Ocracoke EOC shall be Ocracoke Emergency Services office. The alternate location shall be the Hyde County Sheriff's Department's Ocracoke Office.

County employees normally sent to staff the Hyde County EOC may be assigned to the Ocracoke Deputy EOC with similar functions should a State of Emergency affect Ocracoke Island alone.

The staffing for the Ocracoke Deputy EOC will be the Ocracoke Deputy Control Group and others as specified in this EOP.

During extended emergencies, when full time Emergency Services Director support is not available or insufficient, the EOC will request mutual aid assistance through N. C. Emergency Management or statewide Mutual Aid Agreement.

The Emergency Services Director or the Ocracoke Commissioner may call for a meeting of the Ocracoke Deputy Control Group prior to Ocracoke EOC activation for the purposes of considering evacuation (prior to known threats).

County Emergency Operations Plan
Section 4
Ocracoke Island Special Considerations
06/10

Due to the remoteness and isolation of Ocracoke Island from the Hyde County mainland, special considerations must be taken into account when providing for the protection of persons residing or visiting Ocracoke Island. The Hyde County Emergency Operations Plan recognizes the extra challenges affecting Ocracoke, and therefore specifies a Deputy EOC for Ocracoke, as well as a Hyde County Deputy Control Group, specifically to address the special needs of Ocracoke and with the authority to represent Hyde County Government and act independently if necessary. Due to the seasonal population increase, Ocracoke is typically at greater risks for certain types of emergencies.

Ocracoke Island is a unique community in Hyde County; it is separated from the mainland and other islands by the Pamlico Sound and Hatteras Inlet. Three ferry routes connect Ocracoke with neighboring communities with route times from forty-five minutes to over two and one half hours. Air access is possible through a paved, unlighted 3000 feet airstrip located northeast of Ocracoke Village.

Mutual aid resources for fire fighting, emergency medical response, law enforcement emergencies, public utility malfunctions, roadway clearance, and other crises must travel on the Hatteras Inlet Ferry route for the quickest response time. Therefore, mutual aid is effectively at least one hour away. Air ambulances are generally utilized to evacuate severe medical emergencies when possible.

Tideland EMC provides electric power to the island via underwater transmission cables from Hatteras. N. C. Electric Membership Cooperative has a generator on Ocracoke to provide auxiliary power to the village of Ocracoke.

Routine emergencies are managed by the appropriate emergency service. When mutual aid resources are required, the Hyde County Emergency Services Director will be notified to request the resources from adjoining counties, the United States Coast Guard, or the Eastern Division Office of Emergency Management. Due to the isolation of Ocracoke Island, and the special authority vested in the County Commissioner for Ocracoke, Ocracoke may make requests for State assistance directly to the Division of Emergency Management.

Hurricanes and large fires are two of Ocracoke's greatest potential hazards. Other possible threats include mass casualty events, ferry incidents, severe weather (thunderstorms, tornadoes, northeasters, or snowstorms), isolation, and certain hazardous materials emergencies.

Ocracoke public safety workers, residents, visitors, business owners, and other property owners should monitor hurricane development and other severe weather closely. All residents and visitors are advised to listen to the local radio and television stations and NOAA weather radio when a hurricane advisory has been issued. Evacuation plans should be made early as it may be necessary to take specific action for Ocracoke ahead of other coastal areas due to the time involved to evacuate the island by ferry.

There are no approved hurricane shelters on Ocracoke Island.

All camper trailers on Ocracoke Island should be capable of being road-ready within 30 minutes. All campers should be promptly prepared and evacuated when evacuations are ordered. The National Park Service Campground and private campgrounds will be notified of pending evacuations as early as possible.

Normal ferry schedules are generally maintained except during periods of inclement weather.

The N. C. Ferry Division maintains its own Hurricane Preparedness Plan. The Hyde County ESD will maintain close coordination with the N. C. Ferry Division during and after evacuations.

Per the N. C. Ferry Division, the Cedar Island Ferry route schedule will generally be terminated to avoid sending travelers into the path of the storm during Hurricane evacuations. The sound-class ferries assigned to this route will join the others in making as many trips to Swan Quarter as possible. The Hatteras-Ocracoke ferries will generally operate as long as weather conditions permit. One-way ferry traffic away from Ocracoke will be strictly maintained for non-residents. Residents and emergency service personnel may travel freely prior to the cessation of ferry operations. Once a disaster has passed, the Hyde County EOC or the Ocracoke Deputy EOC may allow reentry in stages established in this Emergency Operations Plan.

Reducing the amount of traffic flow along the Outer Banks, and particularly on ferries, is an important goal during hurricane evacuation and re-entry. Evacuees are encouraged to car pool as much as possible, as well as to refrain from towing boats, trailers, or additional vehicles.

When an evacuation has been ordered, no one will be required to pay ferry fees when departing the island per the N. C. Ferry Division.

During a State of Emergency, air traffic to the Ocracoke airstrip may be restricted to emergency aircraft only. In the event of channel obstructions or other water related hazards, the US Coast Guard may also restrict boat traffic to the island.

All Hyde County residents, and particularly those on Ocracoke, are encouraged to maintain complete inventories of property to facilitate damage assessment.

If needed, the Disaster Supply Staging Area will be staffed by volunteers or persons assigned by the Ocracoke Deputy EOC.

Hyde County Emergency Operations Plan
Section 5
Predetermined Disaster Facilities
06/10

The following facilities have been identified in advance for potential usage during and after a disaster or event of terror. Others may also be listed in specific sections. The EOC or the Emergency Services Director should determine the need for any of the facilities. Once activated, the Emergency Services Director will promptly notify the responsible party of each facility. In the absence of command and control from the Emergency Operations Center, the Fire Chiefs will initiate actions to open their stations as soon as possible. Members of the public, in the absence of 9-1-1 emergency services, should seek emergency assistance at the nearest fire station.

Primary EOC

Training Room
Charlie J. Cahoon Public Safety Facility
1223 Main Street
Swan Quarter

Secondary EOC

Mattamuskeet School – Band Classroom
20392 U S 264 Hwy
Swan Quarter

Ocracoke EOC

Ocracoke Community Center
999 Irvin Garrish Hwy
Ocracoke

Primary Disaster Supplies Staging Area

Mattamuskeet String Bean Grader
2055 Piney Woods Rd
Fairfield

Secondary Disaster Supplies Staging Area

Swan Quarter Produce
14166 US 264
Swan Quarter

Ocracoke Disaster Supplies Staging Area

Ocracoke School Gym
120 School Rd
Ocracoke

Community Support Facilities

Engelhard Fire Station
34545 US 264
Engelhard

Fairfield Fire Station
6680 NC 94
Fairfield

Ocracoke Fire Station
215 Back Rd
Ocracoke

Ponzer Community Building
39111 US 264 E
Belhaven

Ponzer Fire Station
40186 US 264
Belhaven

Scranton Fire Station
5224 Sladesville Credle Rd
Scranton

Swan Quarter Fire Station
25 Oyster Creek Road
Swan Quarter

Hyde County Emergency Operations Plan
Section 6
Command Determination
06/10

Command and control of predicted incidents is to be handled as specified in the following table when in Hyde County jurisdiction. In the absence of a clear determination, the officer in charge from each responding public safety service will work together in a unified command structure.

Type of Incident	Agency of Command	Support Agencies
Gunshots, Stabbing, Assaults	Sheriffs Department	EMS
Hazardous Materials, Fuel or Chemical Spills	Fire Department	Sheriff's Department, Emergency Services, EMS
Fires, Smoke, or Unusual Odors	Fire Department	Sheriff's Department, Emergency Services, NC Forestry
Motor Vehicle Crashes with No Injuries or Fluid Leaks	Highway Patrol	Sheriff's Department
Motor Vehicle Crashes with persons trapped or fluid leaks	Fire Department	Emergency Services, Sheriff's Department, Highway Patrol, EMS
Medical Emergencies or Injured Persons Not Trapped	Emergency Services	Fire Departments
Helicopter Landing Zones	Fire Department	Law Enforcement
Farm Accidents, with persons trapped	Fire Department	Emergency Services, Law Enforcement, NC Forestry, EMS
Farm Accidents, with unknown chemicals involved	Fire Department	Emergency Services, Law Enforcement, NC Forestry, EMS
Terrorism Attacks, Bomb Threats	Sheriff's Department	Fire Department, Emergency Services, EMS
Other Criminal Acts	Sheriff's Department	State Law Enforcement Agencies
Persons stranded on Open Waters	Sheriff's Department	U. S. Coast Guard, Marine Fisheries, Wildlife, EMS
Drowning in accessible locations	Sheriff's Department	Emergency Services, Fire Departments, EMS
Non-Accessible Drowning	Sheriff's Department	U. S. Coast Guard, Marine Fisheries, Wildlife, US F&W
Mass Casualty	Emergency Services	Emergency Services, Fire Departments, Sheriff's Department, EMS
Aircraft Crashes (water)	Emergency Services	U. S. Coast Guard, Marine Fisheries, Wildlife, EMS

Type of Incident	Agency of Command	Support Agencies
Aircraft Crashes (on land)	Fire Department until hazards gone and live victims removed, then Sheriff's Department for Security	Emergency Services, NC Forestry Service, EMS
Confined Space Rescue	Fire Departments	Emergency Services, EMS
Trench Rescue	Fire Departments	Emergency Services, EMS
Structural Collapse	Fire Department	Sheriff's Department, Emergency Services, EMS
Bio Terrorism	Health Department	Sheriff's Department, Emergency Services, Fire Departments
Power Lines Down, Electrical Malfunctions affecting public	Fire Department	Sheriff's Department, Highway Patrol
Hurricanes, Tornadoes, Disasters affecting multiple townships	County Manager or Emergency Services Director	Emergency Services Sheriff's Department Fire Departments County Departments NC Forestry Service, EMS
Water Rescue (Refuge Lakes)	Fish & Wildlife	Fire Departments, EMS
Water Rescue (Other Waters)	Fire Department	US Coast Guard, Marine Fisheries, Wildlife, EMS
Persons Lost or Searches	Sheriff's Department	Emergency Services Fire Department

Whenever possible, a Unified Command System should be utilized. In Unified Command, the highest ranking officer from applicable Law Enforcement, Fire Service, and Emergency Services shall form a unified **command team**.

All incidents shall be conducted in accordance utilizing the Incident Command System, the National Incident Management System, and other applicable guidelines and regulations.

Hyde County Emergency Operations Plan
Section 7
Ocracoke Island Evacuation & Reentry Procedures
06/10

The responsibility for recommending (to elected officials) an evacuation of Ocracoke resides with the Ocracoke Deputy Control Group or alternately the Hyde County Control Group. Evacuation will generally be ordered when hurricane conditions are reasonably expected in 48-72 hours. Evacuations may be in stages as outlined in this EOP. Evacuations may also be ordered in the event of other disasters.

- * Notification of the public will include the use of: telephone, radio, NOAA weather radio, television, signs, and public address systems.
- * Residents and visitors should leave promptly once an evacuation order is given. Visitors should remove all belongings. Priority personnel may delay evacuation until the last twenty-four hours the Ferry System is operating.
- * Prior to departing, residents should turn off gas, water, and electrical services. Property should be secured prior to gale force winds (40mph). Any hazardous chemicals should be securely stored.
- * Evacuation routes may be altered by weather conditions and conditions in the surrounding counties. Monitor the media listed for updates and instructions.
- * Public Safety services will be suspended prior to and during Hurricane Conditions. Emergency Medical Service Transport will be suspended prior to the onset of Gale Force Winds. Persons failing to evacuate may be held responsible for any expenses incurred in their rescue during a State of Emergency.

Reentry

- * Reentry will be conducted in stages if necessary:
 - Stage One – Priority personnel
 - Stage Two – Residents
 - Stage Three – Non-Resident Home or Business Owners
 - Stage Four – No Restriction
- * Reentry may or may not be available through the normal travel routes due to conditions in the surrounding counties. Routing through Dare County and Carteret County will be performed in conjunction with the local reentry stages.
- * Reentry through Dare County and Carteret County may only be accomplished through the display of reentry stickers. Personnel in those locations are not equipped to accommodate persons without stickers.
- * No one with proper identification will be denied reentry, although they may experience significant delay. When returning, persons without stickers should have: driver's license and other proof of residency, employment or property ownership.
- * In the absence of electrical power or other sub-standard conditions, non-resident property owners may be restricted to a twenty-four hour permit in limited numbers. In these circumstances, non-resident passes will be honored on the Swan Quarter-Ocracoke Ferry route only.

Reentry Stickers

- * Reentry stickers will be issued each year. Stickers should be kept with the vehicle or installed on the windshield, on the left corner near the dash. Once the pass is installed, the stickers must be peeled off when selling a vehicle or replacing a windshield. Replacement stickers will not be issued without providing the previous sticker.

- * Priority stickers will be issued to employees of the following: Law Enforcement, Fire Fighters, EMS, Health Center, National Park Service, Ocracoke Sanitary District, Tideland EMC, NC DOT & Ferry Division employees, Hyde County employees.
- * Marked government, utility, fuel, and disaster response vehicles will be allowed entry without the use of a sticker during a Stage One reentry.
- * Resident stickers will be issued for permanent Ocracoke Residents. Ocracoke Resident reentry stickers will not be mailed to off-island addresses.
- * Marked commercial supply vehicles (food, groceries, building supplies, etc.) will be allowed entry without the use of a sticker during a Stage Two reentry.
- * A Non-Resident sticker will be issued to a non-resident owner of a home or business. Multiple owners of a single property should enter together when possible.
- * Persons found to be abusing the reentry procedure will forfeit future reentry sticker privilege.

Information

- * Hyde County will utilize the following media in dissemination of all evacuation and reentry information: WITN-TV7, WNCT-TV9, WCTI-TV12, WHYC-88.5FM, WERO-93.3FM, WWOC-94.5FM, WRSF-105.7FM, WCXL-104.1FM, WMGV-103.3FM and WYND-97.1FM. Updates will be provided to each media outlet daily or as changes are made.
- * Hyde County reentry information will be available by calling 252-926-4374 whenever possible. However, past experience has shown that the public telephone system may be locally unavailable following a disaster.
- * Persons desiring passes or other information should contact the Hyde County Emergency Services Department at 252-926-4374.

Hyde County Emergency Operations Plan
Section 8
General Evacuations
06/10

The responsibility for ordering a complete or significant evacuation of Hyde County resides with the Hyde County Control Group. Evacuation of specific areas may be ordered by a public safety department, such as in a Hazardous Materials incident or Incident of Terror.

- * Notification of the public will include the use of: telephone, radio, NOAA weather radio, television, signs, and public address systems.
- * Residents and visitors should leave promptly once an evacuation order is given. Visitors should remove all belongings. Prior to a Hurricane threat, Priority personnel will delay evacuation until the last twenty-four hours prior to predicted landfall.
- * Prior to departing, residents should turn off gas, water, and electrical services. Any hazardous chemicals should be securely stored.
- * Normal evacuation routes may be altered by weather conditions and conditions in the surrounding counties. Monitor the media listed for updates and instructions.
- * Public Safety services will be suspended immediately prior to and during Hurricane Conditions.
- * Emergency Medical Service Transport will be suspended during sustained Gale Force Winds.
- * Persons failing to evacuate may be held responsible for any expenses incurred in their rescue during a State of Emergency.

Evacuations may be issued in stages. For the example of a pending Hurricane, the stages may be similar to:

Voluntary Evacuation of Ocracoke Island
Mandatory Evacuation of Ocracoke Island
Voluntary Evacuation of Hyde County Low-Lying Areas
Voluntary Evacuation of Hyde County
Mandatory Evacuation of Hyde County Low-Lying Areas
Mandatory Evacuation of Hyde County

The Emergency Services Director will be immediately notified when a Public Safety official orders any evacuation. All available emergency officials will be asked to assist in emergency evacuations. The Emergency Services Director will assist in notifying businesses and organizations that are affected.

The Emergency Services Director will notify the Hyde Correctional Center, Cross Creek, and other special needs facilities when evacuations are predicted and as soon as evacuations are ordered.

Information

- * Hyde County will utilize the following media in dissemination of all evacuation and reentry information: WITN-TV7, WNCT-TV9, WCTI-TV12, WHYC-88.5FM, WERO-93.3FM, WWOC-94.5FM, WRSF-105.7FM, WCXL-104.1FM, WMGV-103.3FM and WYND-97.1FM. Updates will be provided to each media outlet daily or as changes are made.
- * Hyde County reentry information will be available by calling 252-926-4372 whenever possible. However, past experience has shown that the public telephone system may be locally unavailable following a disaster.

Hyde County Emergency Operations Plan
Section 9
Traffic Control
06/10

Law enforcement generally provides Traffic Control for evacuations and emergency incidents. Additionally, Firefighters and EMS personnel are empowered under General Statutes to provide Traffic Control in emergency situations.

During periods of disaster, local law enforcement is easily overwhelmed. Additional resources such as the N.C. Highway Patrol, N. C. National Guard, or other agencies will be requested. The Emergency Services Director will work closely with the Sheriff or other law enforcement official needing outside resources.

During an evacuation of Ocracoke Island, the Sheriff's Department will assign a Deputy to each ferry terminal to assist ferry personnel with traffic and problem resolution. Other Deputies will work to ensure complete notification of the public in regards to evacuation.

During any evacuation on the Hyde County mainland, the Sheriff's Department will place Deputies at applicable key intersections or high profile locations to assist traffic flow. Additional Deputies should work to ensure complete notification of the public in regards to evacuation.

During any Incident of Terror, any mass casualty situation, or other large-scale incident, law enforcement must balance the need for traffic control with the needs for normal law enforcement functions. If possible, state and federal agencies or fire and EMS personnel should be called to assist. During Incidents of Terror or hazardous materials incidents, it may be just as important to keep people in and / or document those leaving.

The NC Ferry System will not provide reentry control.

Hyde County will provide Dare County Emergency Management with complete Ocracoke reentry information and will coordinate reentry efforts when persons are entering through Dare County.

Hyde County will request the N. C. Highway Patrol, the N. C. National Guard, or other state agency provide reentry traffic control at the Cedar Island, Hatteras, and Swan Quarter Ferry Terminals when needed.

Should a reentry operation be needed for any portion of the Hyde County mainland, the Sheriff's Department will establish needed traffic control points. If reentry for the entire mainland were needed, traffic control points will be established at the intersection of US 264 and NC 45 in Ponzer, NC 94 at the Tyrrell County line, and US 264 at the Dare County line. Driver's licenses will be utilized for reentry identification.

Hyde County Emergency Operations Plan
Section 10
Dissemination of Information to the Public
06/10

The Hyde County Emergency Services Director is designated as the Hyde County Public Information Officer unless otherwise designated in this EOP during abnormal periods.

The broadcast media must be relied upon to assist in the dissemination of warning and emergency information to the general public. Emergency action information will only be released by the Emergency Operations Center (EOC) when activated, or by the authority of the Emergency Services Director. The media may seek information from persons or organizations that are critical to the response or recovery effort, and all public safety agencies and county employees must refer information releases to the EOC or Public Information Officer (PIO). Special care groups; jails, nursing homes, schools and others may require early warning and notification. This responsibility falls upon the Emergency Services Director. The US Coast Guard will generally deliver emergency information to marine traffic in the Hyde County area.

Emergency service vehicles are required to be equipped with audible warning devices and the public address systems included may be used for warning the general public.

The Emergency Services Director may activate the Emergency Alert System (EAS), the NOAA Weather Radio System, or the Telephone Notification System to deliver emergency information to the public.

Hyde County generally does not receive extensive media coverage during disaster situations. The EOC and the PIO will ensure that information releases are disseminated to the media and public at least twice daily during periods of disaster. Regular releases of official information also lessen the spread of incorrect information and rumors.

During a State of Emergency, NOAA Weather Radio Receivers will be monitored in the Emergency Communications Center (ECC), the Emergency Operations Center (EOC), and Community Disaster Facilities at all times. During other periods, NOAA Weather Radio Receivers will be monitored in the ECC at all times, and as possible by the Emergency Services Director.

Some members of the general public may choose to disagree or ignore official warning of an emergency event, thus complicating the actions of emergency service workers. Persons who ignore official notifications and orders of the responsible government officials are completely liable for failure to adhere to lawful orders.

Hyde County will utilize the following media in dissemination of all public information: WITN-TV7, WNCT-TV9, WCTI-TV12, WHYC-88.5FM, and WERO-93.3FM*, WWOC-94.5FM, WRSF-105.7FM*, WCXL-104.1FM, WMGV-103.3FM and WYND-97.1FM.

* - Designates primary Emergency Alert System (EAS) stations.

Hyde County Emergency Operations Plan
Section 11
Communications
06/10

Hyde County's Emergency Communications Center (ECC) and the Hyde County Warning Point are located at the Hyde County Public Safety Center. This facility generally provides for effective and efficient communications with emergency response personnel via telephone, fax, and radio. Enhanced 9-1-1 is used, which provides the communicator with the landline caller's phone number and location. *Phase II technology is provided to provide the location of cell phone callers.*

Hyde County operates two 9-1-1-trunk lines and a normal emergency number, 252-926-3171. No public safety personnel will utilize 9-1-1 lines for routine traffic. Agencies and personnel will not call the communications center via the telephone unless absolutely necessary. The on-duty communicator will not leave emergency lines unattended or place phone lines on hold needlessly.

The 9-1-1 trunks, 926-3171, and other key phone numbers should be duplicated to the Hyde County Emergency Operations Center at the Band Room at Mattamuskeet School, if necessary. In the absence of duplication, the ability to transfer all necessary lines shall be provided.

The Hyde County Sheriff is responsible for the supervision of the Lead Telecommunicator and the Emergency Communications Center. The Lead Telecommunicator is responsible for ensuring that all persons who may operate the dispatch center and County Warning Point are completely familiar with the Hyde County EOP.

The Hyde County Emergency Services Director is responsible for the planning, preventive maintenance, and repair of all Hyde County Emergency Communications System equipment, 9-1-1 receiving equipment, and 9-1-1 databases. Each department will be responsible for its own radio equipment; however each department will coordinate radio programming with the Emergency Services Director.

During periods of overload, the on-duty communicator may request assistance from the Emergency Services Director with notifications of other departments and other needed tasks. Off duty communicators and other public safety personnel will be contacted to assist during extended busy periods.

Radios should be installed by Hyde County Emergency Services Department at the EOC to serve as backups for dispatching and communication during and after disasters. VHF radios are currently installed at all Hyde County fire departments, except Scranton. Backup radios are installed in the Emergency Communications Center. Centralized paging may not be possible during the failure of radio repeaters. Each fire station is capable of activating their department pagers.

Fax machines have been purchased for the EOCs and the Community Disaster Facilities. Machines utilized for other purposes (such as in the fire station) should be maintained and replaced by the hosting agency. Hyde County Emergency Services Department will provide sufficient supplies to each site during periods of disaster.

Auxiliary power will be provided to all transmitter locations, the Emergency Communications Center, and the EOC. Auxiliary power should be provided to all Community Disaster Facilities and likely shelters in the future as possible.

The Emergency Services Director has implemented additional frequencies and equipment that allow all fire, EMS, and law enforcement units to communicate without delay or other action.

The Emergency Services Department will initiate actions to spread out communication resources at multiple sites to help prevent total system failures.

During periods of disaster, should the fire or law enforcement repeaters fail, units will switch to the talk-a-round frequencies. During such usage, countywide communication is not possible and the range of individual radios will vary. The radios in the Community Disaster Facilities will serve as control points for each area and as a relay point to the EOC.

The Emergency Services Director will be notified immediately anytime the Hyde County Emergency Communications System is not in working order. The Emergency Services Director will maintain sufficient contracts with radio vendors to ensure prompt repair. The Emergency Services Director is empowered to obtain radio and E9-1-1 emergency repair services when necessary. The County Finance Officer will be informed promptly when such expenses are incurred without prior approval.

Amateur radio groups are often asked to assist with communications during and after a disaster. When available, individuals representing amateur radio will be allowed in the EOC, the ECC, and Community Disaster Facilities. The tools offered by these groups should be utilized extensively when necessary.

Hyde County Emergency Operations Plan
Section 12
Call Signs
06/10

In the interest of public safety and coordination and since a system only now partially exists, it is important that a county-wide radio call sign system be established. All Hyde County Government and Public Safety Agencies operating on Hyde County Public Safety Frequencies will utilize the following call sign designations.

Emergency Communications

Radio Call Sign:	“Hyde County”
Emergency Operations Center:	“EOC”
Ocracoke Deputy EOC	“Ocracoke EOC”
Dispatchers	150-169

Law Enforcement

Sheriff	100
Chief Deputy Sheriff	101
Deputies	102-149
Jailers	170-199

State & Federal Law Enforcement operating on Hyde County Frequencies will use their agency assigned call sign designation.

Fire

Ponzer	Station 4
Engelhard	Station 5
Ocracoke	Station 6
Fairfield	Station 7
Scranton	Station 8
Swan Quarter	Station 9

Fire Chiefs	x01	(whereas x is the Station Number)
Assistant Chiefs	x02, x03	
Captains	x04, x05	
Lieutenants	x06, x07	
Members	x08-x99	

Engine Companies	x1, x2, x3	(whereas x is the Station Number)
Special Units	x4, x5, x6	
Tankers	x7, x8	
Brush Trucks	x9	

EMS

Mainland EMS Units	EMS 1, EMS 2,	QRV: Medic 1
Ocracoke EMS Units	EMS 10, EMS 11, EMS 12.	QRV: EMS19

Other Hyde County Personnel

Hyde County Emergency Services Director	200
Hyde County Other EM Personnel	201-249
Hyde County Medical Examiner	250

Ocracoke EMS

Ocracoke Health Center Physician	311
Ocracoke EMS	300 - 350

If needed, other Hyde County Personnel will utilize call signs from the following groups as assigned by the Emergency Services Director.

Hyde County Building Inspector	260-269
Hyde County Utilities	270-279
Hyde County Health	280-289
Others	290-299

Hyde County Emergency Operations Plan
Section 13
Radio Usage during Multi-Jurisdictional Incidents
06/10

Hyde County Emergency Services Department has installed a cross-band 800 MHz radio system capable of allowing intercommunications by all Hyde County Public Safety and Government Units. This system is set up for both mobile and portable radios.

During significant incidents involving fire, EMS, and law enforcement, the units responding will utilize the Hyde County Interoperability Channel (Mutual Aid) whenever possible.

During any significant incident, involving primarily only fire & EMS units, the units responding will utilize the frequencies assigned in Appendix Q.

During any significant incident, involving primarily law enforcement units, the units responding will utilize the frequencies assigned in Appendix Q.

Radio traffic will be kept to an absolute minimum when responding to major events, as the Emergency Communications Center is easily overloaded.

All communications with the Hyde County EOC will be conducted on the primary assigned, normal operating channels or the Interoperability Channel. Communication between the EOCs will occur on the Hyde County Fire frequency or other assigned frequencies. In the event of repeater failures, units and the EOC will switch to the Tach channels or other Hyde County frequencies.

Following a large-scale disaster, the Community Disaster Facilities will utilize the frequencies assigned (Appendix Q) for all communications within their assigned districts. If possible, law enforcement lead units should be loaned a fire radio to utilize the channels listed. Using the assigned frequencies will allow for less interference and the knowledge of what channel to find other departments operating on when needed.

Hyde County Emergency Operations Plan
Section 14
Public Telephone System
06/10

The public telephone service in the majority of Hyde County is provided by Century-Link. Telephone service in the extreme northwestern corner of Hyde County is provided by Tri-County Telephone. U. S. Cellular and Alltel currently provide cellular service.

The correct E-9-1-1 routing is currently in place for the 925, 926, 928 and 943 exchanges within Hyde County. The Hyde County Public Safety Answering Point (PSAP) and Emergency Communications Center (ECC) are located at the Hyde County Sheriff's Department. The Emergency Services Director will ensure proper routing of all Hyde County 9-1-1 calls.

Cellular service is available in various portions of Hyde County; however coverage is inconsistent with either carrier. Additionally, the number of simultaneous users is limited. Cellular service will fail after extended power outages until backup power can be installed. Cellular service may also fail should the Century-Link network fail. Cellular phone service is not considered to be a reliable means of emergency communications.

Hyde County relies heavily on the public telephone system. When the system is down, the dispatchers may not be able to contact the deputies, EMS personnel, and other public safety resources as normal procedures currently include the use of telephones. Should the Hyde ECC learn of a 9-1-1 or total phone system outage, the Emergency Services Director will be immediately notified by any available means. The dispatcher or the ESD will ensure appropriate personnel are aware of the need to monitor the back-up sites that currently exist at their stations.

During a period of a 9-1-1 or significant telephone system outage, it is desirable that a fire department representative, a local EMS unit, and a Deputy Sheriff staff the fire station in all affected areas. During extended outages, the Sheriff's Department will utilize off-duty dispatchers to assist in manning the back-up 9-1-1 sites as necessary. During periods of disaster, on-call EMS personnel or other outside resources should assist in manning the sites.

It is critical that the Hyde County Public Safety Communications Systems be maintained and restored promptly after a failure. The Emergency Services Director will pursue backup system planning and when installed, test it regularly.

Hyde County Emergency Operations Plan
Section 15
General Dispatching of Public Safety Agencies
06/10

The dispatcher will answer all 9-1-1 and emergency lines promptly. Lines must not be ignored or placed on hold needlessly for any reason. Ninety percent of all calls should be answered within three rings.

The dispatcher will attempt to obtain as much information as possible about the nature of an emergency and its location. The following information is required on each call:

- A. Location of incident
- B. Nature of incident
- C. What caused the incident?
- D. When did the incident occur?
- E. Are persons injured or trapped?
- F. Are there any special hazards present?
- G. Name of Caller
- H. Call back number

Critical incidents will be paged to all responsible departments within 2 minutes of the end of the call. When only one department is involved, paging will occur within one minute of the call ending. Fire & EMS departments are to be dispatched based upon the districts listed in Appendix A in every instance.

- ➡ Emergency service personnel will refrain from calling the Emergency Communications Center (ECC) except as absolutely necessary as to prevent delay of additional dispatches.
- ➡ Pager tests for Fire and EMS agencies will be accomplished by activating the appropriate pager tones, once each, at noon Monday-Saturday. Tests may be suspended or delayed if incidents are in progress.

During extended call taking or heavy workload periods, as a pre-alert, the dispatcher will activate the applicable fire or EMS pagers twice while still processing the call. Fire and EMS units receiving the double activation will prepare to respond. As the double page is an indication that the dispatcher is busy, fire and EMS personnel will refrain from calling on the radio or phone in order to allow the dispatcher time to complete the call processing. Once the call handling is completed, the dispatcher need only activate pagers one additional time when dispatching.

For multiple department responses, fire and EMS will be dispatched to incidents involving threat to life and property before law enforcement. Law enforcement will be dispatched first to criminal acts or disturbances where life is not threatened.

The dispatcher will promptly notify additional personnel to assist the ECC whenever overwhelmed by an incident.

The Emergency Services Director will be immediately notified to assist with notifications of other county and state agencies when dealing with mass casualty, terrorism and other major events that overwhelm the communications center.

The National Incident Management System states that clear text communications is required for all radio traffic between departments (as of October 1, 2006). Clear text should be used extensively and primarily for all radio traffic. Consistent language replacements for currently used 10 codes are listed in Appendix B.

However, “Signal 25” is a long-standing code for a unit in trouble or an officer down. When this code is received from any public safety unit, the ECC will trigger an immediate, emergency response by all available law enforcement and an EMS unit. The ECC will also notify any nearby State and Federal law enforcement agencies. Fire departments may be dispatched if appropriate. Non-Law enforcement personnel may assist if possible, but should refrain from entering crime scenes and other dangerous situations without authorization.

Any radio traffic from any field unit prefaced by “Emergency” will preempt all phones and other radio traffic.

Hyde County Emergency Operations Plan
Section 16
EMS Dispatching
06/10

The applicable EMS unit will be dispatched to the following incidents, whether or not the caller specifically requests EMS. A directory of assigned areas is attached in Appendix A. The dispatcher will categorize incidents as one of the types listed and will avoid gruesome details in dispatch.

Cardiac or Chest Pains	Sick Call
Difficulty Breathing	Motor vehicle crashes with major damage
Cardiac or Respiratory Arrest	Motor vehicle crashes with a vehicle overturned
Anaphylaxis	Motor vehicle crashes with injuries
CVA or Stroke	Fire Assists
Drowning	Persons pinned, entangled or trapped
Childbirth	Chemical or fuel spills
Injured Person (specify type)	Other hazardous conditions
Fall	Aircraft crashes or emergency landings
Stabbing	Any other request for EMS
Gunshot	Medical Nature Unknown

If an ambulance has not acknowledged a call within two minutes, re-page the unit. If an acknowledgment has not been received in two additional minutes, the next unit will be dispatched.

Multiple ambulances and a supervisor will be dispatched to motor vehicle crashes involving multiple victims, mass casualty, or terrorist incidents. When units are responding to separate incidents, the units will hold their radio traffic to a minimum or utilize Tach channels. EMS and fire should be dispatched to vehicle accidents if the caller is unsure of injuries or incomplete information is available.

The appropriate fire department will be dispatched with EMS to incidents when it is known that the victim or patient is trapped, entangled, extremely large, or not readily accessible (such as a hunting accident).

➡ EMS responses should only be canceled by an on-scene EMT. Requests for cancellation by the public, law enforcement, or fire department will be relayed to the responding unit, who is then responsible for determining continued response.

➡ No other department or individual may respond in place of EMS to determine if EMS is needed.

The EMS unit will be notified of any unusual hazards when dispatched, such as violent or criminal acts, when the unit will generally wait for the arrival of law enforcement prior to approaching the scene.

➡ All pertinent communications and partner coordination will be handled on the radio system.

Should more EMS requests be received than units are available, the dispatcher should page the incident out to notify a supervisor, who should respond as First Responder. Fire Department First Responders will be paged out for all calls with EMS. First Responders may stand down on any call.

Variations or concerns by either EMS or the ECC will be channeled to the Emergency Services Director. The Emergency Services Director will work with all involved to accommodate both sides of an issue when possible. Concerns will not be directed to the dispatchers or EMTs.

Hyde County Emergency Operations Plan
Section 17
Fire Department Dispatching
06/10

The applicable fire department will be dispatched to the following incidents, whether or not the caller specifically requests the fire department. A directory of assigned areas is attached in Appendix A.

Any fire, other than a monitored, controlled burn	Fire alarm activations
Smoke and unusual odors of unknown origin	Aircraft crashes or emergency landings
Electrical wires / panels burning or smoking	Chemical or fuel spills
Persons pinned, entangled or in need of rescue	Other requests for the fire department
Any request by EMS or Law Enforcement	
Other hazardous conditions where lives / property are in danger	
Motor vehicle crashes with a vehicle overturned	
Motor vehicle crashes with injuries (always send EMS also)	
Motor vehicle crashes with a vehicle submerged or in a canal	

Fire department pagers will be activated three times in succession when dispatching fire departments.

If a fire department has not acknowledged a call within two minutes, the department will be re-paged. If no acknowledgment has been received in two additional minutes, mutual aid will be dispatched.

When structure fires are reported, the appropriate mutual aid department will be dispatched automatically by the ECC with the primary department.

EMS will be dispatched to all fire incidents. Fire standards require that an EMS capability be on scene prior to initiating invasive firefighting operations.

A fire department response may only be canceled by an on-scene fire officer. Requests for cancellation by the public, law enforcement, or EMS will be relayed to the responding officer in charge, who is then responsible for determining continued response. In regards to fires, the fire department is legally obligated to ensure extinguishment and cause determination and will send at least one unit to investigate.

No other department or individual may respond in place of the fire department in order to determine the need for fire response.

The fire department will be notified of any unusual hazards when dispatched, such as violent or criminal acts, when the fire department will generally wait for the arrival of law enforcement prior to approaching the scene.

When departments are responding to separate incidents, the departments will hold their radio traffic to a minimum. Departments will use alternate tactical channels assigned to their districts.

Fire department members should not telephone the dispatcher upon being dispatched.

Variations or concerns by either a fire department or the ECC will be channeled to the Emergency Services Director. The Emergency Services Director will work with all involved. Concerns will not be directed to the dispatchers or fire department members.

Hyde County Emergency Operations Plan
Section 18
Law Enforcement Dispatching
06/10

The applicable Deputy Sheriff will be dispatched to the following incidents, whether or not the callers specifically requests a Deputy. The Sheriff is responsible for assigning districts or areas of responsibilities for Deputies.

Suspicious Persons	Motor Vehicle Crashes
Suspicious Packages	Hazardous Materials Incidents
Suspicious Vehicles	Events of Terror
Trespassing	Bomb Threats
Breaking & Entering	Significant Fires
Burglary & Alarms	Other Criminal Acts
Riots	Any request by Fire or EMS
Disturbances	Any request by State / Federal Law Enforcement
Assaults	Drowning
Gunshots & Shootings	Stabbing

If a Deputy has not acknowledged a call within two minutes, the next closest unit will be dispatched.

An additional Deputy will be dispatched to any event where the primary Deputy may encounter a hazardous situation.

State and Federal law enforcement will be dispatched to incidents that occur within their jurisdiction. Hyde County units will assist when possible.

The Highway Patrol will be notified of incidents by telephone or DCI to Troop A Communications.

The Wildlife Resources Commission will be notified of incidents by telephone or DCI to the Wildlife Resources Dispatch Center. The Wildlife Resources Commissioner must be notified of any accident or crash involving a water craft.

The Marine Fisheries Division will be notified of incidents by telephone or DCI to the Marine Fisheries Dispatch Center.

The Fish & Wildlife Service will be notified of incidents by radio or telephone as appropriate.

The National Park Service will be notified of incidents by radio or telephone as appropriate.

Variations or concerns by a Deputy Sheriff, other law enforcement, or emergency communications will be channeled to the Sheriff. Concerns will not be directed to the dispatchers or Deputies.

Hyde County Emergency Operations Plan
Section 19
Emergency Services Director Notification
06/10

The Emergency Services Director is responsible for coordinating the efforts of public safety and local government departments to significant events, incidents of terror, and disasters. Once informed of a situation, the Emergency Services Director will further notify affected departments and agencies, surrounding jurisdictions, state and federal agencies, etc. or follow up as necessary. It is the responsibility of the Emergency Services Director to notify the County Manager of an after-hour events as necessary.

The Emergency Services Director is responsible for the county's overall coordination of the fire departments and the Fire Prevention Code Enforcement Program. The Emergency Services Director or designee is the liaison between Hyde County and contracted fire departments.

The Emergency Communications Center will immediately notify the Emergency Services Director whenever the following occurs within or in close proximity to Hyde County:

- A. Tornado Warnings, Sightings, or damage
- B. Mass Casualty Incidents (Incidents involving 5 or more injuries)
- C. Fires occurring within schools, day care facilities, hotels, nursing homes, retirement homes
- D. Fires displacing 10 or more persons
- E. 9-1-1 System Outages
- F. Telephone System Outages
- G. Communications Systems Outages
- H. Serious Injury or Death of a Hyde County Public Safety Worker while on duty
- I. Aircraft Crashes or Emergency Landings
- J. Lost persons where Search and Rescue may be needed
- K. School bus accidents
- L. Drownings
- M. Incidents involving the N. C. Ferry System
- N. Anytime the U. S. Coast Guard is requested to respond
- O. Fuel Spills, Chemical Spills, and Hazardous Materials Incidents
- P. Vehicle crashes with injury involving Hyde County Public Safety units
- Q. Marine Vessel accidents involving loss of life or serious injury
- R. Incidents of for Confined Space Rescue, Trench Rescue, or High Angle Rescue
- S. Injuries or fatalities due to weather events
- T. Evacuations
- U. Other significant public safety events or as requested

The Emergency Communications Center will immediately notify the Emergency Services Director or designee whenever the following occurs within Hyde County:

- A. Fires involving fatalities
- B. An actual fire occurring within schools, day care facilities, hotels, nursing homes, retirement homes, any commercial facilities, churches, restaurant, etc.
- C. Fires involving 3 or more fire departments
- D. Fires of suspicious origin
- E. Fuel spills, Chemical Spills, and Hazardous Materials Incidents
- F. Vehicle crashes with injury involving fire department apparatus or responding members

- G. Serious Injury or Death of a Hyde County firefighter while on duty
- H. Incidents of the need for Confined Space Rescue, Trench Rescue, or High Angle Rescue

The Emergency Services Director should monitor all county and public safety frequencies when possible.

The Emergency Services Director or designee should be contacted via the following methods (in order of priority):

- A. Activation of Pager Tone 200 and radio contact on the Mainland AND Ocracoke Fire Frequencies
- B. Phone Pager
- C. County Cell Phone (Working Hours)
- D. Personal Cell Phone (After Hours)

If no contact is obtained with the Emergency Services Director or designee on the initial attempt, an additional attempt should be made in ten minutes. In the absence of further contact, the ECC will notify the County Manager as appropriate.

The Emergency Services Director will notify the ECC whenever they will be unavailable, beyond radio range, or outside of the county for extended periods. An alternate contact will be designated.

The Emergency Services Director may report on the radio as “in service” or “out of service” after normal business hours similar to law enforcement for tracking and personal safety purposes.

Due to the unique geography and transportation methods, no one, two, or even three people can cover Hyde County for Emergency Services purposes and be available to respond at any given time. The Emergency Services Director or designee will attempt on-site assistance whenever possible and when requested. However, the Emergency Services Director or designee may be only available for phone assistance or guidance during certain situations.

Hyde County Emergency Operations Plan
Section 20
EMS General Operations
06/10

Hyde County operates the following Emergency Medical Service: Hyde County EMS.

Hyde County EMS generally serves all areas of Hyde County.

Hyde County EMS currently operates two on-duty ambulances from the Mattamuskeet Station at 162 Juniper Bay Road with full time Hyde County personnel.

Hyde County EMS agencies will utilize the Incident Command System anytime more than one EMS unit responds or during multi-agency responses.

East Care, Nightingale, United States Coast Guard and Pedro medical transport helicopters, when needed, generally serve Hyde County. Refer to the Medical Helicopters Guideline.

No hospitals are located in Hyde County. Transport of most medical patients should be to the nearest medical facility. Trauma patients or incidents following periods of disaster may require transport to alternate destinations.

Hyde County transports the majority of patients to Pungo District Hospital in Belhaven. Hyde County, when in or east of Engelhard, may transport to the Outer Banks Hospital upon request. Additional hospitals available (in order of proximity) to Hyde County EMS are: Washington County Hospital, Beaufort County Hospital, Chowan Hospital, and Pitt County Memorial Hospital.

Hyde County EMS on Ocracoke Island transports the majority of patients to Outer Banks Hospital in Nags Head. Additional hospitals available to Hyde County EMS on Ocracoke are: Albermarle Hospital and Chesapeake Hospital.

A mass casualty event easily has the potential to overwhelm the emergency medical resources. Mutual aid must be considered often, and early. The Emergency Services Director will maintain contacts for additional EMS units.

To protect the overall system, it is crucial that Hyde County residents utilize private transportation for medical incidents not of an emergency nature.

Emergency Medical Services ambulance transport in Hyde County is typically discontinued when Gale Force winds are occurring, due to either crossing high-rise bridges or utilizing the N. C. Ferry System. EMS will provide emergency medical care without transport as possible during non-transport conditions and may arrange alternate transport if possible.

During mass casualty incidents, the first arriving EMS unit will establish patient triage, holding, treatment and transportation areas. Patient screening, categorizing, and basic tracking must take precedence over transport when dealing with large numbers of patients. The Emergency Services Director may relieve the first unit's command upon arrival so that additional transport capabilities are available.

The Emergency Services Director will assist any Hyde County EMS agency in coordination of large incidents.

The Emergency Services Director may request assistance from Hyde County Transit, the Hyde County Public School System, or other agencies in case of need of large numbers of 'walking wounded' patients.

Hyde County Emergency Operations Plan
Section 21
Medical Transport Helicopters
06/10

Due to the remoteness of Hyde County and Ocracoke Island, the use of Medial Helicopters for Emergency Medical Transport is a normal consideration in many instances.

EMS should request East Care or the next nearest medical helicopter whenever confronted with a serious trauma or medical emergency and the transport time to the hospital would exceed the time required for helicopter response.

Medical helicopters should be called immediately upon entrapments with severe injury in most locations. In the Ocracoke and eastern mainland sections, helicopters will generally be considered for burns, cardiac related emergencies, stroke, severe injuries, etc. Medical helicopters may be considered in lesser emergencies during periods of isolation.

Medical helicopters will not be requested to transport persons involved in hazardous materials incidents, unless the victim can be completely decontaminated prior to helicopter arrival.

The applicable fire department will be dispatched to establish a LZ at the site determined by the EMS units involved. All fire departments and EMS should participate in the helicopter safety training offered by East Care at least once every two years.

During periods of severe weather, medical helicopters from the U. S. Coast Guard or the U. S. Marines may be requested in the absence of other choices.

The Emergency Services Director may notify multiple medical helicopters in situations involving numerous injuries or mass casualties.

The Emergency Services Director will coordinate information and pre-designated landing zones with commonly used medical helicopters on an annual or as needed basis.

Hyde County Emergency Operations Plan
Section 22
Fire & Rescue Services General Information
06/10

Hyde County contracts with non-profit volunteer fire departments for fire and rescue services in Hyde County. These departments generally provide fire suppression in close proximity to public and adequate private roadways. The fire departments also provide limited rescue capabilities, basic hazardous materials response, and mutual aid manpower for other public safety agencies. Fire Prevention activities of the fire departments are also limited and the responsibility for these generally falls upon the Hyde County Emergency Services Director or designee.

General Statutes place the responsibility for the investigation of fires upon the Fire Chief. In the absence of the Fire Chief, the responsibility is assigned to the Emergency Services Director or designee, in combination with the Sheriff. The fire department, when notified of a fire creating a hazard to the public, has a duty to address the hazard, regardless of a property owner's wishes. Once arriving at a fire, scenes are under the complete control of the responding fire department, until released. If any fire causes injury or death, or is perceived to be of a criminal nature, the fire will be thoroughly investigated. The fire department should remain continuously on the scene to preserve the "chain of custody" and control until the investigation is performed. This may be as little as one apparatus and one firefighter, if adequate to maintain scene security.

The NC Division of Forest Resources maintains a county headquarters in Scranton and the District 13 office is located in Fairfield. The Forestry Service has a multitude of equipment at its disposal for wildland firefighting. Additionally, water tankers, fire planes, and other equipment are available.

The US Fish & Wildlife Service and the National Park Service has a limited amount of wildland fire equipment available in Hyde & surrounding counties.

Hyde County has no water-based fire suppression or rescue capabilities. The volunteer fire departments provide firefighting on a limited basis to docked vessels. The U. S. Coast Guard should be notified of other marine vessel fires.

Each Hyde County Fire Department, other than Ocracoke, is able to request and perform mutual aid. Mutual aid for Ocracoke Fire Department must travel at least 45 minutes by ferry from Dare County. Ocracoke is not able to provide mutual aid in return as it would leave the island unprotected.

No hazardous materials teams are located in Hyde County. The fire departments serve as the initial responder responsible for identification and isolation of any hazardous materials incident. The Engelhard Fire Department, Hyde County Emergency Services Department currently has individuals certified at the HAZMAT Operations Level. The N. C. Hazardous Materials Regional Response Team assistance may be requested, generally by the Emergency Services Director, from the NCEM Emergency Operations Center. The Emergency Services Director should pursue increasing HAZMAT capabilities within Hyde County.

Written mutual-aid agreements exist between fire departments located within Hyde County.

Fire departments will operate under the Incident Command System for incidents.

Fire departments are dispatched by the Emergency Communications Center. Fire departments may also respond to incidents within their responsibility of control when notified directly. The ECC should be notified should this occur.

Hyde County Fire Departments have limited firefighting water supplies available. Some quantity of water is available from the Hyde County and Ocracoke water systems. A significant number of static water sources are available in various locations. Fire department ratings in Hyde County largely depend on water hauling capabilities.

Future construction, subdivisions, and other development will include review by the Hyde County Emergency Services Director or designee for firefighting water availability and plan inclusion as specified by the N. C. Fire Prevention Code.

Hyde County Emergency Operations Plan
Section 23
Law Enforcement General Operations
06/10

Law enforcement generally provides for security, maintenance of law and order, and traffic control during normal times and periods of terror or disaster.

The Hyde County Sheriff's Department provides all services in areas not under the jurisdiction of another agency, such as the National Park Service, Highway Patrol, Wildlife Resources Commission, etc.

State Law Enforcement agencies which routinely operate within Hyde County include: the NC Highway Patrol, NC Division of Marine Fisheries, NC Wildlife Commission, Alcohol Law Enforcement, and the State Bureau of Investigation.

Federal Law Enforcement agencies that routinely operate within the borders of Hyde County are the National Park Service, US Fish and Wildlife, and the US Coast Guard.

All law enforcement departments will coordinate their efforts whenever possible.

Activities of local law enforcement will increase significantly during emergency operations. If local capabilities are exceeded, support may be obtained from mutual aid, state and federal law enforcement agencies.

Evacuations will significantly impact Hyde County Law Enforcement operations.

Emergency law enforcement operations will interrupt routine functions and responsibilities. Responsibilities will include: EOC security, traffic control, crowd control, security, and EOC assignments.

Law enforcement will be called upon to assist with warning the public of an impending threat.

The Hyde Sheriff's Department will be the coordinator for Law Enforcement operations in Hyde County during multi-jurisdictional emergency events. The Sheriff or designee will serve as the Law Enforcement Commander from the EOC.

The Hyde County Sheriff's Department will provide scene control and perimeter security for any Hazardous Materials Incident, Aircraft Crash, Motor Vehicle Crashes, Search & Rescue, and other situation as needed by any Hyde County Public Safety Department. The public shall never be allowed to enter any controlled emergency incident scene.

The Hyde County Sheriff's Department will operate under the Incident Command System whenever three or more deputies are responding, or in the cases of multi-departmental responses.

Hyde County Emergency Operations Plan
Section 24
Public Health
06/10

The following health care facilities are available for Public Usage in Hyde County:

- A. Hyde County Health Department
- B. Ocracoke Health Center

Medical treatment is available during various times at the following:

- A. Ocracoke Health Center
- B. Engelhard Medical Center

Several additional medical facilities and physicians are located in nearby Belhaven, Columbia, Hatteras, Manteo, Nags Head, and Washington.

A substantial portion of the Hyde County population is dependent upon private wells and private septic systems. Each of these systems is susceptible to flooding and other environmental damage.

A substantial number of structures in Hyde County are located below the established flood benchmarks, making them more susceptible to flood water intrusion.

Following an emergency or disaster, the Health Department will initiate actions, authorized by approved plans or the EOC, to prevent the spread of communicable disease resulting from contaminated water supplies, malfunctioning septic system, increased numbers of vectors (mosquitoes and other organisms known to carry pathogens), spoiled or contaminated food supplies, lack of functional sanitary facilities or to provide coordinated response to bioterrorism events

The Hyde County Health Department will implement effective environmental health, nursing and health education practices to prepare for and minimize the threat of disease resulting from the disaster. The Health Director if necessary will issue isolation and quarantine measures. The Health Department will prepare flyers in advance for commonly expected situations. The Emergency Services Director will work with the Health Department to ensure that flyers are placed in key locations and in Community Disaster Facilities. The Health Department will work with Sanitary Districts, public water departments, and others in developing emergency plans.

The Health Department will implement inspections of damaged housing or businesses to determine the need for emergency repairs, pest control, sanitation, or other protective procedures.

The Health Department has created a local Public Health Response Team. The Health Department, through the EOC, will supervise any mutual aid resources or services provided by the State Public Health Response Team.

The Health Director may oversee the reburial of graves that are dislodged or floated by disasters.

The Health Department will oversee testing of public water supplies to insure its potability if necessary, as well as distribute information to the general public concerning the threat of contamination. Personnel from the Hyde County and Ocracoke Water Systems will work and coordinate closely with the EOC and the Health Department representatives.

Should any contaminants or Incident of Terror affect any public water system, the Emergency Services Director will request state assistance in providing safe drinking water. The Health Director and the Emergency Services Director will disseminate emergency action information as outlined in this EOP.

The Health Department will collect samples and assist residents with testing of private water systems and provide instructions on purification methods.

The State Office of Public Health Preparedness and Response is available to assist local resources in dealing with bioterrorism and disease detection. A regional surveillance teams (PHRST) consisting of an epidemiologist, and industrial hygienist, a nurse consultant, and an administrative position is based in Pitt County.

The Health Department, in case of a chemical or biological attack, will be charged with the inoculation of the public as necessary. The Health Director and/or the EOC will most likely request mutual aid resources.

The following sites are identified as central receiving sites for delivery of medical supplies:

- Ponzer Community Center
- Mattamuskeet Elementary School Multi-Purpose Room
- O. A. Peay Gymnasium (alternate)
- Ocracoke School Gymnasium

The following sites are identified as possible sites for mass inoculation or treatment of the public:

- Davis School
- Hyde County Health Department
- Mattamuskeet Opportunities
- Ocracoke School Library
- Ponzer Ruritan Building
- Scranton Civic Center

Hyde County Emergency Operations Plan
Section 25
Medical Examiner
06/10

The Hyde County Medical Examiner is an officer of the State of North Carolina, charged with the duty of investigating and certifying specified categories of human deaths in North Carolina. The primary purpose of the Medical Examiner (ME) is to detect, analyze and document the medical aspects of certain types of deaths. The ME reports to the Regional Medical Examiner's Office in Greenville and the N. C. Chief Medical Examiner.

The following types of deaths in North Carolina are to be reported to a Medical Examiner:

Homicide	Poisoning
Suicide	Violence
Accident	Disaster
Trauma	Public Health Hazards
Deaths without medical attendance	Deaths in law enforcement custody
Deaths during surgical or anesthetic procedures	
Unknown, unnatural or suspicious circumstances	
Unexpected deaths not reasonably related to known disease	

The Emergency Communications Center will notify the Hyde County ME whenever a death occurs as a result of any of the above within Hyde County. The State may appoint additional personnel as necessary to support Ocracoke Island or any area of Hyde County.

The Medical Examiner has discretion as to whether a given death is within the ME's jurisdiction. The ME will investigate every death that is due to a violent injury, traumatic injury, or accident. Every death due to a violent death will be investigated, regardless of the duration of survival.

During a State of Emergency, ME activity will be coordinated by the Health Director from the EOC. The ME, in conjunction with the Health Director and the Emergency Services Director, will request emergency facilities and supplies as needed.

The following locations are identified as potential sites for temporary morgue setup or other mass casualty needs:

Davis School Gymnasium
Ocracoke School Gymnasium
Ponzer Community Building
Swan Quarter Produce

Hyde County Emergency Operations Plan
Section 26
Severely Damaged Structures
06/10

The Hyde County Emergency Services Department's Division of Code Enforcement is responsible for enforcing the N. C. Building Codes in Hyde County. The purpose of the Building Code is the protection of the public by ensuring correct and consistent construction methods, as well as appropriate safety measures.

Fire Departments will notify the Department of Code Enforcement of any structure substantially damaged by fire.

The Emergency Services Director will notify the Department of Code Enforcement of any structure substantially damaged by an isolated storm or other event.

The Department of Code Enforcement will review areas that have been affected by large storms and disasters as appropriate.

The Department of Code Enforcement, when notified of any structure severely damaged by fire, wind, flooding, or other phenomenon, will take appropriate actions to ensure the structure is not reoccupied until it can be made safe.

LP Gas, electrical, and other utility systems should be disconnected from any severely damaged structure. In accordance with N. C. General Statutes and the N. C. Building Code, the Code Enforcement Officer may order the disconnection of utilities or initiate criminal charges against individuals obtaining utility service without proper permits and inspections.

After a disaster, and in the event of severe flooding capable of reaching any portion of a structure's electrical system, Tideland EMC will not restore electricity to involved structures until approved by the Department of Code Enforcement.

Hyde County Emergency Operations Plan
Section 27
Electrical Outages
06/10

Tideland EMC provides all of Hyde County's electrical service. Tideland maintains district offices in Engelhard, Grantsboro, Pantego, and Ocracoke. Service on Ocracoke is serviced through the Ocracoke District Office. The Engelhard District Office serves East of the intersection of NC 45 and 264 by-pass. The Pantego District Office serves West of intersection of NC 45 and Sadie Weston Road.

All repair requests, notifications, and contact should be handled through Tideland's call center. Preferably, the involved party will report power outages to the Tideland call center. Any responsible party or the ECC may notify Tideland of outages affecting key facilities. The Hyde County EOC may request priority restoration to certain key facilities following an outage.

Fire stations, sheriff's offices, and other key facilities should be provided with auxiliary power whenever possible. Hyde County should ensure that auxiliary power systems are in place for Emergency Communications and Emergency Operations Center facilities. The Emergency Services Director or designee should test all auxiliary power systems regularly and ensure proper maintenance is performed.

Many facilities that could be drastically affected by extended power outages should have adequate procedures and systems in place. However, it is conceivable that persons requiring the use of home oxygen generating machines or other life support equipment may need emergency assistance during extended power outages.

Any person requesting medical assistance should dictate a response by EMS (or fire department if EMS is not available). Persons requiring medical attention or who are likely to be severely affected by power outages should evacuate ahead of predicted outages. After a disaster, if the party is unable to relocate they should be transported to a medical facility or shelter capable of handling their needs. In the absence of all other means or during a medical crisis, transport should be by EMS.

Reports of power lines down, power lines affecting highways, transformer explosions, or arcing lines should prompt immediate dispatch of the applicable fire department. Should significant sections or distances be involved, deputies should be dispatched to assist with traffic.

Hyde County citizens should use generators properly and lawfully during power outages. The installation of approved power transfer switches should be used to connect generators to structures, or appliances should be connected directly to the generator. Potential for back feeding of utility circuits must be prevented.

Hyde County Emergency Operations Plan
Section 28
Sewer Services
06/10

Currently, the Engelhard and Swan Quarter areas have sewer services under the control of Sanitary Districts. A private contractor maintains both systems. Normally, situations involving the sewer systems will require no action of county government or public safety.

During power outages, both systems will cease to operate. Homes and businesses served by the Engelhard system will function for a period of time (1-3 days depending on usage). Homes and businesses served by the Swan Quarter system will not function almost immediately.

The Health Department (Environmental) will be notified any time that an extended outage occurs with either system or should a substantial system leak be detected. The Emergency Services Director will be notified if a substantial system leak involves discharge to a body of water.

The Emergency Services Director will maintain contacts for portable toilets or similar services for use during such periods.

After any disaster that will cause the electricity to be unavailable for more than 48 hours, portable toilets should be brought in immediately (and strategically placed as needed).

Sanitary District sewage treatment facilities utilize hazardous chemicals. Should an emergency involving these facilities be detected, revert to the hazardous materials guideline.

Hyde County Emergency Operations Plan
Section 29
Tornadoes
06/10

Hyde County will be affected by tornadoes periodically. Typically, tornadoes are more likely to occur during severe thunderstorms or hurricanes.

All Public Safety Departments and the public should monitor NOAA Weather Radio or the media for the latest weather information during severe weather situations.

Tornado Watches require no action on the part of the Emergency Communications Center or any other department. However, should a Tornado Warning be issued for Hyde County, the ECC will promptly notify the Emergency Services Director or designee. After completing this notification, the communicator will notify all Public Safety personnel. Such notification should consist of an announcement on all available radio frequencies.

Should an actual tornado touch down be reported, the communications center will treat this, the same as a Tornado Warning, regardless of issuance from the National Weather Service. The National Weather Service will be notified of any confirmed tornado touch down, and the Emergency Services Director should complete this task.

After the passage of a tornado, which is believed to have affected homes, businesses, or persons, the appropriate Fire, EMS, and Deputy Sheriff's will be dispatched to survey the area and check for victims. The Emergency Services Director or designee will be dispatched to assist.

The Emergency Services Director will coordinate all requests for assistance from outside the county, as possible, to alleviate overload on the communications center.

Tornadoes experienced during Hurricane conditions may require delayed response. This will be the decision of the Emergency Services Director or designee.

Hyde County Emergency Operations Plan
Section 30
Hurricanes
06/10

Hurricane conditions will trigger numerous guidelines contained in the EOP.

Hurricanes are rated on a scale of 1 to 5. The defining points are sustained winds of: Category #1) 74 MPH, Category #2) 96 MPH, Category #3) 111 MPH, Category #4) 131 MPH, Category #5) 155 MPH. Wind gusts may greatly exceed the sustained category. Category #3 and higher hurricanes are considered to be major storms. The amount of damage and storm surge increases dramatically over the scale.

Hurricanes may produce extensive flooding, wind damage, significant rain, and the potential for tornadoes.

The proper construction of your home or business, in accordance with the N. C. Building Code, and elevation above the base flood line will substantially reduce your risk of damage from Hurricanes and other disasters. Although disaster relief is often available after a storm, it should not be expected to supplant the need for proper planning, preparation, and insurance.

A State of Emergency, resulting evacuations, and other conditions may cause public safety services to be severely limited or suspended. However, service will be maintained or attempted when possible. Road conditions, flooding, and other factors may create obstacles that cannot be overcome.

Hyde County Public Safety services will be suspended when constant wind speeds exceed 50 MPH in the advance of a Hurricane. Services will be resumed where possible once the storm has passed and wind speeds have decreased. Personal safety is paramount.

The portion of the public who fail to adhere to mandatory evacuation orders may be fiscally responsible for any rescue needs when an evacuation is in effect.

Prior to the onset of a hurricane, the fire stations should be stocked, secured, and prepared to serve as a Community Disaster Facility if needed. The Ponzer Community Building may also be stocked and prepared at the direction of the Emergency Services Director.

The Sheriff's Department and the EMS Department should secure their resources at the Mattamuskeet Station on Juniper Bay Road and the EOC, except that caution should be utilized in flood prone areas and alternate assignments may be needed. Vehicles should be protected whenever possible.

Deputy Sheriffs, firefighters and EMS personnel will be located throughout the county and in the EOC and other facilities as possible during a Hurricane.

Persons who fail to adhere to official evacuations may be commanded by a State of Emergency Proclamation to travel only when necessary to protect life and property, and during periods not under curfew. Joyriding and sightseeing is expressly unlawful.

Persons should not remain in mobile homes, campers, or other structures, incapable of sustaining Hurricane force winds.

Hyde County Emergency Operations Plan
Section 31
Other Severe Weather
06/10

Severe weather may occur without any warning, although the increased potential for severe weather is often predictable.

The National Weather Service will issue a Watch when the chance of severe weather is heightened. The National Weather Service will issue a Warning when severe weather is in the area.

The Emergency Services Director, the Emergency Communications Center, Public Safety Departments, and the public should monitor NOAA Weather Radio whenever possible. During known watches and warnings, everyone should closely monitor the situation until weather passes. No further actions are required (except as specified in the Tornado guideline) unless an emergency occurs and the safety of the public is impacted.

The Emergency Services Director will be promptly notified by the Emergency Communications Center whenever any severe weather related damage or injury occurs.

The appropriate Public Safety departments will be dispatched to any reported structural collapse, need for rescue, or other situation as per normal dispatch guidelines.

Hyde County Emergency Operations Plan
Section 32
Isolation
06/10

Due to limited access, the County of Hyde and particularly Ocracoke Island is subject to extended isolation. Following a major disaster, the mainland's few access points may be incapable of travel due to flooding, numerous trees down, bridges washed away or damaged, etc. Flooding in Hyde or Dare Counties, bridge damage, ferry terminals damage, road over wash, inlet creation, and other situations may isolate Ocracoke Island.

Hyde County recommends that all citizens of Hyde County prepare for and maintain constant awareness of possible disasters. Hyde County residents should maintain adequate food, water, medical prescriptions, radios, batteries, and other supplies needed to sustain themselves for at least **five** days at all times. In advance of predictable disasters, supplies should be increased and obtained to sustain themselves for **five or more** days. Additional supplies of prescription medications should be maintained. First aid kits and fire extinguishers should be kept up to date and always be available.

Prior to predictable disasters, all Hyde County vehicles, and the vehicles of public safety departments, will be fully fueled and in ready condition. Prior to hurricane events, vehicles will be located well outside of flood prone areas.

Public safety departments will obtain needed supplies and subsistence requirements, prior to predictable disasters. The Emergency Services Director will oversee the obtaining of supplies for the EOC.

During a period of isolation or State of Emergency, disaster assistance will often be available as specified in other sections. Hyde County will coordinate with the departments responsible for opening public roadways and the N. C. Ferry System to accommodate the needs of the public as soon as possible. Fuel delivery trucks, groceries, building supplies, emergency workers, and other needs may take priority over commuters at the discretion of the EOC.

Aircraft use of the paved airport located in Engelhard and Ocracoke may provide the best alternative means of transportation during significant isolation.

Hyde County Emergency Operations Plan
Section 33
Aircraft Crashes or Emergencies
06/10

The likelihood of a significant aircraft crash in Hyde County is remote. More likely are incidents involving smaller aircraft or military aircraft.

Should an aircraft accident be reported on Ocracoke Island, all public safety resources on the island will be immediately dispatched and the Emergency Services Director notified. The Emergency Services Director will coordinate additional resources from outside Hyde County.

Should a small aircraft accident be reported in mainland Hyde County, all law enforcement, EMS and the two closest fire departments will be immediately dispatched and the Emergency Services Director notified. The Emergency Services Director will coordinate additional resources from outside Hyde County.

Should a large aircraft accident be reported in mainland Hyde County, all law enforcement, EMS and fire departments will be immediately dispatched and the Emergency Services Director notified. The Emergency Services Director will likely coordinate additional resources from outside Hyde County.

If the crash is located in a remote area, personnel will stage as close as possible and be shuttled by any available means. Four-wheel drive vehicles and heavy equipment will likely be required.

The primary focus of the fire service will be to access the site, provide fire suppression as possible, and assist in the removal of the wounded. EMS may not be able to access the site and any available means may be needed to move live victims to EMS.

Law enforcement is to immediately provide complete scene control and security. Off duty personnel will be contacted to assist if needed.

No persons, other than those affiliated with fire, law enforcement, emergency services, medical examiners, and the Federal Aviation Administration are to be allowed in the vicinity of any aircraft crash until the arrival of the National Transportation Safety Board (NTSB). Once the NTSB arrives, no access is allowed without authorization.

All persons will refrain from interfering with any ground scars or moving any wreckage, except as necessary to assist live victims and provide fire suppression. Pictures will be taken when possible.

The Emergency Services Director will notify the NTSB and the FAA as soon as possible.

Wreckage, aircraft identification numbers, victims, ground scarring, witnesses, and other available information should be clearly and completely documented.

Hyde County Emergency Operations Plan
Section 34
Hazardous Material Incidents
06/10

Hazardous materials and potential hazardous materials spills may occur as a result of an event of terror, natural disaster, fire, crash, or other events. HAZMAT incidents may occur at anywhere within Hyde County.

All emergency responders and the public should realize that persons involved in hazardous materials incidents might not be rescue-able. No emergency responder will initiate any rescue attempt unless the exact materials and hazards involved are identified. Appropriate safeguards must be taken. The appropriate action in many cases may be isolation and containment only.

The Occupational Safety and Health Administration require that all persons who respond to hazardous materials incidents be trained to the Operations Level. The Operations Level is a defensive level designed to contain or confine incidents until more advanced personnel (Technicians & Specialists) can arrive. Currently, N. C. OSHA regulations do not apply to volunteer firefighters. However, all Hyde County emergency responders should initiate training to comply with this standard.

Persons reporting an incident should be questioned by the receiving party as to the type of spill (or potential for spills), the kind of materials involved, its origination point if known, the amount of spillage, and the responsible party if known.

The appropriate fire department will be dispatched to any incident that is reported to the Emergency Communications Center, other than those offshore. The U. S. Coast Guard will be notified of any spillage reported offshore.

The Emergency Services Director will be immediately notified whenever a HAZMAT incident occurs.

EMS should not transport any victim involved in a hazardous materials incident until the victim can be grossly decontaminated. The EMS unit involved must be sealed as best possible and transport will generally be expected to terminate at the nearest Trauma center. Receiving hospitals must be notified in advance of receiving HAZMAT victims. The minimum staff required to operate the EMS unit will be involved. No other persons will be allowed in the immediate vicinity of the EMS unit. EMS units transporting via the N. C. Ferry System should likely be transported with no other vehicles on board. EMS personnel and units involved in the transport of HAZMAT victims must be removed from service until decontaminated. Early notification of all officials is required.

The responding fire department will investigate the reported HAZMAT incident, any potential hazards, and take appropriate actions to contain or mitigate the effects if within their capability. EMS and law enforcement should be promptly dispatched to a safe staging area. Persons not trained to the Hazardous Materials Operations Level will not enter any area involved in a HAZMAT incident.

The responding fire department Officer in Charge will determine the need for evacuation and relay the perimeters to other responding agencies. EMS and law enforcement will assist in the establishment of a perimeter and evacuation as directed by the Incident Commander.

The Emergency Services Director will notify the N. C. Emergency Operations Center whenever containment of an incident is beyond the capabilities of local responders.

The Emergency Services Director will notify the U. S. Coast Guard Marine Safety Office anytime a spill affects navigable waters.

The Emergency Services Director will notify the N. C. Department of Environmental and Natural Resources anytime a spill may affect private wells, affects a body of water, or is an excessive amount.

The Emergency Services Director will notify the Hyde County Health Department anytime a spill might affect a private well, public water system, or public health.

The Emergency Services Director will notify the National Response Center anytime a spill exceeds the limits reflected by current law.

The Emergency Services Director will be notified anytime a spill is caused by failure to adhere to the N. C. Fire Prevention Code.

The Emergency Services Director should notify CHEMTREC whenever assistance is needed in identifying the shipper or responsible owner of shipments involved in a HAZMAT incident.

Each public safety agency vehicle should maintain adequate resources to identify marked shipments, generally US DOT Emergency Response Guidebooks.

The Emergency Services Director will maintain adequate resources to identify the hazards of many chemicals, as well as the appropriate initial actions required to protect the public.

Emergency personnel are not tasked with the clean up of any HAZMAT incidents. The owner, of the property or transportation vessel involved, is responsible for contracting with appropriate firms as necessary. Several State and Federal agencies will likely oversee cleanup operations. The Emergency Services Director will ensure that appropriate contacts are made promptly.

Hyde County Emergency Operations Plan
Section 35
Fuel & Oil Spills, Gas Emergencies
06/10

Fuel spills or gas releases may occur as a result of an event of terror, natural disaster, fire, crash, or other event. Incidents may occur at any location within Hyde County.

Persons reporting a spill should be questioned as to the type fuels involved, its origination point, the amount of spillage, and the responsible party.

The appropriate fire department will be dispatched to any spillage that is reported to the Emergency Communications Center, other than those offshore. The U. S. Coast Guard will be notified of any spillage reported offshore.

The responding fire department will investigate the spill, any potential hazards, and take appropriate actions to contain or mitigate the effects.

The responding fire department, upon learning of a LP or Natural Gas release will take immediate actions to secure the area and provide potential fire suppression. All personnel are reminded that LP Gas expands approximately 270 times upon vaporization and creates a very large explosion hazard. Large LP containers, when ruptured, may travel distances of a mile or more. LP Gas containers should not be approached if fire has been affecting the container for as little as a few moments.

The Emergency Services Director will be notified whenever a spill exceeds twenty-five gallons or ten gallons in a waterway.

The Emergency Services Director will notify the U. S. Coast Guard Marine Safety Office anytime a spill affects navigable waters.

The Emergency Services Director will notify the N. C. Department of Environmental and Natural Resources anytime a spill may affect private wells, affects a body of water, or is an excessive amount.

The Emergency Services Director will notify the Hyde County Health Department anytime a spill might affect a private well, or public water system.

The Emergency Services Director will notify the National Response Center anytime a spill is of sufficient quantity that it is to be reported.

The Emergency Services Director will be notified anytime a spill is caused by failure to adhere to the N. C. Fire Prevention Code.

The Emergency Services Director will notify the N. C. Emergency Operations Center whenever containment of a spill is beyond the capabilities of local responders.

Hyde County Emergency Operations Plan
Section 36
Remote Location Incidents
06/10

Due to the amount of land under cultivation, beaches, extensive marshes, creeks, channels, forests and woodlands, the potential for accidents in remote portions of Hyde County is significant. Remoteness creates a huge obstacle for emergency personnel who must respond.

Each public safety department and the Hyde County Emergency Services Director should maintain at least one four-wheel drive vehicle to access emergency scenes on farms, fields, woods, and beaches.

The public will be made aware that fire and emergency response capabilities to remote locations, is not always possible or typical. Of particular note are structures constructed on the Mattamuskeet and White Tail farms, where all weather surface roads have not been provided. The N. C. Fire Prevention Code requires that all future structures constructed have adequate fire department access installed.

The appropriate fire department should be dispatched to provide assistance to EMS on all remote locations incidents. The fire departments and their members typically have access to numerous four wheel-drive vehicles.

Remote medical incidents / accidents suggest the consideration of medical helicopter transport early in the response.

Farm accidents involving chemicals may cause the need for several other guidelines in the EOP to be utilized.

Hyde County Emergency Operations Plan
Section 37
Structural Collapses, Persons Trapped, Trench Rescue, Confined Space Rescue
06/10

Hyde County Public Safety agencies are not generally equipped to handle massive rescue incidents, as the risk is generally low. Extensive training is required to perform such operations.

At present, the Engelhard, Fairfield, Ocracoke, Pungo River, and Swan Quarter Fire Departments have limited rescue capabilities. These primarily involve automobile crash extrication, but can be adapted to farm equipment, or other small-scale entrapments. The Engelhard Fire Department also has a small supply of jacks, tools, and other rescue equipment. No Hyde County Public Safety department or member should undertake any action, beyond the scope of training or equipment. Unfortunately, the only action that may be taken during such an event may be isolation until further resources can arrive.

Should the emergency communications center receive a report of any entrapment, the appropriate fire department and the appropriate EMS unit(s) will be promptly dispatched. Deputies should be dispatched to provide scene control and assist where possible.

For vehicle crashes, follow the appropriate guidelines. For Structural Collapses, Trench Rescue, Confined Space Rescue, or multiple entrapments, the Emergency Services Director or designee and Deputy Sheriff will be promptly dispatched. The nearest available medical helicopter should be notified by the communications center to be on stand-by until the EMS on-scene Supervisor can advise appropriate response.

The Emergency Services Director should be responsible for contacting outside resources or other departments capable of assisting with the response.

Hyde County Emergency Operations Plan
Section 38
Search & Rescue
06/10

Due to the numerous remote locations and the large number of water bodies, Hyde County has an increased risk of experiencing lost persons.

Other than fire scenarios, the responsibility for search and rescue operations falls upon the applicable law enforcement agency.

The appropriate law enforcement agency should be promptly dispatched to all reports of persons lost. The Emergency Services Director should also be notified by the Emergency Communications Center.

All non-essential persons should remain outside the search area. Massive manpower searches will be utilized as a last resort option on land.

Search teams and tracking dogs will be requested through the Emergency Services Director for all overland searches.

Mutual aid from the N. C. Wildlife Resources Commission, the N. C. Marine Fisheries, and the U. S. Coast Guard may be requested to assist in search and rescue in public waters. These agencies will generally not participate in recovery efforts; therefore Hyde County should establish some means of conducting such search, rescue, and recovery operations.

The Emergency Services Director will maintain adequate maps and other resources needed in search operations.

Hyde County Emergency Operations Plan
Section 39
Drowning or Persons stranded on Water
06/10

A drowning may occur anywhere in Hyde County. At present, Hyde County is not equipped to respond to a drowning in many locations, and Hyde County (through the Emergency Services Director) should pursue the appropriate equipment and training as specified herein to prepare for this substantial risk.

The Sheriff's Department has the jurisdiction for investigating a drowning in all areas not maintained by the National Park Service or the National Fish & Wildlife Service. Additionally, search and rescue, and body recovery is generally handled by law enforcement agencies, although Fire and EMS departments will assist as possible.

Currently, the only Hyde County Public Safety water response capability is a 14' flat bottom boat maintained by the Engelhard Fire Department. As possible in the future, watercraft capable of entering the Pamlico Sound for rescue and recovery should be stationed in Engelhard, Ocracoke, and Swan Quarter. Small crafts capable of entering Lake Mattamuskeet or the Inland Waterway should be stationed in Fairfield and Scranton.

Although the most likely location for these to be stored is in the fire stations, they should be available for usage by the Sheriff's Department or the Emergency Services Department. The Emergency Services Director and the applicable Fire Chief should coordinate repair and maintenance once available.

At present, mutual aid must be requested from the N. C. Wildlife Resources Commission, the N. C. Marine Fisheries Division, and the U. S. Fish & Wildlife Service, or the U. S. Coast Guard. Each of these departments has varying responsibilities for such operations and generally has no responsibility once the potential for rescue has passed. Additionally, these agencies may not always be available or capable of the actions required.

Hyde County Emergency Operations Plan
Section 40
Large Scale Disaster Response & Recovery
06/10

Recovery from a significant disaster will be managed in two identifiable phases as follows:

Phase One is the Emergency Reaction Phase and the implementation of Emergency plans. Actions under this phase include emergency security, debris removal, mass care, and restoration of essential services. The Emergency Services Director and other appropriate county personnel will direct this phase of the operation.

Phase Two is the long-term reconstruction phase. Actions under this phase include rebuilding of damaged public buildings, rebuilding of roadways and bridges, rebuilding of private homes and private businesses, etc. The County Manager, the County Finance Officer, the County Planner, and the Code Enforcement Officer will assume the lead roles in this phase.

The Governor may request a Presidential Declaration of a “major disaster”, “major emergency”, or a specific federal agency disaster declaration to augment state/local/private disaster relief efforts. If the magnitude and severity of the emergency or disaster warrants, a Presidential Declaration of Disaster could be granted, thus making a variety of Federal assistance available to Hyde County.

The President, under a “major emergency” declaration may authorize the utilization of any federal equipment, personnel and other resources.

The President, under a “major disaster” declaration may authorize two basic types of disaster relief assistance:

A. Individual Assistance (IA)

1. Temporary housing (100% federal dollars)
2. Individual and family grants (IFG) (75% federal, 25% state/local funds)
3. Disaster unemployment assistance
4. Disaster loans to individuals, businesses, and farmers
5. Agricultural assistance
6. Legal services to low-income families and individuals
7. Consumer counseling and assistance in obtaining insurance benefits
8. Social security assistance
9. Veteran’s assistance
10. Casualty loss tax assistance

B. Public Assistance (PA) (75% federal, 25% state/applicant funds)

1. Debris removal
2. Emergency protective measures
3. Permanent work to repair, restore or replace road system, water control facilities, public buildings and equipment, public utilities, public recreational facilities, etc.

In the event the President declares a major disaster or emergency:

- A. A Federal Coordinating Officer (FCO) will be appointed by the President to coordinate federal efforts.
- B. A State Coordinating Officer (SCO) and Governor's Authorized Representative (GAR) will be appointed by the Governor to coordinate the state efforts
- C. A Disaster Field Office (DFO) will be established within the state (central to damaged areas) from which the disaster assistance programs will be administered.
- D. For IA only, disaster Application Centers (DACs) will be established central to the affected areas where individuals may apply for assistance.
- E. If the area is declared eligible for Public Assistance programs, an Applicant's Briefing will be conducted for officials of the county, cities, and private non-profit organizations to explain eligibility criteria. The Emergency Services Director or designee will be requested to assist with identifying and notifying eligible applicants.
- F. At the applicant's briefing, each eligible entity will submit a Notice of Interest.
- G. Each PA applicant (including local government entities) will appoint a Applicant's Agent" to coordinate the collection of documentation and submission of information to the DFO.

Accurate emergency logs and expenditure records must be kept from the onset of the disaster by each response agency/organization in order to qualify for reimbursement under a Presidential Declaration of Disaster.

The Emergency Services Director will review, with other appropriate local officials, the damage assessment reports to determine if any outside assistance will be necessary to recover from the disaster.

The Emergency Services Director will forward damage assessment reports and any requests for assistance to the NC Division of Emergency Management, Eastern Branch Office by the quickest means available. By Executive Order, the Secretary, NC Department of Crime Control and Public Safety is authorized to commit any state resources to assist with the emergency/recovery efforts.

Hyde County Emergency Operations Plan
Section 41
Damage Assessment
06/10

After any disaster or significant event, a damage assessment must be made in order to determine further needs. Significant attention must be paid to prompt damage assessment so that adequate declaration and disaster assistance is obtained.

For relatively small events, the Emergency Services Director will generally complete this task. For large scale events, the tasks may be tasked to the Department of Code Enforcement. If necessary, the task may be delegated as approved by the EOC. Likely appointees include Fire Chiefs, Tax Office Personnel, or volunteers.

Damage Assessment Forms are provided in Appendix N. These forms will be completed as soon as possible and returned to the EOC when active.

The Emergency Services Director will submit damage assessment summary reports as appropriate to the N. C. Emergency Management office and disaster relief agencies.

Hyde County Emergency Operations Plan
Section 42
Financial Accounting and Compensation
06/10

All purchases by Hyde County Government must be made in accordance with established guidelines and procedures.

During a State of Emergency, purchases and equipment usage (commandeering) must be approved by the Emergency Operations Center, except that the County Manager or the Emergency Services Director may make emergency purchases on behalf of the County within reason. Such expenditures must be reported to the Hyde County Finance Office as soon as practical. The county should budget for typical disasters.

During disaster operations, all invoices, receipts, packing slips, inventory control, and other information must be submitted to the Finance Office representative in the EOC on a **daily basis**. Documentation of need, when not self-apparent, will be provided.

Contracted departments may not purchase any item on behalf of Hyde County without authorization of the EOC or the Emergency Services Director. The Emergency Services Director will make arrangements for continuing needs.

Long-term mutual aid units for emergency services must be approved in advance by the Emergency Services Director for reimbursement purposes. These units should bill Hyde County directly for services provided, as opposed to individual departments.

After a disaster, contracting fire departments may submit FEMA reimbursement directly or through Hyde County as appropriate. Departments should note that purchases (such as a chain saw) are not generally reimbursable, however the time the saw was utilized is reimbursable. Likewise, the amount of time a piece of fire equipment is utilized is reimbursable. No FEMA reimbursements will be available unless complete records are maintained. Departments obtaining reimbursement through Hyde County will receive their funds as soon as possible upon receipt by Hyde County.

All departments will maintain detailed logs of all events and staffing for FEMA reimbursement purposes.

Hyde County will reimburse non-county facilities utilized during a State of Emergency for the expense involved in providing the facilities. Agreements will be implemented in advance with all predicted facilities and appropriate rates assigned, in order to be eligible for reimbursement. See Appendix M.

Hyde County Emergency Operations Plan
Section 43
Debris
06/10

Debris is a predictable consequence of many disasters. Debris may completely obstruct roadways, clog water escape routes, create hazards to individual homes and structures, and create public health concerns.

Hyde County has four identified waste collection sites for debris: Engelhard, Ocracoke, Ponzer, and Swan Quarter. These sites may not be adequate following a major disaster. The Emergency Services Director shall pre-determine additional sites for inclusion in the County's Debris Management Plan.

Hyde County has very limited public works and is heavily dependent upon contractors. Hyde County Government may be required to coordinate all disposals.

Most roads in Hyde County are State owned; therefore, the NC DOT will take an active role in clearing roads and bridges following a major disaster. However, due to limited personnel, the local DOT unit may be quickly over tasked and may release these routes to the County for debris pickup upon the County's request.

Immediately following a disaster, the fire departments should check all roads within its jurisdiction, beginning with primary routes. The fire department should note any significant hazards or needs and relay those it cannot mitigate to the Emergency Services Director or designee. If possible, the fire department should create sufficient openings in roadway for emergency vehicles to pass. Personnel should be especially cognizant of power lines and displaced wildlife.

In normal times, Tideland EMC will generally handle all incidents involving downed power lines in trees and other debris. However, following a major disaster, Tideland will likely be quickly overwhelmed and unable to respond to each situation on an emergency basis.

As an absolute last resort, during a massive countywide disaster, and at the total discretion of the Fire Chief, the fire department may remove power lines, telephone lines, and cable lines from roadways in certain circumstances. Lines may be removed, provided: the line is limiting public safety access or the line is entangled in trees completely obstructing the highway. An absolute minimum number of individuals will be appointed to remove lines and a Safety Officer must be present in every instance. Ropes, fiberglass or plastic sticks, and other non-conducting tools must be utilized. Personnel must wear electrical safety gloves in addition and safety equipment, and must cut only one conductor at a time when using bolt cutters. Personnel will ensure no persons are in the immediate area that could be struck by falling lines. Lines may be live regardless of utility supply due to improperly wired generators, etc. Extreme caution must be continuously utilized.

The fire department should obtain training in dealing with electrical emergencies every two years or more often as necessary.

The N. C. Forestry Service may be able to provide some assistance with emergency road clearing, pumping of water, or clearing of very small waterways that obstruct retreating floodwaters.

Priority roadway/debris clearance will be given to the Hyde County and Ocracoke airports, primary roadways (NC 45, NC 94, US 264, NC 12, and to pre-designated helicopter landing sites.

The US Army Corps of Engineers will be responsible for emergency clearance of Navigable waterways.

Fire departments will evaluate each LP Gas tank in flooded areas following as soon as possible. All tanks that are either not in the standard position or straining their connecting lines will be immediately shut off. Leaking tanks should be contained in accordance with normal firefighting practices. LP gas tanks create one of the largest potentials for injury or death following a disaster. Tanks that have been already checked will have fire line tape wrapped and tied around the valve box.

LP Gas vendors should securely anchor tanks in flood prone areas, at the time of installation. The Building Inspector will inspect new LP tank installations for compliance.

Residential debris may be placed on the edge of the roadway, provided it does not create a hazard. Tree limbs and small brush may be burned, provided that a burning ban is not in affect and the burning is in accordance with all applicable regulations. Burning of plastics, PVC, household trash, and other non-natural materials is expressly forbidden.

Furnishings, carpeting, and appliances that are destroyed by flood or other widespread disaster may be placed at the side of the roadway for pickup, as long as traffic flow is not affected. The county will provide pickup of debris in these events. The Emergency Services Department has contracted with J. B. Coxwell to handle the Debris Management Plan.

Hyde County Emergency Operations Plan
Section 44
Shelters
06/10

Shelters for the use of the general public or Emergency Responders may be needed following a disaster or an event of terror. No shelters for pre-Hurricane usage are available in Hyde County and persons seeking shelters from Hurricanes must proceed inland.

The American Red Cross (ARC) Shel-Tee is available through contacting the Swan Quarter Fire Department or the Director of the Hyde County Chamber of Commerce. The American Red Cross, the Salvation Army and other organizations may be requested to assist with any shelter needs. All requests for shelter needs should be routed through the Emergency Operations Center or the Emergency Services Director.

The Hyde County Department of Social Services is charged with the physical operation of all shelters in Hyde County. The Emergency Services Director will assist the DSS with planning. The Emergency Services Director, in combination with the ARC and other organizations will plan for shelter supplies and operating procedures.

The Hyde County Health Department will provide nursing assistance to shelters to ensure the health and sanitation needs of those housed.

The following locations are pre-determined as potential shelters. All may or may not be utilized depending on the type and location of an incident. Fire Stations should not be utilized as shelters while involved in massive disaster operations if possible. Contact information for each is listed in the Hyde County Emergency Services Resource Directory.

Currituck Township

Ponzer Community Building
Scranton Civic Center

Lake Landing Township

Engelhard Community Center
Davis Ventures

Fairfield Township

Fairfield Fire Department
Mattamuskeet Opportunities

Ocracoke Township

Ocracoke Fire Department
Ocracoke Community Center

Swan Quarter Township

Mattamuskeet School Gym (primary county shelter)
Swan Quarter Fire Department

Hyde County Emergency Operations Plan
Section 45
Emergency Equipment and Pre-Disaster Preparation
06/10

The Emergency Services Director and assigned vehicle should be equipped with the following equipment:

- A. VHF Mobile Radio/800 mhz mobile radio
- B. UHF Mobile Radio/800 mhz portable radio
- C. VHF Portable Radio
- D. UHF Portable Radio
- E. Scanner
- F. Radio Pager
- G. Mobile (bag) Cell Phone
- H. Portable Cell Phone
- I. Satellite Phone
- J. Visual and Audible Warning Equipment
- K. Four-Wheel Drive
- L. Laptop Computer
- M. Hyde County Emergency Operations Plan
- N. Hyde County Emergency Services Resource Directory
- O. Various Guides, Reference Books

U. S. Cellular has provided six bag phones to Hyde County Emergency Services for disaster usage. These phones have no reoccurring charges, unless call time exceeds 300 minutes per month. Phones may be issued to the Ocracoke Commissioner, Mainland Deputy EM, and the EOCs at the discretion of the Emergency Services Director. Persons with whom these phones are assigned will reimburse the county for any non-official charges incurred.

Prior to any predictable disasters and semi-annually, the Emergency Services Director will verify proper operation of the following in the Community Disaster Facilities and Emergency Operations Centers:

VHF Radios & encoders
UHF Radios
Fax Machines
Telephones
Auxiliary Power where available

Prior to any predictable disaster and monthly, the Emergency Services Director will verify proper operation of all county radio system and auxiliary power equipment.

Prior to any predictable disasters or as soon as possible after a disaster, the Emergency Services Director will ensure the Community Disaster Facilities are provided with the following supplies:

Fax Supplies
Plain Paper
Legal Pads
Emergency Phone Logs
Emergency Call Logs

Volunteer Sign In Sheets
County Employee Sign In Sheets
Donated Goods Receipts
Health Department Handouts
Fire, EMS, and Other Handouts
Law Enforcement Handouts
Any signs needed
EOC Phone Numbers & Call Sign Lists

Hyde County Emergency Operations Plan
Section 46
General Incidents and Awareness of Terror
06/10

Hyde County has many potential targets for incidents of terror. Hyde County is easily isolated by such incidents.

During elevated periods of U. S. Department of Homeland Security awareness, all law enforcement agencies should provide extra security patrols to the following: schools, government buildings, public safety agencies, health centers, transmitting towers, power sub-stations, critical bridges, public events, ferry terminals, and other perceived targets. All public safety personnel, while on duty or performing normal duties, should attempt to survey the facilities listed and provide an occasional presence.

During heightened awareness alerts, all persons should be on the lookout for situations that are abnormal and not hesitate in notifying the authorities in such instances. Citizens should brief themselves with available information from FEMA and the N. C. Department of Crime Control and Public Safety.

Public Safety departments will be promptly dispatched to investigate all reported incidents of terror or suspicious activities utilizing the Terrorism Dispatch Guideline.

The Emergency Services Director will be promptly notified of all reported incidents of terror. Off duty communicators and law enforcement personnel will be requested early in the process if necessary.

Law enforcement will investigate incidents of terror in all cases prior to the approach of fire and EMS and other departments. The Emergency Services Director will assist in the coordination of responses and outside resources requested by the law enforcement agency involved.

Any incident of terror will be promptly isolated as it may be critical to evaluate who is leaving and prevent unnecessary entry and possible injury.

The Emergency Services Director will promptly notify the Hyde County Health Department Public Health Response Team and / or the State Public Health Response Team whenever bio-terrorism or threats to public health are involved.

The Emergency Services Director will maintain lists of available resources available to Hyde County.

Hyde County Emergency Operations Plan
Section 47
Dispatch of Public Safety to Incidents of Terror
06/10

Hyde County obviously has extremely limited resources to respond to large incidents. It is therefore necessary that many departments of Hyde County operate outside their normal roles and responsibilities in order to assist and protect the public, particularly during incidents of terror. Incidents of Terror fall under the command of the lead law enforcement agency involved.

Incidents of terror for this guideline include: bomb threats, bombings, bomb discoveries, school shootings, bio-terrorism, purposefully inflicted mass casualty incidents, etc. More specific guidelines may apply.

Dispatches to these types of incidents easily create panic and mass hysteria. Although only successful for a few moments, all dispatches to these incidents should be coded. Coding will allow for the arrival of public safety personnel faster and with much less interference. Location codes for perceived terrorism locations are based upon the Hyde County Enhanced 9-1-1 mapping system and are included in Appendix D of this plan.

All emergency responders should acknowledge the dispatch and proceed to the location without further inquiry or radio traffic discussing the situation. Radio traffic must be kept to an absolute minimum. The lead law enforcement officer responding should be advised of additional details utilizing channel guard or telephone.

Dispatch to these incidents should be conducted in the following order.

- 1 The emergency communications center will dispatch the appropriate law enforcement officers. Units should acknowledge, proceed, and wait for further information.
- 2 The ECC will notify the Emergency Services Director. The Emergency Services Director may notify other departments to stand by or respond as deemed necessary or as requested by the ECC. The Emergency Services Director, when in radio range, will be capable of paging Hyde County Fire Departments.
- 3 The ECC will dispatch the appropriate fire and Emergency Services agencies. Units should respond and stage as specified on the attached awaiting further information. The Emergency Services Director may assist with this dispatch if requested by the communications center.
- 4 The emergency communications center will brief the responding law enforcement officers.
- 5 The emergency communications center will request state and federal law enforcement agencies at the direction of the law enforcement commander.

Hyde County Emergency Operations Plan
Section 48
Bomb Discoveries, Bombings, Bomb Threats
06/10

Public Safety departments will be promptly dispatched to investigate all reported bomb related emergencies utilizing the Terrorism Dispatch Guideline.

The Emergency Services Director will be promptly notified of all reported incidents of terror. Off duty communicators and law enforcement personnel will be requested early in the process if necessary.

Law enforcement will investigate incidents of terror in all cases prior to the approach of fire and EMS. The Emergency Services Director will coordinate responses and outside resources requested by the law enforcement agency involved whenever possible.

Any incident of terror will be promptly isolated as it is critical to evaluate who is leaving and prevent unnecessary entry and possible injury.

Callers receiving a bomb threat should attempt to keep the person on line as long as possible and attempt to gain as much information as possible. Specifics not only lend creditability to a caller, but also provide additional clues to the exact location or responsible party. Call takers will attempt to log all information taken as it is given.

Persons discovering a bomb or suspicious package should attempt to isolate the area and wait for law enforcement arrival. Suspicious persons should be noted.

Bomb threats involving schools and other public buildings must be taken seriously. Threats involving these facilities will typically dictate immediate evacuation via the use of fire alarms or other evacuation signals. All facilities in Hyde County should pre-determine their evacuation operations and practice them regularly in accordance with the N. C. Fire Prevention Code and OSHA.

Explosions and building collapses must be approached cautiously in case of unexploded ordinances or devices. Although rescue is top priority, it must be approached with personal safety in mind.

The law enforcement department involved may request the State Bureau of Investigation, Explosive Ordinance Teams, the N. C. Regional Hazardous Materials Team and other resources. The Emergency Services Director may assist the ECC with notification of these agencies as needed.

The Emergency Services Director will maintain lists of available resources available to Hyde County.

Hyde County Emergency Operations Plan
Section 49
Glossary & Abbreviations
06/10

Many of these terms are utilized in the Hyde County Emergency Operations Plan. Many others are not, but are included for assistance in responding to incidents where they may be encountered.

ARC – American Red Cross

CFR – Code of Federal Regulations.

CHEMTRIC – **CHEM**ical **TR**ansportation **E**mergency **C**enter operated by the Chemical Manufacturers Association to provide information and/or assistance to emergency responders.

Command Post (CP) – A centralized base of operations established for management of an incident.

Community Emergency Coordinator – A person appointed for the local emergency planning committee (pursuant to SARA) who makes determinations necessary to implement plans, and who receives official emergency notification of releases. The Hyde County Community Emergency Coordinator is the Emergency Services Director.

Comprehensive Emergency Management (CEM) – An integrated approach to the management of emergency of emergency programs and activities for all four phases (mitigation, preparedness, response, and recovery), for all types of emergencies and disasters (natural, manmade, and attack), and for all levels of government (local, State, and Federal) and the private sector.

Comprehensive Environmental Response, Compensation, and Liability Act of 1980 – Legislation (PL 96-510) covering hazardous substance releases into the environment and the cleanup of inactive hazardous waste disposal sites. CERCLA established the “Superfund” to provide resources for these clean-ups. Amended and extended by SARA. (See CERCLA)

Continuity of Government (COG) – Plans and procedures for ensuring the survival and operational capabilities of governmental processes and lines of succession. This includes the protection and maintenance of agency and departmental vital records.

County Warning Point (CWP) – Facility charged with receiving and relaying reports of disaster. The Hyde County warning is the Emergency Communications Center.

DCI – Division of Criminal Information (formerly Police Information Network)

Damage Assessment – Conducting of on scene surveys following any disaster to determine the amount of loss or damage caused by the incident. Damage assessment is normally tasked to the Emergency Services Director.

Department of Crime Control and Public Safety (CC&PS) – The North Carolina department responsible for state crime control and disaster preparation and response.

Disaster – An occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made accidental, military or paramilitary cause.

Eastern Emergency Management Supervisor – Field office supervisor of the NC Division of Emergency Management office, which serves the northeastern corner of the state and is located in Kinston. Hyde County is located in Area II of the Eastern District.

Emergency Alert System (EAS) – A voluntary network of broadcast stations and interconnecting facilities, which have been authorized by the Federal communications commission to disseminate information during an emergency, as provided by the Emergency Alert System Plan.

Emergency Services Director (ESD) - The Emergency Response person responsible to the Direction and Control Group for coordinating the response activities of the combined government, industry, and public forces at work in the disaster.

Emergency Medical Services (EMS) – Local emergency medical response teams.

Emergency Operations Center (EOC) – The site from which government officials exercise centralized direction and control in an emergency. Operating for an EOC is a basic emergency management concept. For effective emergency response, all activities must be centrally directed and coordinated.

Emergency Operation Plan (EOP) – An all-hazards document, which briefly, clearly, and concisely specifies actions to be taken or instructions to be given in the event of an event of terror, natural disaster, technological accidents, or nuclear attack. The plan identifies authorities, relationships, and the coordinated actions to be taken based on predetermined assumptions, objectives, and existing capabilities.

Emergency Information Bulletins– Information disseminated primarily in anticipation of an emergency, or at the actual time of an emergency; in addition to providing information as such, frequently directs actions, instructs, and transmits direct orders.

Evacuation – Orderly movement of people away from an actual or potential hazard.

Extremely Hazardous Substance (EHS) – EPA list substances named in SARA section 302 (a)(2).

Federal Emergency Management Agency (FEMA) – A federal agency tasked with national emergency preparedness and disaster response. Responsibilities include assistance in all aspects of community planning, preparedness and response to the full range of likely disasters and emergencies, including recommendation for a Presidential declared disaster area and administration of disaster funds. Provides a range of expertise and administrative skills in community preparedness planning via state emergency offices. It also deals in flood insurance, temporary emergency housing, training of state and local emergency response personnel and funding of preparedness projects and functions.

Flooding – Rising of water beyond normal tidal limits. Flooding may be the result of tidal surge or locally heavy rains.

Gale Fore Winds – Winds at a constant speed of 40 MPH

General Statute (G.S.) – The specific form of state law codified and recorded for reference.

HAZMAT or Hazardous Materials – Any substance or material in a particular form or quantity that may pose an unreasonable risk to health, safety, and property.

Hurricane – Pronounced rotary circulation, constant wind speed of 74 miles per hour (64 knots) or more.

ICS – Incident Command System: combination of facilities, equipment, personnel, procedures, and communication operating within a common organizational structure with responsibility for management of assigned resources to effectively direct and control the response to an incident.

IDLH – Immediately Dangerous to Life and Health

Incident Commander (IC) – Official who directly commands and allocates operations at an incident scene.

In-Place Sheltering – Directing of personnel to remain in a building or seek shelter in a building or structure, in lieu of evacuation, for protection from a life safety threat.

LEPC – Local Emergency Planning Committee. Hyde County participates in a regional LEPC with representatives from Martin, Tyrrell, and Washington Counties.

Material Safety Data Sheet (MSDS) – Compilation sheets including the health, flammability and reactivity hazards of a chemical.

Mitigation – Is an activity that actually eliminates or reduces the probability of a disaster occurrence, or reduces the effects of a disaster.

Mutual Aid Agreement - Understanding between departments and jurisdictions that pledge exchange of emergency assistance.

National Response Center (NRC) – The NRC receives and relays notices of discharges or releases, disseminates reports when appropriate, and provides facilities for use in coordinating a national response action when required.

NOAA- National Oceanic and Atmospheric Administration.

National Warning System (NAWAS) – The Federal Warning System, used to disseminate warnings of imminent natural disaster or enemy attack into a Regional Warning system, which passes it to the State Warning Points for action.

National Weather Service (NWS) – Federal agency tasked with forecasting weather and providing appropriate warning of imminent natural disaster such as hurricane, tornadoes, tropical storms, etc.

Northeaster – A storm usually experienced in winter that produces significant flooding and beach erosion.

Public Health Response Team – Teams established to respond to incidents that may affect the health of the public at large, including bio-terrorism and other events of terror. The Hyde County Health Department and the State of NC maintain response teams.

Public Information Officer (PIO) – On-scene official responsible for preparing and coordinating the dissemination of public information. For single agency response, the Incident Commander assigns the PIO. For multiple agency responses, the PIO is the Emergency Services Director or may be assigned by Incident

Commander in the absence of the Emergency Services Director. The normal PIO for all countywide operations is the County Manager. During periods of disaster, the responsibility for PIO will be delegated to the Emergency Services Director. No county employee or public safety worker is authorized to speak on behalf of local government or provide instructions to the public without authorization.

Recovery – Activity involves assistance to return the community to normal or near-normal conditions. Recovery activities include; temporary housing, loans or grants, disaster unemployment insurance, reconstruction, and counseling programs.

Regional Response Hazardous Materials Teams – Teams established by the State of NC to respond to and assist local government with substantial Hazardous Materials Incidents. Technician and Specialist level support is generally provided. It is the responsibility of local government to provide Operations Level personnel. Hyde County is generally served by RRT-1, located in Williamston, NC.

Response – Activities occur immediately before, during, and directly after an emergency or disaster.

SERC – State Emergency Response Commission, responsible for establishing HAZMAT planning districts and appointing/overseeing Local Emergency Planning Committees.

Severe Thunderstorms - Thunderstorms that more violent in nature and may include high winds, hail, dangerous lighting, and heavy rain.

Shelter – A facility to house, feed, and care for persons evacuated from a risk area for periods of one or more days.

Staging Area – A pre-selected location having adequate parking areas for a base for the assembly of responding resources.

Standard Operating Procedures (SOPs) or Operating Guidelines (OGs) – Predetermined guidelines covering perceived operational needs

State Emergency Response Plan – Plan designated specifically for State-level response to emergencies or major disasters.

State Emergency Response Team (SERT) – A team of emergency response personnel who are dispatched to the scene of a disaster in order to evaluate conditions, offer advice, and coordinate recovery activities.

State Warning Point (SWP) – The State facility that receives warnings and other emergency information over NAWAS. The NC SWP is the N. C. Highway Patrol, Troop C Communications Center in Raleigh.

Superfund Amendments and reauthorization Act of 1986 (SARA) – Act reauthorizing the Comprehensive Environmental response, Compensation, and Liability Act. Under Title III of SARA, authorities are established for chemical emergency planning and preparedness, community right-to-know reporting, and toxic chemical release reporting.

Tier I or Tier II – Inventory form for reporting Hazardous Chemicals and Extremely Hazardous Substances.

Tier III (of SARA) – The “Emergency Planning and Community Right-to-Know Act of 1986”. Specifies requirements for organizing the planning process at the State and local levels for specified extremely hazardous substances; minimum plan content; requirements for fixed facility owners and operators to inform

officials about extremely hazardous substances present at the facilities; and mechanisms for making information about extremely hazardous substances available to citizens.

Tropical Depression – Rotary circulation at surface, highest constant wind 39 miles per hour (33 knots).

Tropical Storm – Distinct rotary circulation, constant wind speed ranges 39-73 miles per hour (34-63 knots).

Tornadoes – Violent weather storm that produces massive winds and often hail.

Weather Watch – An enhanced state of awareness for severe weather, the watch is indicative that weather conditions are present for a certain type of emergency. For Hurricanes, the watch indicates that Hurricane Conditions are likely within thirty-six hours.

Weather Warning – An enhanced state of awareness for severe weather, the warning is indicative that severe weather conditions are occurring and expected. For Hurricanes, the warning indicates that Hurricane Conditions are likely within twenty-four hours.

Vulnerability – The susceptibility to life, property, and the environment to damage is a hazard manifests its potential.

Hyde County Emergency Operations Plan
Appendix A
Fire & EMS Response Districts & E-9-1-1 Coding
06/10

<u>Street Name</u>	<u>Fire District</u>	<u>Fire Mutual Aid</u>	<u>EMS District</u>	<u>Cross-Street</u>
1 st Street	5	7	1	N Lake Rd
2 nd Ave East	5	7	1	1 st St or US 264
2 nd Ave West	5	7	1	1 st St
3 rd Ave East	5	7	1	1 st St or US 264
3 rd Ave West	5	7	1	1 st St
4 th Ave East	5	7	1	US 264
4 th Ave West	5	7	1	1 st St
5 th Ave East	5	7	1	US 264
6 th Ave East	5	7	1	US 264
7 th Street	7	5	1	Matt Farms
8 th Street	7	5	1	Matt Farms
Academy St	9	8	1	Main St
Airport Rd	5	7	1	US 264
Arch Rd	9	7	1	Juniper Bay Rd
Aretta St	6		10	Sarah Ellen Dr
Back Rd	6		10	Irvin Garrish Hwy
Bass Ln	4	Belhaven	1	Riverside Camp
Bay Ct	9	8	1	US 264
Bay Ct E	9	8	1	Bay Ct
Bay Ct W	9	8	1	Bay Ct
Be Be Ln	6		10	Aretta St
Beach Rd	6		10	Cedar Rd
Beckwith Dr	5	7	1	US 264
Beulah Rd	8	9	1	Sladesville Credle
Bishop Rd	8	9	1	US 264
Boos Rd	6		10	British Cemetery
Boundary Rd	5	7	1	1 st St
Breezy Point Ln	5	7	1	US 264
Bridgman Rd	9	7	1	Quarter Rd
British Cemetery Rd	6		10	Irvin Garrish Hwy
Brugh's Ridge Rd	6		10	Trent Rd
C Canal Rd	Pungo River	Pantego	1	NC 99
Cabana Dr	6		10	Sunset Dr
Cahoon Rd	5	7	1	Cooper Ln
Canal St	7	5	1	Piney Woods Rd
Carmur Rd	7	5	1	N Lake Rd
Carolina Pines Rd (W)	4	8	1	US 264
Catfish Ln	4	Belhaven	1	Riverside Camp
Cedar Dr	6		10	Back Rd
Cedar Ln	6		10	Jackson Circle
Cedar Rd	6		10	Irvin Garrish Hwy
Cemetery Rd	6		10	Sunset Dr
Central Dr	6		10	West End Rd

<u>Street Name</u>	<u>Fire District</u>	<u>Fire Mutual Aid</u>	<u>EMS District</u>	<u>Cross-Street</u>
Chat & Thomas Rd	5	7	1	Nebraska Rd
Church St (Fairfield)	7	9	1	NC 94
Church St (Swan Quarter)	9	7	1	NC 45
Collins Ln	5	7	1	Goshen Rd
Cooper Ln	5	7	1	Golden St
Crabtree Rd	4	8	1	Squires Rd
Credle Rd	9	7	1	Quarter Rd
Creek Rd	6		10	Silver Lake Dr
Creekside Dr	9	8	1	NC 45
Cuttensage Ln	6		10	Cutting Sage
Cutting Sage	6		10	Sunset Dr
Dog Rd	4	Belhaven	1	Mainstem Rd
Dowdy Ln	8	9	1	Sladesville Credle
Dunbar Canal Rd	4	8	1	New Lake Rd
Elizabeth Ln	6		10	Oneal Dr
End Rd W	6		10	Irvin Garrish
Esham Ln	6		10	Cutting Sage
Faithful Hannah Church Rd	5	7	1	Goshen Rd
Far Away Oaks	6		10	Tom Oneal Dr
Farrow Rd	9	7	1	Quarter Rd
Farrow's Fork Rd	5	7	1	US 264
Fig Tree Ln	6		10	Back Rd
Firetower Rd	8	4	1	US 264
First Ave	6		10	Second Ave
Fish Camp Ln	6		10	Cutting Sage
Friendly Ridge Rd	6		10	Sunset Dr
Gall Rd	4	8	1	New Lake Rd
Garrish Ln	6		10	Water Plant Rd
Germantown Rd	8	9	1	Hodges Rd
Goggle Eye Ln	4	Belhaven	1	Riverside Camp
Golden St	5	7	1	US 264
Goshen Back Rd	5	7	1	US 264
Goshen Rd	5	7	1	Lazy Ln
Great Ditch Rd	5	7	1	US 264
Green Hill Rd	5	7	1	US 264
Green Lawn Farm Rd	5	7	1	Nebraska Rd
Gull Rock Rd	5	7	1	Nebraska Rd
Gum Swamp Rd	5	7	1	Great Ditch Rd
Harbor Cove Ln	6		10	Cutting Sage
Higginsport Rd	4	8	1	US 264 E
(The) High Rd	5	7	1	Nebraska Rd
Hill St	5	7	1	US 264
Hodges Rd	8	9	1	US 264
Horse Pen Rd	6		10	Maurice Ballance
Horseshoe Loop Rd	5	7	1	Nebraska Rd
Howard St	6		10	Irvin Garrish Hwy
Hycienda Heights	5	7	1	US 264
Hyde Park Canal Rd	4	Pungo River	1	NC 45 N

<u>Street Name</u>	<u>Fire District</u>	<u>Fire Mutual Aid</u>	<u>EMS District</u>	<u>Cross-Street</u>
Hydeland Rd	9	7	1	Juniper Bay Rd
Ikey D Rd	6		10	Trent Rd
Irvin Garrish Hwy	6		10	Back Rd
Jacks Rd	5	7	1	N Lake Rd
Jackson Circle	6		10	Middle Rd
Juniper Bay Rd	9	7	1	US 264
Kit Ln	5	7	1	Lazy Ln
Lake Rd	6		10	West End Rd
Lake Swamp Rd	5	7	1	N Lake Rd
Lake View Rd	5	9	1	US 264
Lawrence Ln	8	9	1	Lowe Rd
Lawton Ln	6		10	Irvin Garrish Hwy
Landing Rd	9	7	1	Main St
Lazy Ln	5	7	1	US 264
Loop Rd (Ocracoke)	6		10	Lighthouse Rd
Loop Rd (Scranton)	8	9	1	Sladesville Credle
Lowe Rd	8	9	1	Montgomery Rd
Lighthouse Rd	6		10	Irvin Garrish Hwy
Live Oak Rd	6		10	Loop Rd
Lumpys Rd	6		10	Sunset Dr
Lynnsburg Rd	8	9	1	Hodges Rd
Main St	9	7	1	US 264
Mainstem Rd	4	Pungo River	1	NC 45 N
Makelyville Rd	8	9	1	Loop Rd
Mapletown Ln	9	7	1	US 264
Mapletown Rd	9	7	1	US 264
Marks Path	6		10	Back Rd
Marsh Rd	5	7	1	White Plains
Marsh View Rd	5	7	1	White Plains
Martha Jane Ln	6		10	Point Rd
Mary Ann Dr	6		10	Water Plant Rd
Mattamuskeet Rd	9	7	1	NC94
Maurice Balance Rd	6		10	Middle Rd
Middle Rd	6		10	Old Beach Rd
Middle Creek Rd	5	7	1	US 264
Miss Elechie Ln	6		10	Irvin Garrish Hwy
Montgomery Rd	8	9	1	Sladesville Credle
Morphonos Rd	4	Belhaven	1	NC 45 N
Mt Pleasant Village Rd	5	7	1	Gull Rock Rd
Mt Sinai Rd	5	7	1	Nebraska Rd
Mulberry Rd	5	7	1	Chat-n-Thomas
Mullet Ln	4	Belhaven	1	Riverside Camp
NC 45	9	8	1	US 264
NC 45 N (0-8299)	Pungo River	4	1	NC 99
NC 45 N (8300-10375)	4	Pungo River	1	US 264
NC 94	7	9	1	US 264
NPS Rd	6		10	Water Plant Rd
Nebraska Rd	5	7	1	White Plains

<u>Street Name</u>	<u>Fire District</u>	<u>Fire Mutual Aid</u>	<u>EMS District</u>	<u>Cross-Street</u>
New Rd	8	9	1	Old US 264
New Holland Rd	9	5	1	US 264
New Lake Rd	4	8	1	Higginsport Rd
Newlands Rd	7	Kilkenney	1	Piney Woods
North St	6		10	Sunset Dr
North Lake Rd (0-7699)	7	5	1	NC 94
North Lake Rd (7700-13846)	5	7	1	US 264
Northern Pond Rd	6		10	Pamlico Shores
Nubbins Ridge	6		10	Irvin Garrish
Ocean Rd	6		10	Irvin Garrish
Ocean View Rd	6		10	Irvin Garrish
Odd Fellows Rd	6		10	Point Rd
Old Beach Rd	6		10	Irvin Garrish
Old Church Place	6		10	
Old Pony Rd	6		10	Back Rd
Old US 264	8	9	1	US 264
Oneal Dr	6		10	Trent Rd
Oyster Creek Rd	9	7	1	Main St
Pamlico Shore Rd	6		10	British Cemetery
Pat's Rd	4	Pungo River	1	NC 45 N
Pearl St	9	7	1	Main St
Perch Ln	4	Belhaven	1	Riverside Camp
Pilottown Cr	6		10	Irvin Garrish
Piney Woods Rd (0-9180)	7	9	1	Turnpike Rd
Piney Woods Rd (9181-11950)	7	5	1	NC94
Pintail Dr	6		10	Trent Rd
Pleasant Grove Rd	5	7	1	US 264
Poker Players Rd	6		10	Trent Rd
Pompano Pl	6		10	Middle Rd
Prison Rd	7	9	1	Piney Woods
Puddin Hill Rd	8	9	1	Hodges Rd
Quarter Rd	9	7	1	Main St
Radar Place	5	7	1	Radar Rd
Radar Rd	5	7	1	Lazy Ln
Ransome Green Rd	9	7	1	Quarter Rd
Rashe Ln	6		10	Trent Rd
Refuge Rd	4	Pungo River	1	NC 45 N
Refuge Quarters Rd	9	5	1	Mattamuskeet Rd
River Shore Rd	8	9	1	Sladesville Credle
Riverside Campground	4	Belhaven	1	NC 45 N
Robin Ln	4	Belhaven	1	Riverside Camp
Rock Ln	4	Belhaven	1	Riverside Camp
Roper Ln	5	7	1	US 264
Rose Bay Rd	9	8	1	US 264
Russell Rd	4	8	1	US 264
Sadie Weston Rd	9	8	1	NC 45
Sand Dune Trail	6		10	Middle Rd
Sanddollar Ln	6		10	Old Beach Rd

<u>Street Name</u>	<u>Fire District</u>	<u>Fire Mutual Aid</u>	<u>EMS District</u>	<u>Cross-Street</u>
Sandy Point Rd	8	9	1	Makelyville Rd
Sarah Ellen Dr	6		10	Trent Rd
School Rd	6		10	Irvin Garrish Hwy
School House Rd	4	Belhaven	1	NC 45 N
Scrouge Town Rd	5	7	1	US 264
Second Ave	6		10	North St
Second St	9	7	1	Main St
Seth Rd	7	Kilkenney	1	NC 94
Shady Acres Trl Park	4	8	1	Wilbanks Rd
Shallop Creek Rd	4	Belhaven	1	NC 45 N
Shaw Rd	5	7	1	US 264
Silver Lake Dr	6		10	Irvin Garrish
Silverthorne Rd	8	9	1	Bishop Rd
Simmons Way	7	9	1	Piney Woods Rd
Smith Rd	4	8	1	Crabtree Rd
Smithwick Rd	4	Belhaven	1	NC 45 N
Snow Hill Church Rd	7	9	1	NC 94
Sound Rd	6		10	Live Oak Rd
Silver Ln	5	7	1	Goshen Back
Sladesville Credle Rd	8	9	1	Lynnsburg Rd
Sladesville Rd	8	9	1	Puddin Hill Rd
Slocum Ln	5	7	1	Nebraska Rd
Spencer Ln	5	7	1	Lazy Ln
Squires Rd	4	8	1	US 264 E
St Lydia Rd	5	9	1	US 264
Styron Ln	6		10	Cutting Sage
Summerlin Dr	5	7	1	Hill St
Sunset Dr	6		10	Back Rd
Swamp Rd	5	7	1	N Lake Rd
Swindell Rd	8	9	1	Lynnsburg Rd
Swindell Forest Rd	9	8	1	US 264
Terrapin Dr	6		10	Trent Rd
The High Rd	5	7	1	Nebraska Rd
Third St	9	7	1	Oyster Creek
Tom Oneal Dr	6		10	Trent Rd
Trent Rd	6		10	Sunset Dr
Trout Ln	4	Belhaven	1	Riverside Camp
Turnpike Rd (0-4728)	9	7	1	US 264
Turnpike Rd (4729-8020)	9	8	1	US 264
Tutles Ln	6		10	Middle Rd
US 264 (0-7790)	8	9	1	Jones Bridge
US 264 (7791-13840)	9	8	1	Turnpike Rd
US 264 (13841-20865)	9	7	1	Main St
US 264 (20866-23194)	9	5	1	NC 94
US 264 (23195-29450)	5	9	1	New Holland
US 264 (29451-42646)	5	7	1	Lake Landing
US 264 (42647-47120)	5	Stumpy Point	1	5 th Avenue
US 264 E (38000-42568)	4	8	1	NC 45 N

<u>Street Name</u>	<u>Fire District</u>	<u>Fire Mutual Aid</u>	<u>EMS District</u>	<u>Cross-Street</u>
Water Plant Rd	6		10	Irvin Garrish Hwy
Water Tower Rd	7	5	1	Piney Woods
Waterway Dr E	4	8	1	Dunbar Canal
Waterway Dr W	4	8	1	Dunbar Canal
White Plains Rd	5	7	1	Farrow's Fork
Whitley Circle	8	9	1	US 264
Widgeon Woods	6		10	Loop Rd
Widgeon Woods S	6		10	Loop Rd
Wilbanks Rd	4	8	1	US 264

Hyde County Enhanced 9-1-1 ESNs

5101	Pungo River Fire / Bel M/A, Belhaven EMS, Hyde Sheriff
5102	Belhaven Fire/ Scr M/A, Belhaven EMS, Hyde Sheriff
5103	Scranton Fire / SQ M/A, Hyde EMS 2, Hyde Sheriff
5104	Swan Quarter Fire / Scr M/A, Hyde EMS 2, Hyde Sheriff
5105	Fairfield Fire / SQ M/A, Hyde EMS 2, Hyde Sheriff
5106	Engelhard Fire / FF M/A, Hyde EMS 1, Hyde Sheriff
5107	Ocracoke Fire, Ocracoke EMS, Ocracoke Sheriff
5108	None
5109	None
5110	Pungo River Fire, Belhaven EMS, Hyde Sheriff
5111	Swan Quarter Fire / FF M/A, Hyde EMS 2, Hyde Sheriff
5112	Swan Quarter Fire / Eng M/A, Hyde EMS 2, Hyde Sheriff
5113	Fairfield Fire / Eng M/A, Hyde EMS 1, Hyde Sheriff
5114	Engelhard Fire / SQ M/A, Hyde EMS 1, Hyde Sheriff
5115	Belhaven Fire / PR M/A, Belhaven EMS, Hyde Sheriff

Hyde County Emergency Operations Plan
Appendix B
Replacement Clear Text for 10 Codes
06/10

10 – 1	Unable to Copy
10 – 2	Copy Ok
10 – 4	Affirmative
10 – 5	Relay
10 – 6	Busy
10 – 7	Out of Service
10 – 8	In Service
10 – 9	Repeat
10 – 10	Negative
10 – 12	Stand By
10 – 14	Information
10 – 15	Message Delivered
10 – 16	Reply
10 – 19	Return to Quarters
10 – 20	Location
10 – 21	Call by Phone
10 – 22	Disregard
10 – 23	On Scene
10 – 24	Call Complete
10 – 25	Meet
10 – 26	ETA
10 – 27	License Information
10 – 28	Registration
10 – 30	Use Caution
10 – 32	Help
10 - 33	Emergency
10 – 34	Time
10 – 37	Suspicious
10 – 40	Fight
10 – 41	On Duty
10 – 42	Off Duty
10 – 43	Chase
10 – 50	Vehicle Crash
10 – 51	Wrecker
10 – 52	EMS
10 – 55	Intoxicated Driver
10 – 61	Vehicle Stop

Hyde County Emergency Operations Plan
Appendix C
EOC Radio Capabilities
06/10

The following frequencies should be installed in all VHF-Hi Band radios utilized in the Community Disaster Facilities and EOCs. *Each department should flip flop their primary frequencies into the Channel 1 -4 slots,* however it is requested that the remaining frequencies be installed in the order shown. The frequencies and PL tones are obtainable from the Emergency Services Director and listed in the Hyde County Emergency Services Resource Directory.

<u>Channel</u>	<u>Description</u>
1	Hyde Co Fire
2	Hyde Co Fire T/A
3	Hyde Co EMS
4	Hyde Co EMS T/A
5	5TacEng
6	6TacOcr
7	7TacFair
8	8TacScr
9	9TacSQ
10	10TacHyde Cross Band Repeater System
11	Fire Remote Input for Engelhard and (future) Scranton
12	Ocracoke Fire
13	Ocracoke Fire T/A
14	Ocracoke EMS
15	Ocracoke EMS T/A

The following frequencies should be installed in all UHF Band radios utilized in the Community Disaster Facilities and EOCs.

<u>Channel</u>	<u>Description</u>
1	Hyde Co Sheriff Repeater
2	Hyde Co Sheriff T/A
3	Hyde Co Sheriff Ocracoke Rep
4	Hyde Co Sheriff Ocracoke T/A
5	10TacHyde Cross Band Repeater System
6	Hyde County Mutual Aid Repeater
7	Hyde County Mutual Aid T/A

Hyde County Emergency Operations Plan
Appendix D
Critical Infrastructure / Locations of Potential Terror Incidents

<u>Location</u>	<u>Code</u>	<u>GPS</u>	
Davis School	44 A	35 30.639 N	76 01.369 W
Engelhard Fire Department	45 A	35 30.620 N	76 00.429 W
Engelhard Recreation Park	44 B	35 30.646 N	76 01.284 W
Engelhard Sewer Plant	37 A	35 33.228 N	75 58.096 W
Fairfield Drainage District Pump	33 A	35 34.319 N	76 13.728 W
Fairfield Fire Department	42 A	35 32.247 N	76 13.377 W
Fairfield Intracoastal Waterway Bridge	23 A	35 35.323 N	76 13.846 W
Hyde County Airport	37 B	35 33.611 N	75 57.376 W
Hyde Correctional Center	40 A	35 29.567 N	76 20.027 W
Hyde County Courthouse	88 A	35 24.367 N	76 19.757 W
Hyde County Head Start	44 C	35 30.650 N	76 01.299 W
Hyde County Health Department	67 A	35 25.219 N	76 19.093 W
Hyde County Senior Center	68 A	35 26.363 N	76 12.989 W
Hyde County Schools Office	67 C	35 35.427 N	76 18.861 W
Hyde County Sheriff's Department	88 B	35 24.340 N	76 19.718 W
Hyde County Water – Engelhard Water Tower	89 A	35 30.553 N	76 00.317 W
Hyde County Water – Fairfield Water Plant	41 A	35 31.908 N	76 18.588 W
Hyde County Water – Fairfield Water Tower	34 A	35 33.057 N	76 11.602 W
Hyde County Water – Prison Water Tower	40 B	35 29.552 N	76 19.903 W
Hyde County Water – Swan Quarter Water Tower	88 C	35 24.621 N	76 19.722 W
Hyde County Water – Ponzer Water Plant	20 A	35 37.282 N	76 33.704 W
Hyde County Water – Ponzer Water Tower	30 A	35 35.146 N	76 29.246 W
Mattamuskeet Elementary School	68 B	35 26.429 N	76 12.987 W
Mattamuskeet Middle / High School	68 D	35 26.522 N	76 13.107 W
Mattamuskeet Lodge	60 A	35 27.091 N	76 10.524 W
Mattamuskeet Opportunities	42 B	35 32.201 N	76 13.469 W
NC Forest Service District 13 Office	42 C	35 32.487 N	76 13.372 W
NC Forest Service Hyde Co Office	39 A	35 33.003 N	76 26.370 W
Ocracoke Child Care	85 A	35 06.554 N	75 58.522 W
Ocracoke Community Center	85 B	35 06.485 N	75 58.440 W
Ocracoke Ferry Terminal	85 C	35 06.866 N	75 59.227 W
Ocracoke Ferry Hatteras South Dock Terminal	80 A	35 11.458 N	75 46.894 W
Ocracoke Fire Department	85 D	35 06.717 N	75 58.638 W
Ocracoke Health Center	85 E	35 06.756 N	75 58.725 W
Ocracoke Lighthouse	85 F	35 06.476 N	75 59.137 W
Ocracoke Sanitary District – Water Plant & Tower	85 G	35 07.029 N	75 59.017 W
Ocracoke School	85 H	35 06.729 N	75 58.712 W
Ponzer Community Building	30 A	35 34.843 N	76 29.107 W
Scranton Civic Center	55 A	35 27.893 N	76 29.422 W
Scranton Fire Department	55 B	35 27.887 N	76 29.431 W
Sprint – Engelhard	89 B	35 30.672 N	76 00.042 W
Sprint – Ocracoke	85 I	35 06.495 N	75 58.764 W
Sprint – Swan Quarter	88 D	35 24.313 N	76 19.728 W
Swan Quarter Ferry Terminal	73 A	35 23.711 N	76 19.540 W
Swan Quarter Fire Department	88 E	35 24.351 N	76 19.710 W
Swan Quarter Sewer Plant	67 D	35 25.963 N	76 19.649 W
Tideland EMC – Engelhard Substation	44 D	35 30.717 N	76 01.304 W
Tideland EMC – Fairfield Substation	33 A	35 33.909 N	76 14.090 W
Tideland EMC – Hyde County Main Substation	49 A	35 31.225 N	76 19.323 W
Tideland EMC – Swan Quarter Substation	58 A	35 27.519 N	76 16.799 W
Walter B. Jones Bridge	39 B	35 33.385 N	76 26.324 W

Hyde County Emergency Operations Plan
Appendix E
State of Emergency Ordinance

Under the authority of Article 36A of chapter 14, Chapter 166A, and Chapter 153A of the North Carolina General Statutes, the County of Hyde ordains:

Section 1. State of Emergency; Restrictions Authorized

- (a) A State of Emergency shall be deemed to exist whenever during times of public crisis, disaster, rioting, catastrophe, or similar public emergency, for any reason, public safety authorities are unable to maintain public order or afford adequate protection for lives, safety or property, or whenever the occurrence of any such condition is imminent.
- (b) In the event of an existing or threatened State of Emergency endangering the lives, safety, health and welfare, of the people of Hyde County or any part thereof, or threatening damages to or destruction of property, the Chairman of the Hyde County Board of Commissioners is hereby authorized and empowered under Section 14-288.13 and 166A-8 to issue a public proclamation declaring to all persons the existence of such a State of Emergency, and, in order to more effectively protect the lives and property of people within the county, to place in effect any or all of the restrictions hereinafter authorized.
- (c) The Chairman of the Hyde County Board of Commissioners is hereby authorized and empowered to limit by the proclamation the application of all or any part of such restrictions to any area specifically designated or described within the county and to specific hours of the day or night; and to exempt from all or any part of such restrictions, while acting in the line of and within the scope of their respective duties, law enforcement officers, firefighters, EMS personnel, doctors, nurses, employees of hospitals and other medical facilities; on-duty employees of public utilities, public transportation companies, the media and such other classes of persons as may be essential to the preservation of public order and immediately necessary to serve the safety, health, and welfare needs of people within the county.

Section 2. Proclamation Imposing Prohibitions and Restrictions;

- (a) The Chairman of the Hyde County Commissioners by proclamation may impose the prohibitions and restrictions specified in sections 3 through 8 of this ordinance in the manner described in those sections. The Chairman may impose as many of those specified prohibitions and restrictions as the Chairman finds are necessary, because of an emergency, to maintain an acceptable level of public order and services, and to protect lives, safety, and property. The Chairman shall recite his findings in the proclamation.
- (b) The proclamation shall be in writing. The Chairman shall take reasonable steps to give notice of the terms of the proclamation to those affected by it. Copies shall be posted in each U. S. Post Office in the affected area. The Chairman shall send reports of the substance of the proclamation to the mass media. The Chairman shall retain a text of the proclamation and furnish upon request certified copies of it.

Section 3. Evacuation

The Chairman of the Board of Commissioners may direct and compel the evacuation of all or part of the population of Hyde County to prescribe routes, modes of transportation, and destination in connections with evacuation; and to control ingress and egress of a disaster area, the movement of persons within the area, and the occupancy of premises therein. Details of the evacuation may be set forth or amended in a subsequent proclamation, which shall be well publicized.

Section 4. Curfew

- (a) The proclamation may impose a curfew prohibiting in certain areas and during certain periods the appearance in public of anyone who is not a member of an exempted class. The proclamation shall specify the geographical area or areas and the period during each 24-hour day to which the curfew applies.
- (b) Unless otherwise specified in the proclamation, the curfew shall apply during the specified period each day until the Chairman by proclamation removes the curfew.

Section 5. Restrictions on Possession, Consumption, or Transfer of Alcoholic Beverages

The proclamation may prohibit the possession or consumption of any alcoholic beverage; including beer, wine, and spirituous liquor other than on one's own premises, and may prohibit the transfer, transportation, sale or purchases of any alcoholic beverage within the area of the County described in the proclamation.

Section 6. Restriction on Possession, Transportation, and Transfer of Dangerous Weapons and Substances

- (a) The proclamation may prohibit the transportation or possession off one's own premises, or the sale or purchase of any dangerous weapon or substance. The Chairman may exempt from some or all of the restricted classes of people whose possession, transfer, or transportation of certain dangerous weapons or substances is necessary to the preservation of the public's health, safety, or welfare. The proclamation shall state the exempted classes and the restrictions from which each is exempted.
- (b) "Dangerous Weapon or Substance" means:
 - (1) Any deadly weapon, ammunition, explosive, incendiary devise, radioactive material or device as defined in G.S. 140288.8 (c)(5), gasoline, or other instrument or substance designed for a use that carries a threat of serious bodily injury or destruction of property.
 - (2) Any other instrument or substance that is capable of being used to inflict serious bodily injury or destruction of property, when the circumstances indicate that there is some probability that such instrument or substance will be so used.
 - (3) Any part or ingredient in any instrument or substance included above when the circumstances indicate a probability that such a part or ingredient will be so used.
- (c) If imposed, the restrictions shall apply throughout the jurisdiction of Hyde County

or such part thereof as designated in the proclamation.

- (d) A violation of this section shall be punishable as provided in G.S. 14-288.7.

Section 7. Restrictions on Access to Areas

- (a) The proclamation may prohibit obtaining access or attempting to obtain access to any area, designated in the manner described in this section, in violation of any order, clearly posted notice, or barricade indicating that access is denied or restricted.
- (b) Areas to which access is denied or restricted shall be designated by the Sheriff and his subordinates or other law enforcement officer when directed in the proclamation to do so by the Chairman. When acting under this authority, the Sheriff and his subordinates may restrict or deny access to any area, street, highway or location within the jurisdiction of Hyde County if that restriction or denial of access or use is reasonably necessary to promote efforts being made to overcome the emergency or to prevent further aggravation of the emergency.

Section 8. The Proclamation may Prohibit or Restrict:

- (a) Movements of people in public places;
- (b) The operation of offices, business establishments, and other places to or from which people may travel or at which they may congregate; and
- (c) Other activities or conditions the control of which may be reasonably necessary to maintain order and protect lives or property during the State of Emergency, within the area designated in the proclamation.

Section 9. Removal of Prohibitions and Restrictions

The Chairman of the Board of Commissioners shall by proclamation terminate the entire declaration of emergency or remove any of the prohibitions and restrictions when the emergency no longer requires them, or when directed to do so by the Board of Commissioners.

Section 10. Superseding and Amendatory Proclamations

The Chairman of the Board of Commissioners in his/her discretion may invoke the restrictions authorized by this ordinance in separate proclamations, and may amend any proclamation by means of a superseding proclamation in accordance with the procedures set forth in Section 2.

Section 11. Termination of Proclamation

Any proclamation issued under this ordinance shall expire seven days after its last imposition unless sooner terminated in writing under the same procedures set forth in Section 2 for proclamations.

Section 12. In Case of Absence or Disability of the Chairman of the Board of Commissioners

In case of the absence or disability of the Chairman, the Vice-Chairman shall

have and exercise all of the powers herein given the Chairman. Additionally, the Commissioner from the Ocracoke Township shall have and may exercise all powers of the Chairman for Ocracoke Township. In the absence of the Chairman, Vice-Chairman, (or the Ocracoke Commissioner), the remaining members of the Board of Commissioners are empowered, in order of seniority, to have and exercise all of the powers herein given the Chairman. The County Manager and the Emergency Services Director are responsible for ensuring that all provisions of this ordinance are properly implemented.

Section 13. Penalty for Violation

Except as provided in Section 6, any person violating any prohibition or restriction imposed by a proclamation authorized by this ordinance shall be guilty of a misdemeanor, punishable upon conviction by a fine not exceeding fifty dollars (\$50) or imprisonment not exceeding 30 days, as provided by G.S. 14-4.

Section 14. Repeal of Conflicting Ordinances

All ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 15. Validity

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Commissioners hereby declares that it would have passed this ordinance and each section, subsection, clause, and phrase thereof, irrespective of the fact that any one or more sections subsections, sentences, clauses, or phrases be declared invalid.

Section 16. Effective Date Ordinance

This ordinance shall take effect on the _____ day of _____, 20_____.

Chairman, Hyde County Board of Commissioners

Attest:

Clerk to the Board

Hyde County Emergency Operations Plan
Appendix F
Proclamation of a Hyde County State of Emergency

- Section 1. Pursuant to Hyde County Ordinances, Chapter 166A of the General Statutes and Article 36A, Chapter 14 of the General Statutes, I have determined a State of Emergency exists in () Hyde County, () Ocracoke Island, () Other Township as specified: _____.
- Section 2. I therefore proclaim the existence of a State of Emergency exists in the County of Hyde, or portion thereof specified above.
- Section 3. I hereby order all county law enforcement officers, county employees, public safety personnel, and all emergency management personnel, subject to my control, to cooperate in the enforcement and implementation of the provisions of the emergency as set forth below.
- Section 4. I have determined that, in the best interest of public safety and protection, it is necessary to evacuate the civilian population from Hyde County or the portion specified in Section 1. Evacuation is to occur as soon as possible.
- Section 5. Unless exempted by the Hyde County State of Emergency Ordinance, every person who is located in the specified area, and fails to adhere to this evacuation order is to be inside a house or dwelling: () Dusk to Dawn () The hours of _____to_____.
- Section 6. There shall be no sale, public consumption, transportation, or possession of alcoholic beverages during the State of Emergency in the area specified.
- Section 7. There shall be no sale or purchase of any type of firearm or ammunition, or any possession of such items along with any type of explosive off an owner's own premises.
- Section 8. All civilians and emergency management personnel are ordered to comply with the Hyde County Emergency Operations Plan.
- Section 9. All civilians, who fail to adhere to this evacuation order, are ordered to conduct travel for essential purposes, only during hours not under curfew. Joyriding and sightseeing is expressly unlawful.
- Section 10. This proclamation shall become effective immediately. Proclaimed this the _____ day of _____20____, at _____ () AM () PM.

Authorized Hyde County Commissioner

Hyde County Emergency Operations Plan
Appendix G
Continuation of State of Emergency

- Section 1. On _____ at _____ (am/pm), I, or another authorized Commissioner, proclaimed a local State of Emergency for Hyde County, or a portion thereof.
- Section 2. On _____ at _____ (am/pm), I, or another authorized Commissioner, ordered the evacuation of all civilians from portions or all of Hyde County, imposed a curfew, prohibited alcoholic beverages, firearms, ammunition and explosives, and ordered the execution of the Hyde County Emergency Operations Plan.
- Section 3. I have determined that a State of Emergency still exists in the specified area in the Proclamation or as amended herein: _____.
- Section 4. The proclamation of a local State of Emergency and all of the restrictions and orders therein is hereby continued for an additional seven days.
- Section 5. This proclamation is effective immediately.
Proclaimed this the ____ day of _____, 20____ at _____ (am/pm).

Authorized Hyde County Commissioner

Hyde County Emergency Operations Plan
Appendix H
Termination of State of Emergency

- Section 1. On _____ at _____ (am/pm), I, or another authorized Commissioner, proclaimed a local State of Emergency for Hyde County, or a portion thereof.
- Section 2. On _____ at _____ (am/pm), I, or another authorized Commissioner, ordered the evacuation of all civilians from portions or all of Hyde County, imposed a curfew, prohibited alcoholic beverages, firearms, ammunition and explosives, and ordered the execution of the Hyde County Emergency Operations Plan.
- Section 3. I have determined that a State of Emergency no longer exists in the specified area.
- Section 4. I thereby terminate the proclamation of a local State of Emergency and all of the restrictions and orders therein.
- Section 5. This proclamation is effective immediately.
Proclaimed this the ____ day of _____, 20____ at _____ (am/pm).

Authorized Hyde County Commissioner

Hyde County Emergency Operations Plan
Appendix I
Oath of Office for Emergency Services Director
(Required by N. C. General Statute 166A)

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States of America, against all enemies, foreign and domestic; and that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. And I do further swear (or affirm) that I do not advocate, nor am I, nor have I ever knowingly been, a member of any political party or organization that advocates the overthrow of the Government of the United States or of this State by force or violence; and that during such time as I am a member of the Hyde County Emergency Services Agency I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States or of this State by force or violence, so help me God.

Hyde County Emergency Operations Plan
Appendix J
Hyde County Employee Sign In Sheet for Community Disaster Facilities

Date: _____ Location: _____

Employee	Department	Time In	Time Out

Hyde County Emergency Operations Plan
Appendix K
Hyde County Volunteer Sign In Sheet for Community Disaster Facilities

Date: _____ Location: _____

[illegible]

Hyde County Emergency Operations Plan
Appendix L
Incident Log

Date: _____ Department: _____

Time Started	Time Ended	Location	Equipment Used	Type of Incident

Hyde County Emergency Operations Plan
Appendix M
Compensation Agreement for Emergency Usage of Non-County Facilities

Date of Agreement: _____

The County of Hyde agrees to compensate _____
for the emergency usage of their facility located at: _____
for use as an Emergency Operations Center, Community Disaster Facility, Disaster Supply
Staging Area or other usage approved by the Hyde County Emergency Operations Center.

The County of Hyde will pay the owner of the facility indicated a rental or usage fee of \$ 200 per
day in order to cover utilities, supplies, and incidental costs associated with the usage. This
usage fee will only apply to the dates authorized by the Hyde County Emergency Operations
Center. Any extensive phone usage or heavy equipment usage will be invoiced separately to the
County of Hyde at rates approved by the Federal Emergency Management Agency.

This agreement has been authorized by the Board of Commissioners of Hyde County and the
Hyde County Manager is authorized to enter this agreement on behalf of the County. This
agreement should be renewed every two years.

Hyde County Manager

Date

Facility Manager

Date

Hyde County Emergency Operations Plan
Appendix N
Damage Assessment

Date: _____

Street Name: _____

Assessor: _____

Address	Minor Damage	Flooded	Destroyed	Trees on Structure	Uninhabitable?	Other

Hyde County Emergency Operations Plan
Appendix O
Emergency Notification Log

Time	Agency Notified	Person Spoken With	Comments

Hyde County Emergency Operations Plan
Appendix P
Medical Helicopter Predetermined Landing Zones
11/09

Engelhard Fire District

5 - A	Hyde County Airport	35 33.653 N	75 57.372 W
5 - B	Davis Elementary (rear)	35 30.604 N	76 01.307 W
5 - C	Wysocking Bay Store	35 27.536 N	76 04.468 W
5 - D	St Lydia Rd	35 27.297 N	76 08.356 W

Ocracoke Fire District

6 - A	Ocracoke Airport	35 06.304 N	75 57.686 W
6 - B	National Park Service Lot	35 06.866 N	75 59.227 W
6 - C	Hatteras South Dock Ferry Terminal	35 11.458 N	75 46.894 W

Fairfield Fire District

7 - A	Fairfield Fire Department	35 32.247 N	76 13.377 W
7 - B	Mattamuskeet Fresh Produce	35 30.237 N	76 19.644 W
7 - C	Coastal Carolina Cotton Gin	35 32.163 N	76 12.179 W
7 - D	Hyde Correctional Center	35 29.584 N	76 19.954 W

Scranton Fire District

8 - A	Scranton Fire Department	35 27.856 N	76 29.429 W
8 - B	Rose Bay Marina	35 27.770 N	76 25.321 W

Swan Quarter Fire District

9 - A	O. A. Peay School	35 25.419 N	76 18.820 W
9 - B	Mattamuskeet School Practice Field	35 26.527 N	76 13.286 W
9 - C	Swan Quarter Ferry Terminal	35 23.720 N	76 19.491 W

Ponzer Fire District

4 - A	Riverside Campground	35 35.094 N	76 30.917 W
4 - B	New Lake Rd / Dunbar Canal Rd	35 36.501 N	76 23.766 W
4 - C	US 264 / NC 45 N (N of Church)	35 34.924 N	76 28.839 W
4 - D	Jones Bridge	35 33.324 N	76 26.328 W

Pungo River Fire District

11 - A	Hyde County Water Plant	35 37.402 N	76 33.685 W
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Hyde County Emergency Operations Plan
Appendix Q
Radio Frequency Assignments for Disaster Usage
11/09

During any significant incident, the units responding will utilize the following frequencies, in the priority listed:

1st Choice	800 mhz Viper System, ie. EMS, Fire, Sheriff and EM
2 nd Choice	Tactical Frequencies as assigned below for each Fire District

Note: For incidents involving Sheriff's, Wildlife Officers, Marine Fisheries, Fire, EMS, and others, responding units will utilize the 800 mhz mutual aid channel as possible.

Following a large-scale disaster, the Community Disaster Facilities will utilize the frequencies assigned for all communications **within their assigned districts**. If possible, law enforcement lead units should be loaned a fire radio to utilize the channels listed. Using the assigned frequencies will allow for less interference and the knowledge of what channel to find other departments operating on when needed.

Ponzer Fire	Tact 40
Engelhard Fire	Tact 50
Ocracoke Fire	Tact 60
Fairfield Fire	Tact 70
Scranton Fire	Tact 80
Swan Quarter Fire	Tact 90

Hyde County Emergency Operations Plan
Significant Boating & NC Ferry Incidents
Appendix R

- 1 - Dispatch will notify US Coast Guard NC Communications (252-247-4543 / Alt 252-247-4571)
- 2 - Dispatch will notify other counties if the incident is within their borders or their assistance is needed:
 - Beaufort 252-946-0101
 - Carteret 252-504-4800
 - Dare 252-473-3444
- 3 - For incidents where local fire and EMS assistance is possible, dispatch will pre-alert Fire & EMS. (If the incident is in vicinity of Ocracoke, dispatch Ocracoke EMS at once to meet U. S. Coast Guard at dock.)
- 4 - Dispatch will notify the ESD. The ESD will assist in determining exact incident location if needed. The ESD will notify the State EOC, Area EM, RRT, SMAT, Hospitals, mutual aid Fire & EMS, Medical Examiner, and County Manager as necessary.
- 5 - Dispatch will notify the Wildlife Resources and Marine Fisheries Patrol.
 - Marine 800-682-2632
 - Wildlife 800-662-7137 (Notify on all boat accidents)
- 6 - Dispatch will notify Sheriff or supervisor on call. The Sheriff will notify the SBI or the EOD as necessary.
- 7 - For incidents of questionable origin aboard the NC Ferry System, all available Sheriff's Deputies will be dispatched to assist in securing ferry terminals at Swan Quarter, Ocracoke, and Ocracoke – North end.
- 8 - Dispatch appropriate fire and EMS to the following, applicable staging areas as necessary depending on incident and number of victims.

East end of Pamlico Sound - (Engelhard)	for water relay – Big Trout Marina for air relay - Hyde County Airport
--------------------------------------------	---------------------------------------------------------------------------

West end of Pamlico Sound - (Swan Quarter)	for water relay – Tommy Newman's Marina for air relay – Swan Quarter Airstrip
-----------------------------------------------	----------------------------------------------------------------------------------

Pamlico Sound near Ocracoke -	for water relay – National Park Service Boat Ramp For air relay – Ocracoke Airport
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Hatteras Inlet Ferry Route -	try to divert to Dare County sites if possible for water relay – Ocracoke North End Dock for air relay – FD set up LZ in nearby Parking Lot
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Swan Quarter & Cedar Island Ferry Routes	unless in immediate vicinity of Ocracoke, preference is to divert to sites on mainland Hyde and/or Carteret to place victims closer to medical and trauma care facilities and facilitate provision of sufficient emergency care personnel for water relay – Tommy Newman's Marina - SQ for air relay –O. A. Peay School
---------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Hyde County Emergency Operations Plan
Appendix S
School Terror Events

School Terror events are defined as any event designed to disrupt the schools or create mass confusion, including the possibility of: shootings, detonations or explosions, bomb threats, and others. This procedure may also be used for major fires or hazardous materials incidents as needed.

Any event of terror at any school or Head Start will overwhelm available law enforcement. All public safety units, defined herein, are requested automatically as mutual aid to the Hyde County Sheriff's Department when this procedure is activated.

The 9-1-1 center shall first and immediately notify the Sheriff and Emergency Services Director. In the absence of the Sheriff, notify the Chief Deputy or other supervisor.

The 9-1-1 center shall next dispatch the following, in the order given:

- | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------|
| Mattamuskeet Campus | – | Dispatch as “Code Mary” |
| <ul style="list-style-type: none">▪ All on-duty law enforcement units for mainland▪ All on-duty EMS units▪ Engelhard, Fairfield, and Swan Quarter Fire Departments | | |
| Ocracoke Campus | - | Dispatch as “Code Ocean” |
| <ul style="list-style-type: none">▪ All on-duty law enforcement units for Ocracoke▪ EMS 10, 11, 12 and 19▪ Ocracoke Fire Department | | |
| Hope Mennonite School | - | Dispatch as “Code Mainstem” |
| <ul style="list-style-type: none">▪ All on-duty law enforcement units for mainland▪ Belhaven EMS and all on-duty EMS units▪ Pungo River and Ponzer Fire Departments | | |
| Hyde County Head Start | - | Dispatch as “Code Henry Sam” |
| <ul style="list-style-type: none">▪ All on-duty law enforcement units for mainland▪ All on-duty EMS units▪ Engelhard & Fairfield Fire Departments | | |
| Ocracoke Child Care | - | Dispatch as “Code Old Beach” |
| <ul style="list-style-type: none">▪ All on duty law enforcement units for Ocracoke▪ EMS 10, 11, 12 and 19▪ Ocracoke Fire Department | | |

The 9-1-1 center shall restrict all Hyde County radio traffic to emergency use only. No discussion of the event or location shall be discussed over the airway. **In no case shall responders attempt to call the 9-1-1 center by telephone.**

The Sheriff will notify all off-duty deputies to report. One additional dispatcher shall be notified to report to the 9-1-1 center. (It is recommended that the Sheriff call the on-duty supervisor in the opposite portion of the county to handle notifications).

The Sheriff will notify the State Bureau of Investigation, if applicable.

The Emergency Services Director will request any off duty units as needed.

The ESD will notify available, local Highway Patrol, Marine Patrol, and Wildlife on behalf of the Sheriff's Department for incidents on the mainland. The ESD will notify the NPS Rangers for incidents on Ocracoke.

The ESD will request mutual aid from adjoining counties EMS and medical helicopters.

The ESD will notify the Health Department, County Manager, NCEM, Deputy EMs and other appropriate parties. Health Department staff should report to the EMS triage area to assist in medical situations.

The first arriving Public Safety unit should block all traffic at the following locations:

Mattamuskeet	1 st US 264 at ABC Store
	2 nd US 264 at NC 94
	3 rd Juniper Bay Rd at Senior Center
Ocracoke School	1 st Back Rd at Sunset Dr
	2 nd Back Rd at Masonic Lodge
	3 rd School Rd at NC 12
	4 th Howard St at NC 12
Hope Mennonite School	1 st Mainstem Rd South of School
Hyde Co Head Start	1 st Entrance Rd to Davis School Complex
Ocracoke Child Care	1 st Old Beach at NC 12
	2 nd Old Beach at Middle Rd

Anyone or any vehicle leaving the area shall be documented. Anyone entering the area without authorization shall be documented and/or detained by law enforcement

Traffic blocking should be reassigned as soon as possible to non-primary units.

All arriving units shall stage at the first location above which they arrive to, until instructed by Unified Command. No unit should enter the scene until directed to do so by command.

Unified Command shall be established by the Sheriff's Department OIC, the EMS OIC, the Fire OIC for the appropriate district, and the ESD at the appropriate location below.

Command Posts, Triage Areas, and Helicopter Landing Zones should be established at the following locations, provided they are outside the danger area.

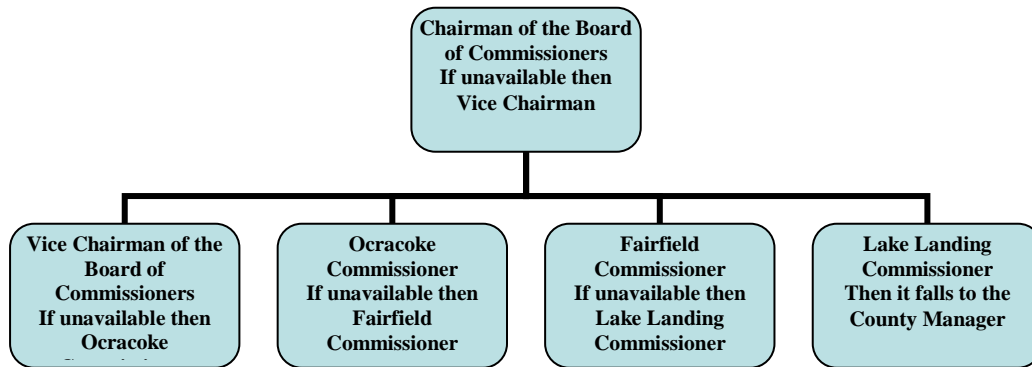
Mattamuskeet	Command	Senior Center
	Triage Area	Baseball Field
	Landing Zone	Football Practice Field
Ocracoke School	Command	Methodist Church
	Triage Area	Health Center
	Landing Zone	Airport
Hope Mennonite School	Command	Mainstem Rd north of School
	Triage Area	Hope Mennonite Church
	Landing Zone	Ponzer Water Plant
Hyde Co Head Start	Command	Davis Ventures Parking Lot
	Triage Area	CDC & Park Parking Lot
	Landing Zone	Baseball Field
Ocracoke Child Care	Command	Captain Ben's Parking Lot
	Triage Area	Old Beach Rd / Middle Rd
	Landing Zone	Airport

It is assumed that the school will go in lock down for most situations not requiring activation. The Principals or Directors should meet with Command at the appropriate location above ASAP.

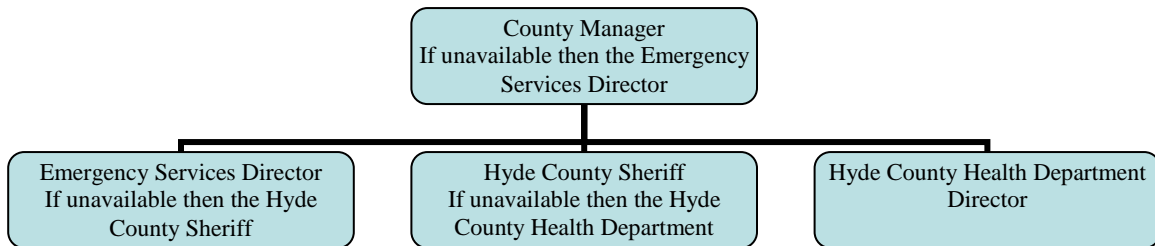
Hyde County Emergency Operations Plan
BioTerrorism Response
Appendix T

Once approved by the Board of Commissioners, the Hyde County Public Health Bioterrorism Response Plan is considered a confidential portion of the Hyde County Emergency Operations Plan. Please contact the Hyde County Health Department for further details.

Hyde County Emergency Operations Plan
Continuity of Government
Appendix U



If there are no Commissioners then the line of succession is as follows:



Hyde County Emergency Operations Plan
Appendix V
Specific Procedures for Flood Hazard Notifications

1. The Hyde County Emergency Services Department shall ensure that automatic weather bulletins are received by EM staff at all times.
2. The Hyde County Emergency Services Department, upon notification of potential flood hazards shall notify the following as applicable:
 - A. Hyde County Government & employees
 - B. Hyde County Public Safety Departments
 - C. Hyde County Schools
 - D. N. C. Ferry System, local terminals
 - E. Nursing & Rest Homes
 - F. General Public
3. Notification of all parties shall include the following methods as needed:
 - A. Group Emails
 - B. Telephone Contact
 - C. Public Safety radio systems
 - D. Local media bulletins
 - E. Reverse 9-1-1 activations
 - F. Public Safety Public Address Systems

Hyde County Emergency Operations Plan
Clandestine Drug Lab Operations
Appendix X

Clandestine Drug Labs are extremely dangerous and may be reported to or discovered by any governmental agency. The toxic byproducts of clandestine drug manufactures pose a risk to those exposed to them as well as the environment. The byproducts may remain long after the lab ceases operation.

It is critical that all agencies with responsibilities are notified of the potential lab early and have a coordinated response with the appropriate law enforcement agency.

Any agency or department receiving a report of/or witnessing a possible clandestine lab operation shall immediately report that presence to law enforcement personnel.

Local law enforcement will coordinate with other law enforcement agencies or departments as necessary to prepare for intervention.

Prior to law enforcement intervention, the following departments shall be notified and a general briefing and procedural review with all parties shall be conducted.

➡ **Law enforcement may withhold the exact location of the intervention.**

The following departments shall be included in the briefing: Emergency Services Director, Environmental Health Specialist, and the Department of Social Services Child or Adult Protective Services (as appropriate). The Emergency Services Director will arrange for EMS support and medical monitoring and also arrange for the appropriate fire department and/or hazardous materials response.

All information gained from clandestine lab briefings and intervention shall remain extremely confidential, and no information release shall be allowed without the express permission of the law enforcement department having jurisdiction.

All parties, other than law enforcement, will stage at a location determined by law enforcement during the briefing until law enforcement advises to proceed.

All items seized (and their quantities) in a clandestine lab operations shall be reported to each of the other agencies for their respective reporting and monitoring requirements.

All persons found at the scene, or reported to have been at the scene, including responders entering shall be medically monitored in accordance with applicable standards, such as the attached “**Medical Protocols for Children Found at Methamphetamine Labs.**”

Any minors found to have been in the facility or residence where the clandestine lab operation was present shall be turned over to the Department of Social Services. If the minor was present < 72 hours, the child shall be decontaminated and taken to the local hospital by EMS. If the minor was present > 72 hours or it is unknown, the Child Protective Services representative will determine the need for EMS transport or other medical treatment. CPS will request appropriate follow up testing as necessary, in coordination with the Hyde County Health Department. The Department of Social Services may also intervene in the cases of the elderly, or anyone else unable to care for their self.

The Hyde County Health Department will assume control of the appropriate facility or residence after law enforcement and/or hazardous materials teams complete their work.

The Members of the Drug Endangered Child Task Force for Hyde County are:

Sheriff's Department

Department of Social Services

Emergency Services Department

Health Department

Pungo District Hospital

State Bureau of Investigation

Hyde County Community Child Protection Team

Medical Protocols for Children Found at Methamphetamine Labs

#1 FIELD MEDICAL ASSESSMENT PROTOCOL

The field medical assessment is done to determine whether children discovered at the scene of a methamphetamine laboratory discovery are in need of **emergency medical care**. Medically trained personnel (e.g. EMT or paramedic) must do the assessment. If no medical personnel are available on-site, the child must be seen at a medical facility. In either case, a medical assessment should be done for each child **within 2 hours** of discovering children at a methamphetamine lab site.

#1 STEPS

1. For child with obvious injury or illness, call 911 or other emergency number.
2. For all children who are not obviously critical, perform field medical assessment consisting of:
3. Vital signs (temperature, blood pressure, pulse, respirations)
4. Pediatric Triangle of Assessment (Airway, Breathing, Circulation)
5. For life-threatening findings, seek immediate medical attention. (See Protocol #2) Transport to a facility capable of pediatric emergency response appropriate to findings.
6. A child's personal possessions should always be left at lab scene to avoid possible chemical/drug contamination in other settings. It is necessary to remove a child's clothing, decontaminate the child in a minimally traumatic manner (such as warm water) and provide clean and appropriate attire prior to removing them from scene. (The child's clothing and belongings remain at the scene and are bagged as evidence.)
7. If there are no pressing clinical findings, short-term shelter or other secure placement should be implemented by child welfare personnel.

#2 IMMEDIATE CARE PROTOCOL

Problems requiring immediate care are those that cannot wait 24 hours to be treated at the baseline exam (discussed in Protocol #3). Immediate care must be provided as soon as possible after significant health problems are identified. Care should preferably be provided **within 2 hours, but not later than 4 hours** after the child is identified at a lab site. Immediate care may be provided in a hospital emergency room, or pediatric or urgent care facility depending on the severity/urgency of the problem and the time of day. If a field medical assessment was not completed (Protocol #1), children should be taken to an immediate care facility within 2 hours for the medical assessment.

#2 STEPS

1. Perform the field medical assessment (follow Protocol #1 if not already done in the field).
2. Administer tests and procedures as indicated by clinical findings. A urine specimen for toxicology screening should be collected from each child within 12 hours of identification because some chemicals/drugs are eliminated in a short time. Use appropriate chain of evidence procedures and request urine screen and confirmatory test results to be reported at *any detectable level*.
3. Call Poison Control if clinically indicated (800-222-1222).
4. Follow baseline assessment (see Protocol #3) if appropriate to medical site and time permitting or schedule baseline assessment exam to be completed within 24 hours of lab discovery.
5. Secure the release of the child's medical records to all involved agencies to

ensure ongoing continuity of care.

6. Child welfare personnel should evaluate placement options and implement short-term shelter for the child in which they will be closely observed for possible developing symptoms.

#3 BASELINE ASSESSMENT PROTOCOL

The baseline assessment exam needs to be done **within 24 hours** of a lab discovery to ascertain a child's general health status. Prompt medical assessment is warranted due to the risk of toxicologic, neurologic, respiratory, dermatologic, or other adverse affects of methamphetamine lab chemical and/or stimulant or other drug exposure, and the high risk of neglect/abuse.

#3 STEPS

1. Obtain child's medical history by calling parents directly for the information, or, if impossible, seek information from social workers who have taken the medical history or from the child's past medical record.

2. Perform complete pediatric physical exam to include as much of the Early Periodic Screening, Detection, and Treatment (EPSDT) exam as possible. Pay particular attention to:

- a. Neurologic screen
- b. Respiratory status
3. Call Poison Control if clinically indicated (800-222-1222).
4. Required Medical Evaluations
 - a. Temperature (otic, rectal, or oral)
 - b. Oxygen saturation levels
 - c. Liver function tests: AST, ALT, Total Bilirubin and Alkaline Phosphatase.
 - d. Kidney function tests: BUN and Creatinine
 - e. Electrolytes: Sodium, Potassium, Chloride, and Bicarbonate
 - f. Complete Blood Count (CBC)
 - g. Chest x-ray (AP and lateral)
 - h. Urinalysis and urine dipstick for blood

If not done earlier, a urine specimen should be collected.

This should be done **within 12 hours** of identification of the child because some chemicals/drugs are eliminated in a short time. Urine screen and confirmatory results should be reported at **any detectable level**.

Optional Clinical Evaluations

- i. Complete metabolic panel (Chem 20 or equivalent)
- j. Pulmonary function tests
- k. CPK
- l. Lead level (on whole blood)
- m. Coagulation studies
- n. Carboxyhemoglobin level
5. Refer for local (county department of social services/law enforcement) child abuse and neglect evaluation.
6. Conduct a developmental screen. This is an initial ageappropriate screen, not a full-scale assessment; may need referral to a pediatric specialist.
7. Provide a mental health screen on all children and crisis intervention services as clinically indicated. These services require a qualified pediatrician or mental health professional and may require a visit to a separate facility.

8. Secure the release of child(ren)'s medical records to involved agencies including child welfare worker.
9. *Note: Child welfare personnel may not have immediate legal access to certain health care records. Every effort should be made to facilitate transfer of medical records, by providing information about where, when, and to whom records should be transferred.*
10. For any positive findings, follow-up with appropriate care as necessary. **ALL** children must be provided long-term follow-up care (see Protocol #5) using specified schedule.
11. Long-term shelter and placement options should be evaluated and implemented by child welfare worker.

#4 INITIAL FOLLOW-UP CARE PROTOCOL

A visit for initial follow-up care occurs **within 30 days** of the baseline assessment to reevaluate comprehensive health status of the child, identify any latent symptoms, and ensure appropriate and timely follow-up of services as the child's care plan and placement are established. If possible, the visit should be scheduled late in the 30-day time frame for more valid developmental and mental health results.

#4 STEPS

1. Follow-up of any abnormal baseline test results.
2. Perform developmental examination (using instruments such as the Denver, Gesell, and Bayley) as indicated by the developmental screen in Protocol #3.
3. Conduct mental health history and evaluation (requires a qualified pediatric professional).
4. If abnormal findings on any of the above, schedule intervention and followup as appropriate to the findings; then proceed with long-term follow-up protocol (see Protocol #5). If no abnormal findings, schedule visits per longterm follow-up protocol (Protocol #5).
5. Adequacy of child's shelter/placement situation should be reviewed by child welfare worker and modified if necessary.

#5 LONG-TERM FOLLOW-UP CARE PROTOCOL

Long-term follow-up care is designed to 1) monitor physical, emotional, and developmental health, 2) identify possible late developing problems related to the methamphetamine environment, and 3) provide appropriate intervention. At minimum, **a pediatric visit is required 12 months** after the baseline assessment. Children considered to be Drug Endangered Children (DEC) cases should receive follow-up services a minimum of 18 months post identification. Center disclaim liability for outcomes from use of this protocol or misuse of the sequential steps herein.

#5 STEPS

Required Components of Follow-Up Care

1. Pediatric Care Visits. The visits should occur according to the American Academy of Pediatrics' schedule.
 - a. Follow-up of previously identified problems.
 - b. Perform comprehensive (EPSDT) physical exam and laboratory examination with particular attention to:
 - 2) Liver function (repeat panel at first follow-up only unless abnormal)
 - 3) Respiratory function (history of respiratory

problems, asthma, recurrent pneumonia, check for clear breath sounds).

4) Neurologic evaluation.

c. Perform full developmental screen.

d. Perform mental health evaluation (requires a qualified mental health professional, pediatrician, licensed therapist, child psychologist or licensed child mental health professional).

5. Plan follow-up and treatment or adjust existing treatment for any medical problems identified. Medical records should continue to accompany the child's course of care.

6. Adequacy of child's shelter/placement situation should be reviewed by child welfare worker and modified as necessary.

7. Plan follow-up strategies for developmental, mental health or placement problems identified.

Optional Enhancements of Follow-up Care

1. Conduct pediatric care visits including developmental screen and mental health evaluation at 6, 12, and 18 months postbaseline assessment.

2. Conduct home visits by pediatrically trained PHN or other nurse, at 3, 9, 15, and 18 months post-baseline assessment. Ensure that home visits occur between the pediatric clinic visits until the last visit at 18 months.

Key Personnel Contact
Appendix Y

<u>Personnel</u>	<u>Office</u>	<u>Fax</u>	<u>Email</u>
David Mason, Sheriff	252-926-3171	252-926-3713	bdeese@hydecourtnc.gov

Hyde County Emergency Communications

Emergency	252-926-3171	252-926-3713
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Hurricane Preparations for Hyde County Government Buildings Appendix Z

Hurricane Preparations for the Hyde County Public Safety Center

72 hours before land fall

- ✓ Review current conditions, review and discuss plans and begin preparations.
- ✓ Begin frequent monitoring of weather related media sources.
- ✓ Check phone numbers and keep updated for each employee and vendors as needed.
- ✓ Check fuel in generators and fill up as needed and test.
- ✓ Make sure that there is an adequate fuel supply on hand to run the generator for several days.
- ✓ Secure oxygen bottles in the EMS storage area.
- ✓ Check disaster supplies in the trailers behind the Public Safety Center.
- ✓ Move inside any and all trash receptacles.
- ✓ Secure the hose reel.
- ✓ Department heads identify which members of your staff you will need to carry out hurricane preparations.
- ✓ Who will be available to assist.
- ✓ Check and verify adequacy of essential emergency equipment and supplies

48 hours before land fall

- ✓ Review current conditions. Review and discuss plans and continue preparations.
- ✓ Continue frequent monitoring of weather related media sources.
- ✓ Finish moving all loose furniture away from the windows and into the interior of the building.
- ✓ Check and make sure the hose reel, trash receptacles, oxygen bottles, antennas and any other loose items have been secured.
- ✓ Remove any loose gravel from the roof tops.
- ✓ Begin backing up computer records on disks.
- ✓ Once back up is complete move these records as well as any other essential paper records to a secure place.
- ✓ Ensure that the necessary tools are on hand to secure windows and doors.
- ✓ Have a good supply of brooms, mops, squeegees and absorbents on hand to absorb the water
- ✓ Fuel all vehicles and make sure there is an adequate amount on hand to run vehicles for several days.
- ✓ All computers, terminals, battery back-ups, printer, faxes, telephones, copiers, any other electronic machines should be moved into the kitchen, jail or other interior rooms as far from the windows as possible.
- ✓ If the machinery is unable to be moved raise it up off the floor as high as possible.
- ✓ Cover or brace all windows.

24 hours before landfall

- ✓ Review current conditions. Review and discuss plans and continue preparations.
- ✓ Continue hourly monitoring of weather related media sources.

- ✓ Cover all equipment that cannot be moved with plastic sheeting or heavy tarps.

Hurricane Preparations for the Hyde County Government Center

72 hours before land fall

- ✓ Review current conditions, review and discuss plans and begin preparations.
- ✓ Begin frequent monitoring of weather related media sources.
- ✓ Check phone numbers and keep updated for each employee and vendors as needed.
- ✓ Check fuel in generators and fill up as needed and perform maintenance test.
- ✓ Make sure that there is an adequate fuel supply on hand to run the generator for several days.
- ✓ Check HVAC units on the roof and make sure there are no loose doors, vents or wires.
- ✓ Check drains on the roof and make sure they are clean and open.
- ✓ Move inside any and all trash receptacles.
- ✓ Secure any and all loose items on the roof, front stoop and garage.
- ✓ Department heads identify which members of your staff you will need to carry out hurricane preparations.
- ✓ Who will be available to assist.
- ✓ Check and verify adequacy of essential emergency equipment and supplies

48 hours before land fall

- ✓ Review current conditions. Review and discuss plans and continue preparations.
- ✓ Continue frequent monitoring of weather related media sources.
- ✓ Finish moving all loose furniture away from the widows and into the interior of the building.
- ✓ Check and make sure the hose reel, trash receptacles, oxygen bottles, antennas and any other loose items have been secured.
- ✓ Remove any loose gravel from the roof tops.
- ✓ Begin backing up computer records on disks.
- ✓ Once back up is complete move these records as well as any other essential paper records to a secure place.
- ✓ Ensure that the necessary tools are on hand to secure windows and doors.
- ✓ Have a good supply of brooms, mops, squeegees and absorbents on hand to absorb the water
- ✓ Fuel all vehicles and make sure there is an adequate amount on hand to run vehicles for several days.
- ✓ All computers, terminals, battery back-ups, printer, faxes, telephones, copiers, any other electronic machines should be moved into the kitchen, jail or other interior rooms as far from the windows as possible.
- ✓ If the machinery is unable to be moved raise it up off the floor as high as possible.
- ✓ Cover or brace all windows.

24 hours before landfall

- ✓ Review current conditions. Review and discuss pans and continue preparations.

- ✓ Continue hourly monitoring of weather related media sources.
- ✓ Cover all equipment that cannot be moved with plastic sheeting or heavy tarps.

APPENDIX AA

COUNTY RECEIVING AND DISTRIBUTION POINT Standard Operating Guideline

I. PURPOSE

- A. The County Receiving and Distribution Point (CRDP) guideline establishes procedures and responsibilities for establishing and operating the Hyde County Receiving & Distribution Point.
- B. Hyde County Receiving and Distribution Point is defined as a designated area that receives supplies and equipment requested during a disaster. The supplies and equipment will either be distributed to smaller receiving points in the county, and/or distributed to the general population from the CRDP. County assets and/or assets requested and received by the county will be used for shipment from the CRDP to points within the county.
- C. The CRDP is located at 2055 Piney Woods Road, Fairfield, North Carolina. This facility building is also known as the Mattamuskeet String Bean Grader.
- D. The Coordinates are as follows:
35 30.237 N
76 19.644 W

II. ASSUMPTIONS

- A. Pre-event, Hyde County will attempt to resolve resource shortfalls that have been identified.
- B. Resource needs exceed Hyde County capabilities.
- C. Hyde County will exhaust local resources by means of mutual aid or contracts before requesting resources from the state.
- D. Hyde County operates under the Incident Command System.

III. DIRECTION & CONTROL

- A. Support agencies requested by and assigned to support Hyde County will work at the direction and control of Hyde County.
- B. Resources provided by the State will only be shipped direct to the CRDP.
- C. An audit trail will be maintained at all levels (i.e. Care stations, Fire Departments, etc.) to include recovery of resources.
- D. All recovered resources will be processed through the CRDP for demobilization or reassignment. Supporting documentation must be completed prior to release.

IV. ROLES AND RESPONSIBILITIES

Hyde County

- 1. The county is responsible for the CRDP management and operations.

2. The county is responsible for ensuring that all CRDP personnel are trained. Those individuals requiring certification (i.e. forklift operators, etc.), will be either OSHA or military certified. All others should be trained and qualified either through ICS (civilian) or Military Occupation Specialty (MOS, military).
3. The county is responsible for providing, to the state, the following information on the CRDP (include information on alternate sites):
 - Site Location
 - Directions (written and map)
 - Points of Contact (all pertinent contact information for day/night)
 - GPS Coordinates
4. The county will be responsible for providing communications to support agencies operating within the county.
5. The county will be responsible for redistribution of resources to County Staging Areas. Transportation resources assigned to the county to assist in redistribution will only be used within the county.
6. The county will be responsible for internal logistics (feeding distribution staff, personnel, etc.)
7. Local resources will staff the County Staging Areas.

State

1. The state is responsible for the distribution of resources to the CRDP.
2. After exhausting local resources, and upon request, the state may provide assistance to counties in the staffing of the CRDP.
3. The state will ensure that any required Receiving and Distribution Point personnel are trained. Those individuals requiring certification (i.e. forklift operators), will be either OSHA or military certified. All others will be trained and qualified either through ICS (civilian) or Military Occupation Specialty (MOS, military).

V. SITE REQUIREMENTS

Equipment

- Forklift (minimum of 1)
- Dock Plate (minimum of 10,000 lb. capacity)
- Pallet jacks (minimum of 2)
- Pallets and large bins
- Hand trucks
- Shrink wrap and stretch wrapper
- Refrigerated trailers (locally procured)
- Sufficient parking
- Telephone, fax/copier, and office supplies
- Tables/chairs
- Warehouse space (8,500 sq. ft. recommended)

- Equipment maintenance capability
- Supplies (fuel)
- On Site Rest Rooms
- Emergency lighting for the site
- Security
- Electricity
- Dumpster (Large)

Personnel Requirements: (Per shift) (NOTE: Some positions may be combined)

- County Receiving and Distribution Point Manager (1)
- Recorder (1)
- Warehouse Workers (4)
- Forklift operators (2) Certified
- Safety Officer (1)

C. Other site considerations:

- Gravel Parking
- Loading dock
- Ease of movement
- Generator capability
- Safety considerations (lighting for night operations)